

November 2010

Tentative Agenda

COMPUTER TRAINING SESSIONS FOR LEGISLATORS**Monday, December 6**

- 9:00 - Computer training session (e-mail, archiving e-mail, and tips and techniques) for
10:30 a.m. returning legislators - Roughrider Room - Limited to 30 legislators (signup at the
Legislative Council reception desk) - *Mary H. Janusz, Information Technology
Education Administrator/Deb Gienger, Information Technology Systems
Administrator, Legislative Council*
- 3:00 - Voting system use - House desk (Speaker of the House and Chief Clerk) - *John A.
4:00 p.m. Dvorak, Information Technology LAN Technician, Legislative Council/Deb Gienger*
- 3:15 - Computer training session (e-mail, archiving e-mail, and tips and techniques) for
4:45 p.m. returning legislators - Roughrider Room - Limited to 30 legislators (signup at the
Legislative Council reception desk) - *Mary H. Janusz/Deb Gienger*
- 4:00 - Voting system use - Senate desk (Secretary of the Senate and President of the
5:00 p.m. Senate) - *John A. Dvorak/Deb Gienger*

Tuesday, December 7

- 10:30 - Legislator's Automated Work Station system (LAWS) demonstration - Roughrider
11:30 a.m. Room - (computer demonstration of the new and improved LAWS for returning and
new legislators) - Limited to 75 legislators (signup at the Legislative Council reception
desk) - *Legislative Council staff*
- 2:45 - LAWS demonstration - Roughrider Room - (computer demonstration of the new and
4:15 p.m. improved LAWS for returning and new legislators) - Limited to 75 legislators (signup
at the Legislative Council reception desk) - *Legislative Council staff*

Wednesday, December 8

- 12:00 noon - New legislators with computer experience - Receive personal computers and
2:00 p.m. required training in the use of the computers - Roughrider Room (signup at the
Legislative Council reception desk) - *Mary H. Janusz/Deb Gienger*
- 2:30 - New legislators with limited computer experience - Receive personal computers and
4:30 p.m. required training in the use of the computers - Roughrider Room (signup at the
Legislative Council reception desk) - *Mary H. Janusz/Deb Gienger*

Monday, January 3

- 8:00 - LAWS training for legislators (by signup) - Brynhild Haugland Room - *Mary H. Janusz*
10:00 a.m.
- 10:00 a.m. - LAWS training for legislators (by signup) - Brynhild Haugland Room - *Mary H. Janusz*
12:00 noon
- 1:00 - LAWS training for legislators (by signup) - Brynhild Haugland Room - *Mary H. Janusz*
3:00 p.m.
- 3:00 - LAWS training for legislators (by signup) - Roughrider Room - *Mary H. Janusz*
5:00 p.m.