Subscribing to Legislative Committee Meeting Schedule Using ICal Button (iOS)

1. To subscribe to an Interim Committee's calendar, tap or click the ICal button on the Interim Committee webpage.

District 13

Representative Scott Louser
Republican
District 5

Representative Brandy Pyle
Republican
District 22

Representative Mike Schatz
Republican
District 36

Representative Mary Schneider
Democrat
District 21

June 11, 2019 - 9:00 am to 11:50 am CDT

Committee Documents
- Notice (134kb)
- Agenda (43kb) Revised
- Minutes (kb)

March 15, 2019 - 8:00 am to 8:30 am CDT

Committee Documents
- Notice (133kb) Revised
- Agenda (41kb) Revised
- Minutes (58kb)

December 3, 2018 - 8:30 am to 10:00 am CST

Committee Documents
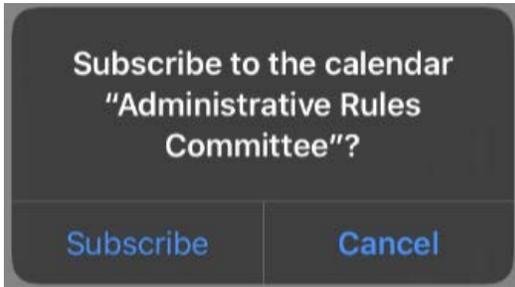- Notice (134kb)
- Agenda (43kb)
- Minutes (59kb)

Tap the iCAL button below the past/future meeting information to subscribe to that committee's calendar. This will add current and future meetings into your iOS calendar.

2. On an iOS device (iPhone/iPad), tap/click "Subscribe" on the popup window.

Subscribe to the calendar "Administrative Rules Committee"?

Subscribe | Cancel

3. Tap/click "Done" on the message confirming the calendar has been added and can be viewed.

The Calendar "Administrative Rules Committee" has been added

View Events | Done
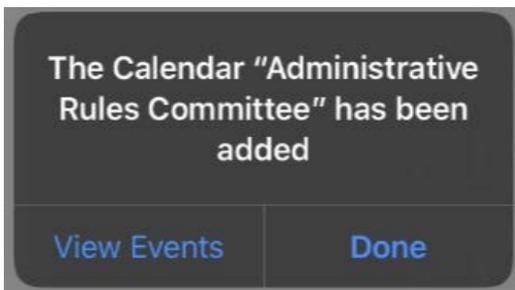
4. The calendar will now show as a Subscribed Calendar in your calendar list, as well as an account in your iOS Settings / Passwords & Accounts.

NOTE: If using the ICal button to add to a <u>Microsoft Outlook</u> calendar--Once the ICal button has been clicked, a popup to subscribe will appear. Once selected the calendar will be placed in your Microsoft Outlook calendars listed under "Other Calendars."

**Subscribing to Legislative Meetings Schedule Using a Gmail account**

1. Right mouse click ![ICal] and select copy link address
2. Open web browser from laptop or desktop computer (Chrome/Firefox/Edge)
3. Type www.gmail.com in address bar and press enter
4. Login to your Gmail account
5. Click the Google Apps button in upper-right-hand corner

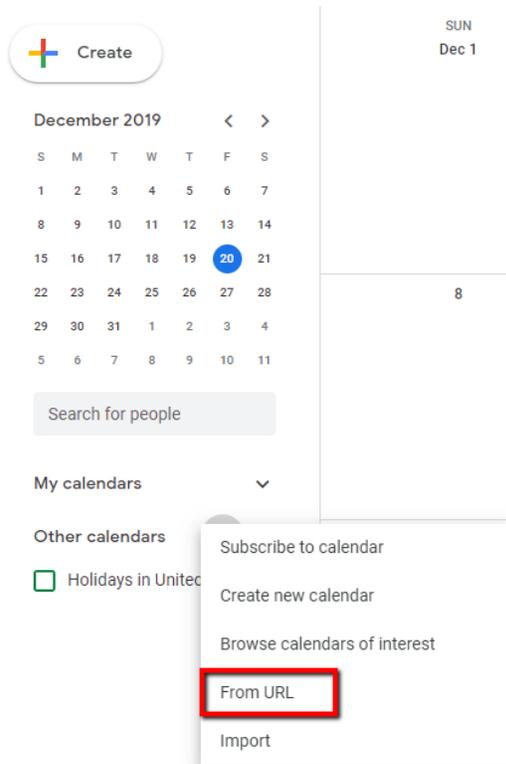6. Click Calendar
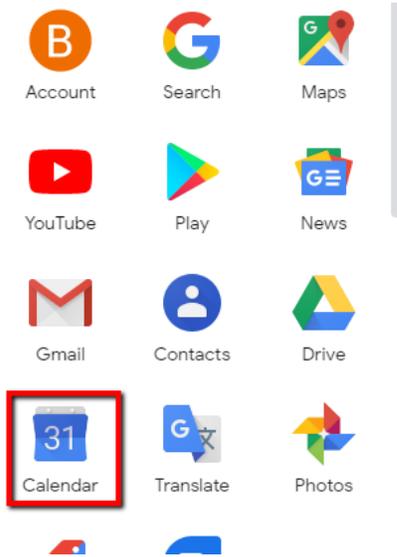
7. Click the **+** button to add a calendar in the "Other calendars" section
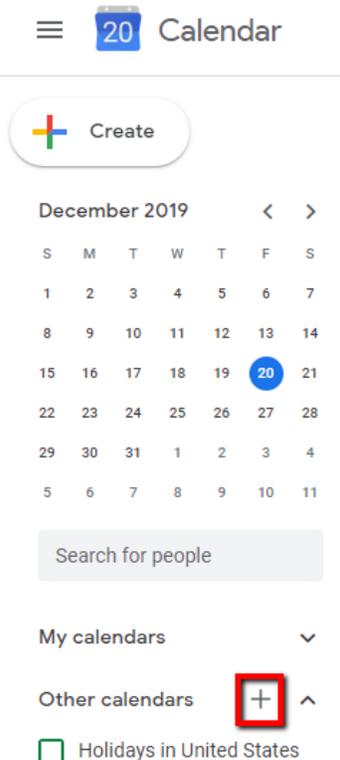
8. Select From URL

9. Paste the copied URL link into the text box and click "Add calendar"

10. Open the calendar app on your phone to view added calendar events.

Additional Information for Android/iOS devices

- **Using the Gmail Calendar App on a mobile device – Open the calendar app and open calendar settings; select the new calendar to display events in your current calendar.**
- **Default Android calendar app – If the calendar is already connected to Gmail, open the calendar app, open calendar settings, scroll down and click "Sync Now", and open the calendar to see the new calendar events.**
- **iOS users – If using the default Apple calendar app on mobile devices with connection to Gmail calendar, browse to www.google.com/calendar/iphoneselect, select the new calendar, and click "Save" for those events to display in your default Apple iOS calendar app.**
- **If using a 3rd party calendar app, you may need to enable the newly subscribed calendar to show events.**