

December 26, 2023

Ms. Liz Fordahl
Assistant Code Revisor
North Dakota Legislative Council
State Capitol
600 East Boulevard, 2nd Floor
Bismarck, ND 58505-0360
Email: lcouncil@ndlegis.gov

Dear Ms. Fordahl:

The Notice of Intent to adopt and amend Administrative Rules and a copy of the proposed rules are enclosed as required by N.D.C.C. § 283210(1).

Sincerely,



Molly Herrington
Chief People Officer, Human Resource Management Services

Enclosures

600 E Boulevard Ave, Dept 110 | Bismarck, ND 58505-0400 | omb.nd.gov

DIRECTOR
& ADMINISTRATION
4th Floor
701.328.4904

CENTRAL
SERVICES
14th Floor
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FACILITY
MANAGEMENT
4th Floor
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FISCAL
MANAGEMENT
4th Floor
701.328.2680

HUMAN RESOURCE
MANAGEMENT SERVICES
14th Floor
701.328.3293

RISK
MANAGEMENT
1600 E Century Ave, Suite 4
Bismarck, ND 58503
701.328.7584

FULL NOTICE OF INTENT TO ADOPT AND AMEND ADMINISTRATIVE RULES

TAKE NOTICE that ND Human Resource Management Services (HRMS), in cooperation with the State Personnel Board, will hold a public hearing to address a proposed rule and amendments to N.D. Admin. Code Article 4-07 at 9:00 am on Monday, February 5, 2024, in the Red River room of the North Dakota State Capitol, 600 E Boulevard Ave, Bismarck, ND 58505. The purpose of the proposed rule and amendments is to implement statutes and improve and clarify processes.

The proposed rule addresses the following chapter of N.D. Administrative Code Article 4-07: Family Medical Leave. The proposed amendment addresses the following chapter of N.D. Administrative Code Article 4-07: N.D.A.C. 4-07-37-02 relating to the definitions of eligible employee for Shared Leave as implemented in bill number SB 2393, enacted during the most recent legislative session.

The proposed rule and amendments are not expected to have an impact on the regulated community in excess of \$50,000.

The proposed rule and amendments may be reviewed at the office of ND Human Resource Management Services, 600 East Boulevard Avenue, Dept. 113, Bismarck ND 58505-0120, or on the HRMS website at <https://www.omb.nd.gov/news/public-hearing-amendment-nd-admin-code-article-4-07>. A copy of the proposed rule and amendments may be requested by writing the above address, e-mailing HRMS@nd.gov, or calling (701)328-3293. Written or oral comments on the proposed rule and amendments sent to the above address or telephone number and received by February 15, 2024, will be fully considered.

If you plan to attend the public hearing and will need special facilities or assistance relating to a disability, please contact the ND Human Resource Management Services at the above telephone number or email at least 7 days prior to the public hearing.

Dated this 26 day of December 2023.



Molly Herrington
Chief People Officer, Human Resource Management Services

Section	Change
N.D. Admin. Code § 4-07-37-02 Shared Leave – Definitions	Revised the definition of “eligible employee” to remove “with over six months continuous service with the state” and “in probationary status” based on SB 2393 and NDCC 54-06-14.7 .
N.D. Admin. Code § 4-07-38 Family Medical Leave	Proposed new Chapter based on NDCC 54-52.4 .