

EMPLOYEE BENEFITS PROGRAMS COMMITTEE - STATUTORY RESPONSIBILITIES AND ASSIGNED STUDIES - BACKGROUND MEMORANDUM

HISTORY

The Legislative Management's Employee Benefits Programs Committee, formerly known as the Committee on Public Employees Retirement Programs or the Retirement Committee, resulted from a 1975-76 Legislative Council study undertaken by the interim Legislative Procedure and Arrangements Committee. The committee was established in response to difficulties experienced in past legislative sessions resulting from inadequate prior study of the actuarial impacts of proposed legislative changes on retirement programs for public employees.

In 1977 the Legislative Assembly approved Senate Bill No. 2061, which created the original committee. The provisions were codified as North Dakota Century Code Sections 54-35-02.3 and 54-35-02.4. Those sections were substantially amended in 1981 to expand the scope of the committee's jurisdiction over retirement legislation during legislative sessions and to authorize the committee to establish rules for its operation. Sections 54-35-02.3 and 54-35-02.4 were amended substantially in 1991 to expand the jurisdiction of the committee to include review of health and retiree health plans of state employees or employees of any political subdivision as well as retirement programs. Section 54-35-02.4 was amended in 1999 to require the committee take jurisdiction over any measure or proposal authorizing an automatic increase or other change in benefits beyond the ensuing biennium, which would not require legislative approval. The committee is required to include in the report of the committee a statement that the proposal would allow future changes without legislative involvement.

STATUTORY RESPONSIBILITIES

Section 54-35-02.3 requires that during each biennium the Legislative Management appoint an Employee Benefits Programs Committee in the same manner as the Legislative Management appoints other interim committees. The membership of the committee consists of seven members of the House of Representatives and six members of the Senate and is chaired by a legislator designated by the Legislative Management.

Section 54-35-02.4(1) requires the committee to "consider and report on those legislative measures and proposals over which it takes jurisdiction and which affect, actuarially or otherwise, the retirement programs of state employees or employees of any political subdivision, and health and retiree health plans of state employees or employees of any political subdivision." The committee is required to make a thorough review of any measure or proposal it takes under its jurisdiction, including an actuarial review, and is required to report its findings and recommendations, along with any necessary legislation, to the Legislative Management and to the Legislative Assembly.

In carrying out its responsibilities, the committee, or its designee, is authorized pursuant to Section 54-35-02.4(2) to:

1. Enter contracts, including retainer agreements, with an actuary or actuarial firm for expert assistance and consultation. However, each retirement, insurance, or retiree insurance program shall "pay, from its retirement, insurance, or retiree health benefits fund, as appropriate, and without the need for a prior appropriation, the cost of any actuarial report required by the committee which relates to that program."
2. Call on personnel from state agencies or political subdivisions to furnish such information and render such assistance as the committee may from time to time request.
3. Establish rules for the committee's operation, including the submission and review of proposals and the establishing of standards for actuarial review.

Section 54-35-02.4(3) authorizes the committee to solicit draft measures and proposals from interested persons during the interim between legislative sessions and to study measures and proposals referred to it by the Legislative Assembly or the Legislative Management. Subsection 4 requires a copy of the committee's report concerning any legislative measure, if that measure is introduced for consideration by the Legislative Assembly, be attached to the copy of that measure, which is referred to a standing committee. In previous interims, the committee reports identified the sponsor of a proposal, summarized the proposal, presented the actuarial analysis, and included the committee's recommendation. Subsections 5 and 6 prohibit the introduction or amendment of any legislative measure affecting a public employees retirement program, public employees health insurance program, or public employee retiree health insurance program unless it is accompanied by a report from the committee. A majority of the committee members, acting through the Chairman, has sole authority to determine whether any legislative measure affects a public employees program.

Section 54-35-02.4(7) provides any legislation enacted in contravention of that section is invalid and of no force and effect, and any benefits provided under the legislation must be "reduced to the level current prior to enactment" of the legislation.

Procedures for Solicitation and Review of Retirement Proposals

Under Section 54-35-02.4, the committee shall consider and report on those legislative measures and proposals over which it takes jurisdiction and which affect, actuarially or otherwise, the retirement programs, public employees health insurance programs, or public employee retiree health insurance programs of state employees or employees of any political subdivision. The committee shall make a thorough review of each measure or proposal, including an actuarial review. Under this law, the committee may solicit draft measures and proposals from interested persons during the interim.

The committee also has the authority to establish rules for its operation, including rules relating to the submission and review of proposals and the establishment of standards for actuarial review. During previous interims the committee has limited the persons permitted to submit to the committee legislative proposals affecting retirement programs to legislators, Legislative Management interim committees, and state agencies with bill introduction privilege and has required the proposals be in bill draft form and be submitted to the committee before April 1 of the even-numbered year of the interim to allow enough time for actuarial evaluation. The committee may waive its self-imposed deadline for proposals received after any deadline established by the committee.

Actuarial Services

The committee is empowered by Section 54-35-02.4 to retain actuarial assistance for the review of proposals submitted to the committee. The impacted program is required to pay for any actuarial reports required by the committee; therefore, much or all of the actuarial costs involved in the review of legislative measures and proposals are paid by the retirement, insurance, or retiree health insurance program affected by each proposal. In practice, if the committee take jurisdiction over a legislative proposal or measure, the affected program obtains an actuarial report for each proposal from that program's consulting actuary.

In the past, the Employee Benefits Programs Committee, after obtaining actuarial information on the retirement proposals and receiving relevant testimony, has developed a report with respect to each proposal submitted. The report has included the sponsor of the proposal, a summary of the proposal, the actuarial analysis of the effect the proposal may have on the retirement program, and a committee recommendation to the Legislative Management on the merits of the proposal. A copy of the committee's report must be attached to each proposal when it is introduced to the Legislative Assembly or in the case of a report prepared during a legislative session the report is attached to the covered bill.

ADDITIONAL COMMITTEE RESPONSIBILITIES

In addition to the committee's primary statutory responsibilities:

- Section 15-39.1-05.2 requires the Board of Trustees of the Teachers' Fund for Retirement (TFFR) to provide notice to the committee of necessary or desirable changes in statute relating to the administration of the TFFR fund.
- Section 15-39.1-10.11 requires the Board of Trustees of the TFFR to provide annual reports to the committee regarding an annual test of the actuarial adequacy of statutory contribution rate.
- Section 15-39.1-35 provides if the Public Employees Retirement System (PERS) Board adopts provisions for TFFR to modify the law relating to TFFR to comply with applicable federal statutes or rules, the committee shall consider whether to approve such modifications.
- Section 18-11-15(5) requires the committee to be notified by a Firefighters Relief Association if the association implements the alternate schedule of monthly service pension benefits to members of the association provided in that subsection.
- Sections 39-03.1-29, 54-52-23, and 54-52.1-08.2 provide if the PERS Board adopts provisions to comply with applicable federal statutes or rules, the committee shall consider whether to approve such modifications.
- Section 54-06-31(3) requires Human Resource Management Services to report periodically to a legislative committee designated by the Legislative Management on the implementation, progress, and bonuses provided under agency recruitment and retention bonus programs. The Legislative Management assigned this responsibility to this committee.

- Section 54-06-32 requires the Office of Management and Budget (OMB) to submit to the Legislative Management a report summarizing reports of state agencies providing service awards to employees in the classified service. The Legislative Management assigned this responsibility to this committee.
- Section 54-06-33 requires OMB to submit to the Legislative Management a report summarizing reports of state agencies providing employer-paid costs of training or educational courses to employees in the classified service. The Legislative Management assigned this responsibility to this committee.
- Section 54-06-34 requires OMB to submit to the Legislative Management a report summarizing reports of executive branch state agencies paying employee membership dues for professional organizations and membership and service club dues. The Legislative Management assigned this responsibility to this committee.

STUDY PLAN

To complete the statutory and assigned study charges, the Employee Benefits Programs Committee will need to hold periodic meetings during the interim and possibly beyond the interim, through completion of the 2019 legislative session.

Throughout Interim and Legislative Session

During the 2017-18 interim, the committee may consider whether to adopt rules for its operation, including rules relating to the submission and review of proposals and establishment of standards for actuarial review. Historically, the committee has limited the persons permitted to submit to the committee legislative proposals affecting retirement system programs to Legislative Management interim committees, legislators, and state agencies with bill introduction privileges. The committee required proposals be in bill draft form and submitted to the Legislative Council before April 1 of the even-numbered year. If the committee adopts this approach, there will be adequate time to conduct actuarial studies, to schedule time for the committee to receive the studies and make recommendations, and for the committee to consider any of the sponsor's amendments before introduction. It is common for Legislative Management interim committees to submit bill drafts after the committee's established deadline, but before the end of the interim.

If during the 2019 legislative session a bill affecting the retirement system is introduced or an amendment is made which affects the retirement system, the committee Chairman may schedule a meeting of the committee to determine whether to take jurisdiction over the bill or amendment, to have an actuarial report conducted and reviewed, and to make a committee recommendation.

Annual Reports

The committee is charged with receiving annual reports from TFFR regarding the annual test of actuarial adequacy of the statutory contribution rate. This report is typically available by October of the odd-numbered year and again by October of the next even-numbered year of the interim. It has become common practice that at the meetings the committee receives the annual TFFR reports, the committee also receive actuarial reports on the actuarial valuation of the PERS main system, judges' retirement fund, National Guard retirement fund, Highway Patrolmen's retirement fund, and the retiree health benefits fund.

Biennial Reports

The committee is charged with receiving from OMB three biennial reports, which OMB is directed to have prepared for presentation to the committee during the month of September of the odd-numbered year of the interim. The following three required reports are typically provided to the committee by Human Resource Management Services:

- A report summarizing reports of state agencies providing service awards to employees in the classified service;
- A report summarizing reports of state agencies providing employer-paid costs of training or educational courses to employees in the classified service; and
- A report summarizing reports of executive branch state agencies paying employee membership dues for professional organizations and membership and service club dues.

Periodic Reports

Human Resource Management Services is required to provide the committee with periodic reports on the implementation, progress, and bonuses provided under agency recruitment and retention bonus programs.

As Necessary

The following four committee charges are necessary only if the relevant events occur:

- The Teachers' Fund for Retirement shall provide notice to the committee if the TFFR Board of Trustees board determines there are necessary or desirable changes in statute relating to the administration of the TFFR fund.
- The committee shall meet to determine whether to approve TFFR terminology adopted by the PERS Board for TFFR provisions to modify the law relating to TFFR to comply with applicable federal statutes or rules.
- A Firefighters Relief Association shall notify the committee if the association implements the alternate schedule of monthly service pension benefits to members of the association.
- The committee shall meet to determine whether to approve modifications if the PERS Board adopts provisions to comply with applicable federal statutes or rules.

Activities of Other Interim Committees

The Legislative Management's interim Health Care Reform Review Committee is charged with studying the public employee health insurance plan, including the feasibility and desirability of transitioning to a self-insurance plan. The study must include a review of the current plan and consideration of the costs and benefits of the current plan compared to the costs and benefits of a self-insurance plan. There are multiple common committee members on these two committees. Through the course of the interim, the Employee Benefits Programs Committee may wish to receive periodic updates regarding the activities of the Health Care Reform Review Committee.