

# NORTH DAKOTA LEGISLATIVE COUNCIL

## Tentative Agenda

### **LEGISLATIVE MANAGEMENT COMMITTEE**

Monday, October 7, 2002  
Harvest Room, State Capitol  
Bismarck, North Dakota

- 1:00 p.m. Call to order  
Roll call  
Minutes of June 25, 2002, meeting
- 1:05 p.m. Review of bids received for providing photography services to the 58th Legislative Assembly  
  
Committee discussion and consideration of awarding the contract
- 1:15 p.m. Review of bids received for printing bills, resolutions, and journals during the 2003 legislative session  
  
Committee discussion and consideration of awarding the contract
- 1:20 p.m. Review of bids received for providing secretarial and telephone message services to the 58th Legislative Assembly  
  
Review of bids received for providing bill and journal room services to the 58th Legislative Assembly  
  
Review of bids received for providing secretarial, telephone message, and bill and journal room services to the 58th Legislative Assembly  
  
Committee discussion and consideration of the awarding of contracts
- 1:40 p.m. Review by the Legislative Council staff of a document entitled *Policy Regarding Secretarial Services to Legislators*
- 1:45 p.m. Presentation by Mr. Curtis L. Wolfe, Chief Information Officer, Information Technology Department, regarding e-mail file quotas applicable to state officers and employees, including legislators  
  
Review by the Legislative Council staff of a document entitled *Policy on Use of Personal Computers by Legislators*  
  
Committee discussion of e-mail file quotas applicable to legislators
- 2:05 p.m. Presentation by Mr. Bill Goetz, Chief of Staff, Governor's office, regarding the Governor's directive that all state agencies and facilities develop a business continuity/disaster recovery plan to recover from a disaster that would impact the agency's ability to function  
  
Committee discussion of the legislative response to developing a business continuity/disaster recovery plan for the legislative branch
- 2:20 p.m. Presentation by Ms. Mary Van Sickle, Executive Director, Community Access, regarding television coverage of floor sessions during the 2003 legislative session  
  
Committee discussion of television coverage of floor sessions during the legislative session

- 2:35 p.m. Review of proposed optional organizational session agendas--one for convening at 9:00 a.m. and one for convening at 1:00 p.m. on Monday, December 2, 2002
- 2:50 p.m. Presentation by the Legislative Council staff of statutory requirements for standing committees to receive reports of the commissioner of the Department of Commerce and Labor Commissioner during the 2003 legislative session
- 2:55 p.m. Review of session arrangements with respect to session employment guidelines and session employment coordinators
- 3:10 p.m. Review of policies on legislators' stationery, letter files, distribution of journals, and reimbursement of expenses
- 3:20 p.m. Review of the committee's legislative ethics responsibilities, including Joint Rules 1001, 1002, 1003, and 1004
- 3:25 p.m. Discussion of other administrative matters
- 3:45 p.m. Adjourn

#### **Committee Members**

Senators Bob Stenehjem (Chairman), Bill Bowman, Randel Christmann, Joel C. Heitkamp, Aaron Krauter  
Representatives Wesley R. Belter, LeRoy G. Bernstein, Merle Boucher, Pam Gullerson, David Monson, Mike Timm