

# NORTH DAKOTA LEGISLATIVE COUNCIL

Minutes of the

## INFORMATION TECHNOLOGY COMMITTEE

Tuesday, January 29, 2002  
Harvest Room, State Capitol  
Bismarck, North Dakota

Senator Larry J. Robinson, Chairman, called the meeting to order at 9:00 a.m.

**Members present:** Senators Larry J. Robinson, Randy A. Schobinger, Ken Solberg; Representatives Bob Skarphol, Robin Weisz; Chief Information Officer Curtis L. Wolfe

**Members absent:** Representatives Robert Huether, Keith Kempenich

**Others present:** See attached appendix

**It was moved by Senator Solberg, seconded by Representative Skarphol, and carried on a voice vote that the minutes of the November 27, 2001, meeting be approved as distributed.**

### POWERSCHOOL APPLICATION INITIATIVE

Mr. Curtis L. Wolfe, Chief Information Officer, Information Technology Department, presented information regarding the status of the implementation of the PowerSchool application initiative. The information is included in Mr. Wolfe's slide presentation, a copy of which is on file in the Legislative Council office. He said the Bismarck School District, which was selected as the pilot school district and implemented the PowerSchool application in August 2001, has implemented two new releases of the application since the end of November 2001. He said the vendor anticipates releasing another new release of the application by January 31, 2002, that will address many of the remaining technical and application issues. He said the Information Technology Department has sent a letter to the application vendor indicating all the technical and application issues that must be addressed before the application will be accepted by the state. A copy of the letter is on file in the Legislative Council office.

Mr. Wolfe said future implementations of the PowerSchool application include the Beulah School District in February 2002, the Stanley School District in March 2002, and the Maddock School District in April 2002. He said there are many other school districts interested in implementing the application and if all the school districts with an interest implemented the application, approximately 60 percent of North Dakota's kindergarten through grade 12 student population would be accounted for by the PowerSchool application.

In response to a question from Senator Robinson regarding the technical and application issues, Mr. Wolfe said the department will not proceed with future implementations of the PowerSchool application until all technical and application issues identified in the letter to the application vendor have been addressed.

### STATUS OF THE STATE'S E-RATE REIMBURSEMENT FUNDING

Mr. Wolfe presented information regarding the status of the state's e-rate reimbursement funding. The information is included in Mr. Wolfe's slide presentation, a copy of which is on file in the Legislative Council office. He said the Information Technology Department sent a followup letter regarding the state's application for e-rate reimbursement funding for fiscal year 2002 to the Federal Communications Commission on January 16, 2002. He said the department has been notified that its appeal for fiscal year 2002 e-rate reimbursement funding is under formal review and that a final decision should be communicated to the department by early February 2002.

Mr. Wolfe said the state's e-rate reimbursement funding for fiscal year 2003 has been approved. He said if the state receives e-rate reimbursement for funding for both fiscal years 2002 and 2003, the department is estimating a balance of \$1,692,612 available on June 30, 2003. If the state only receives e-rate reimbursement funding for fiscal year 2003, the estimated balance will be \$302,837. He said the amounts are slightly higher than those reported at the previous committee meeting due to a higher than anticipated e-rate reimbursement percentage for fiscal year 2003 and the timing of the public library connections to the statewide information technology network.

In response to a question from Representative Skarphol regarding the number of public libraries to be connected to the statewide information technology network, Mr. Wolfe said the department would provide the committee an updated listing of public libraries to be connected to the network at the committee's next meeting.

## **STUDY OF THE TECHNOLOGICAL CAPACITY AND NEEDS OF THE STATE**

Mr. Wolfe presented information regarding the department's further review of the six study issues included in 2001 House Concurrent Resolution No. 3057. The information is included in Mr. Wolfe's slide presentation, a copy of which is on file in the Legislative Council office. He said the department proposes the following study approach to address the six study issues included in 2001 House Concurrent Resolution No. 3057:

1. Receive testimony from the following information technology service providers on current coverage areas, planned covered areas, service rates, service trends, service issues and barriers, and the desired role of government in information technology services:
  - a. North Dakota Association of Telephone Cooperatives.
  - b. Dakota Carrier Network.
  - c. Qwest.
  - d. Midcontinent Communications.
  - e. Cellular One.
  - f. Extend America.
  - g. MONET.
2. Receive testimony from a representative of the Public Service Commission regarding information technology service regulations, issues, and trends.
3. Receive testimony from representatives of the Department of Transportation and providers of wireless Internet services regarding the potential of wireless tower sharing.
4. Receive testimony from representatives of the Department of Commerce, Dakota Carrier Network, and economic development groups regarding the commercial use of the statewide information technology network.
5. Conduct a citizens' and businesses' survey to provide information regarding Internet accessibility, current and planned use of the Internet, barriers to the use of the Internet, desire for on-line government applications, and trends in the use of information technology.
6. Receive information from representatives of the Information Technology Department on key trends impacting technology in the near future and the general impact of technology on state government.
7. Review findings and determine need for additional information.

Mr. Wolfe distributed a copy of a survey conducted by the North Dakota Association of Telephone Cooperatives regarding broadband services available in the state, a copy of which is on file in the Legislative Council office.

Mr. Wolfe said the citizens' and businesses' survey could be conducted by the University of North

Dakota Social Science Research Institute for approximately \$40,000 to \$45,000 depending on the length of the survey and sample size. He said the cost of the survey could be shared by the Information Technology Department and the Legislative Council.

In response to a question from Senator Solberg regarding the study issues included in 2001 House Concurrent Resolution No. 3057, Mr. Wolfe said the broad nature of the study issues allows the committee flexibility in the amount of information to be received and reviewed.

**It was moved by Representative Skarphol, seconded by Senator Solberg, and carried on a roll call vote that the Information Technology Committee proceed with the study issues included in 2001 House Concurrent Resolution No. 3057 as follows:**

1. **Receive testimony from information technology service providers regarding current coverage areas, planned covered areas, service rates, service trends, service issues and barriers, and the desired role of government in information technology services.**
2. **Receive testimony from a representative of the Public Service Commission regarding information technology service regulations, issues, and trends.**
3. **Receive testimony from representatives of the Department of Transportation and providers of wireless Internet service regarding the potential for wireless tower sharing.**
4. **Receive testimony from representatives of the Department of Commerce, Dakota Carrier Network, and economic development groups regarding the commercial use of the statewide information technology network.**
5. **Receive information from representatives of the Information Technology Department on key trends impacting technology in the near future and the general impact of technology on state government.**
6. **Direct the Legislative Council staff to work with the Information Technology Department and the chairman of the Legislative Council on development of a contract with the University of North Dakota Social Science Research Institute for a citizens' and businesses' survey regarding Internet accessibility, current and planned use of the Internet, barriers to the use of the Internet, desire for on-line government applications, and trends in the use of information technology.**

Senators Robinson, Schobinger, and Solberg and Representatives Skarphol and Weisz voted "aye." No negative votes were cast.

## ENTERPRISE RESOURCE PLANNING SYSTEM INITIATIVE

Mr. Wolfe presented information regarding the status of the department's enterprise resource planning (ERP) system initiative. The information is included in Mr. Wolfe's slide presentation, a copy of which is on file in the Legislative Council office. He said in November 2001 the department reduced the finalists for the ERP system initiative to two--Oracle and Peoplesoft. Since that time, the department has conducted functional requirement reviews, researched references, completed vendor demonstrations, and received the following best and final offers:

Oracle	\$17,898,686
Peoplesoft - Proposal A	\$30,144,920
Peoplesoft - Proposal B	\$20,306,680

**NOTE:** Under the Peoplesoft Proposal A, representatives of Peoplesoft would provide the implementation consultant services, and under the Peoplesoft Proposal B, representatives of Maximus would provide the implementation consultant services.

Mr. Wolfe said based on the information presented by Oracle and Peoplesoft regarding implementation services and approaches, the department decided to begin contract negotiations with Peoplesoft and Maximus. He said the Peoplesoft and Maximus suggested implementation approach encompasses 30 months and begins with a pilot of two selected higher education institutions implementing all three of the ERP system components--financial, human resources, and student administration--and a pilot of one selected state agency implementing the financial and human resources components of the ERP system. He said the department anticipates the two pilot phases to begin in March 2002 and to be completed by April 2003.

Mr. Wolfe said the department specified in the request for proposals issued for the ERP system that the state would like to consider continuing the use of the existing budget preparation system, the statewide integrated budget and reporting (SIBR) system. The proposed Peoplesoft ERP system does include a budget preparation component; therefore, the state has to determine if the SIBR system should be retained and interfaced with the proposed ERP system or if the budget preparation component of the proposed ERP system should be implemented for the state.

Mr. Wolfe said other areas related to the ERP system implementation such as costs associated with necessary hardware acquisitions, staff training, and staff resources must also be addressed.

In response to a question from Senator Solberg regarding the SIBR system, Mr. Wolfe said if the state decides to continue the use of the SIBR system, the

system would be interfaced with the proposed ERP system to establish one integrated system.

In response to a question from Representative Skarphol regarding the SIBR system, Mr. Wolfe said information regarding the estimated cost of developing an interface between the SIBR system and the proposed ERP system could be provided to the committee at its next meeting.

In response to a question from Senator Schobinger regarding a contract with Peoplesoft and Maximus, Mr. Wolfe said Peoplesoft and Maximus have worked together on previous projects. He said Maximus is familiar with the state through its assistance with the evaluation of the potential Microsoft-Great Plains ERP system joint venture partnership arrangement.

In response to a question from Representative Weisz regarding the higher education financial aid compliance deadline, Mr. Grant Crawford, Chief Information Officer, North Dakota University System, said higher education institutions must comply with the new federal financial aid regulations by July 1, 2004. Mr. Crawford said the implementation schedule proposed by Peoplesoft and Maximus would accomplish the implementation of a higher education financial aid system before the deadline.

## OTHER INFORMATION

Mr. Wolfe presented information on e-government initiatives and the Department of Transportation's vehicle registration and titling system. The information is included in Mr. Wolfe's slide presentation, a copy of which is on file in the Legislative Council office. He said the Game and Fish Department has reported that 20 percent, approximately \$1.9 million, of the hunting license revenue for 2001 was received through Internet transactions. He said in regard to the vehicle registration and titling system, the Information Technology Department has assumed all system software support responsibilities, and the contract with the four former employees of the application vendor, Revenue Systems, Inc., has been completed.

## HIGHER EDUCATION INFORMATION TECHNOLOGY INITIATIVES

Mr. Crawford presented information regarding an On-line Dakota Information Network (ODIN) library system replacement and Internet 2. A copy of the information is on file in the Legislative Council office. He said the existing ODIN library system, PALS, becomes unsupported after June 30, 2004. He said the University System will be issuing a request for proposals for an ODIN library system replacement in February 2002 and hopes to complete the transition to a new system by December 2003. He said the estimated cost of a replacement system is \$2,000,000, of which \$900,000 will be funded from the ODIN libraries, \$250,000 will be funded from State Board of Higher Education incentive funding, and the

remaining \$850,000 will be requested from the 2003 Legislative Assembly. He said in regard to Internet 2, the first virtual conference on genomics and bioinformatics was held on the campus of North Dakota State University on October 15-16, 2001. He said there were 173 participants from the state of North Dakota and 85 participants via 16 Internet 2 sites in two countries.

**GEOGRAPHIC INFORMATION SYSTEMS INITIATIVE**

Mr. Bob Nutsch, Geographic Information Systems Coordinator, Information Technology Department, presented information regarding the status of the department's geographic information systems (GIS) initiative, a copy of which is on file in the Legislative Council office. Mr. Nutsch said the department received a \$750,000 general fund appropriation for the 2001-03 biennium for a GIS coordinator position and for creation of a GIS centralized data hub. He said the department also received a federal grant from the Division of Emergency Management and the Federal Emergency Management Agency in the amount of \$451,000 to purchase hardware and software to host GIS data for the Devils Lake region. He said the department has retained SchlumbergerSema to assist in the design and the development of the data hub, and the Department of Transportation, State Department of Health, and the State Water Commission have been selected as "hub pilot agencies." He said some of the hardware for the data hub has been purchased and installed and the remaining hardware and software will be ordered within a month. He said the pilot phase of the initiative should begin in February 2002 and the rollout of the system should be completed in June 2002.

In response to a question from Representative Skarphol regarding the GIS data, Mr. Nutsch said at the present time, the GIS data will only be available for use by state entities and appropriate levels of security will be established to ensure only appropriate individuals have access to confidential data.

**CRIMINAL JUSTICE INFORMATION-SHARING INITIATIVE**

Ms. Nancy Walz, Associate Director of Information Technology Planning, Information Technology Department, presented information regarding the criminal justice information-sharing initiative. A copy of the information is on file in the Legislative Council office. Ms. Walz said in the fall of 2000, the state received a \$25,000 grant from the National Governors Association to develop a criminal justice information-sharing plan. The plan that was established outlined short-term objectives and the necessary next steps to implement criminal justice information sharing. Subsequently, the Information Technology Department was awarded a \$310,000 federal grant from the United States Department of Justice for development

of a technical architecture, data standards, and implementation plan necessary for criminal justice information sharing. On September 28, 2001, the department issued a criminal justice information-sharing request for proposals. After receiving oral presentations from three selected finalists, the department signed a contract with MTG in the amount of \$175,000 for development of a technical architecture, data standards, and implementation plan for criminal justice information sharing. The department also signed a contract with Nexus Innovations in the amount of \$47,500 for project coordination assistance. She said the contract deliverables are anticipated to be completed in early April 2002.

**INFORMATION TECHNOLOGY DEPARTMENT'S STRATEGIC BUSINESS PLAN AND PERFORMANCE MEASURES**

Mr. Mike J. Ressler, Director of Operations, Information Technology Department, distributed a copy of the Information Technology Department's 2002 strategic business plan, a copy of which is on file in the Legislative Council office. Mr. Ressler said the department's 2002 strategic business plan is designed around four business drivers and includes performance measures, objectives, and strategies. The following is a summary of the business drivers and related performance measures included in the plan:

Business Driver	Performance Measurements
<b>Provide value to our customers</b> - Continually improve the quality and timeliness of Information Technology Department's products and services while maintaining competitive rates	Percentage of strategic initiatives completed Percentage of completed strategic initiatives meeting objectives Percentage of system availability Percentage of Information Technology Department projects completed on time within scope and budget
<b>Statewide direction and leadership</b> - Provide strategic information technology direction for government and education in North Dakota and influence the deployment of information technology throughout the state	Number of coordinated statewide initiatives Information Technology Department's compliance with legislative mandates Information technology percentage of overall state budget Percentage of large information technology projects completed successfully Number of web-enabled applications available to citizens
<b>Customer relationships and satisfaction</b> - Understand customer business requirements and raise awareness of technologies available in order to provide products and	Percentage of reported problems resolved within support center (unassigned)

Business Driver	Performance Measurements
services that will meet or exceed their expectations and assist in accomplishing their goals	Percentage of reported and assigned problems responded to within one hour  Mean time working hours required to resolve reported and assigned problems  Percentage of statewide information technology budgets directed to the Information Technology Department  Customer satisfaction indexes relating to cost, timeliness, quality, knowledge, and professionalism and courtesy
<b>Learning and growth</b> - Achieve an efficient, motivated, and educated workforce with the knowledge, skills, and ability to meet our current and future challenges	Voluntary employee turnover rate  Average training hours and dollars spent per employee  Employee satisfaction index

In response to a question from Representative Skarphol regarding information technology budget comparisons to the private sector, Mr. Wolfe said information technology budget comparisons to the private sector will be addressed in the department's annual report to be completed after the end of the fiscal year.

### AMERICANS WITH DISABILITIES ACT WORKGROUP

Ms. Corinne Hofmann, Protection and Advocacy Project and member of the Information Technology Department's Americans with Disabilities Act (ADA) workgroup, presented information regarding the ADA workgroup, a copy of which is on file in the Legislative Council office. Ms. Hofmann said the Information Technology Department established the ADA workgroup in February 2001. The mission of the workgroup is to identify ADA issues as they pertain to technology and to identify or develop necessary assistive technology policies. The workgroup has identified web site development, telecommunications, software and hardware, procurement, and training and education resources as general information technology areas that require consideration for policy development. She said the workgroup has established a web site development policy that was approved by the Information Technology Department on September 25, 2001.

The committee recessed for lunch at 12:10 p.m. and reconvened at 1:00 p.m.

### EDUCATIONAL TECHNOLOGY COUNCIL

Mr. Dan Pullen, Director, Educational Technology Council, presented information regarding the duties and responsibilities of the council and the uses of funds appropriated by the 2001 Legislative Assembly. A copy of the information is on file in the Legislative Council office. Mr. Pullen said the council is

responsible for coordinating education technology initiatives for elementary and secondary education. He said current initiatives of the council include the connection of schools to the statewide information technology network and the completion of a needs assessment. He said the council is using a portion of the funds appropriated by the 2001 Legislative Assembly for supporting a virus protection plan for all kindergarten through grade 12 schools (\$150,000) and providing technology grants to kindergarten through grade 12 schools for implementing video conferencing for distance education (\$750,000). He said grants will require a local fund match and the target grant award is approximately \$15,000 per site.

### CONTRACTS FOR SERVICES

The Legislative Council staff presented a memorandum entitled *Information Regarding Contracts for Services*. The memorandum provides information regarding the state's practices for contracting for services, including information on a performance audit conducted by the State Auditor's office on contracts for services, related legislation from the 2001 Legislative Assembly, and the information technology contract guideline established by the Information Technology Department.

Ms. Walz presented information regarding the Information Technology Department's information technology contract guideline. A copy of Ms. Walz's slide presentation and the department's guideline is on file in the Legislative Council office. She said the guideline, which was approved by the department in September 2000, emphasizes establishing clear expectations, basing payment schedules on deliverables, minimizing risks, and including standard terms and conditions.

Ms. Sandi Tabor, Deputy, Attorney General's office, provided comments regarding guidelines for the establishment of information technology contracts. Ms. Tabor said the Attorney General's office is in the process of updating its *Contract Drafting and Review Manual* and is working with the Office of Management and Budget on establishing standards and guidelines for contracts for services.

### STATEWIDE PLAN FOR PUBLIC SAFETY COMMUNICATIONS

Mr. Rod Bosco, President, Federal Engineering, Inc., Fairfax, Virginia, provided information regarding the development of a statewide plan for public safety communications. Mr. Bosco said in 1998 Federal Engineering, Inc., was selected by the state of North Dakota to formulate a public safety communication system concept design. He said at that time Federal Engineering, Inc., recommended the state take the lead and begin implementing a 150 megahertz trunked, digital radio system. The estimated cost of implementing such a system is approximately \$44.7 million, of which \$6.9 million is for statewide

infrastructure, \$18.9 million is for radio equipment for state government, and \$18.9 million is for radio equipment for local governments.

Mr. Bosco said the need for communications interoperability became very apparent during the September 11, 2001, disaster. He said homeland security has become a national priority with a large emphasis on communications systems and as a result there may be significant amounts of federal funds available in the future for implementing public safety communications systems.

Mr. Ressler said the Information Technology Department has learned the state of South Dakota is implementing a new statewide public safety communications system at an estimated cost of \$26 million, of which \$9 million is being financed with federal funds. He said representatives of the state of South Dakota said states partnering together for implementing public safety communications systems may receive even larger amounts of federal funds.

Mr. Lyle V. Gallagher, Director, State Radio Communications, provided information regarding the development of a statewide plan for public safety communications. A copy of the information is on file in the Legislative Council office. Mr. Gallagher said the state must create a cost-efficient and effective plan for implementing a statewide public safety communications system. He said the following phased approach may be considered for implementing a statewide public safety communications system:

- Phase 1 - Develop standards for digital mobile and portable telephones and digital base stations and replace analog base stations with digital stations.
- Phase 2 - Convert the system to digital conventional operation.
- Phase 3 - Convert the system to digital trunking operation.

In response to a question from Senator Solberg, Mr. Gallagher said State Radio Communications has standards for analog mobile and portable radios and analog base stations but does not have standards for digital mobile and portable radios and digital base stations.

In response to a question from Senator Solberg regarding radio towers in the state, Mr. Gallagher said State Radio Communications does not have an inventory of all radio towers in the state and has not yet explored the possibility of radio tower rental/sharing.

In response to a question from Representative Skarphol regarding local governments, Mr. Gallagher said most cities and counties are waiting to receive guidance from State Radio Communications as to the future of public safety communications.

## **PURSUIT OF ELEMENTARY AND SECONDARY TECHNOLOGY GRANT FUNDS**

Mr. Chris Kalash, Program Administrator, Department of Public Instruction, provided information regarding the Department of Public Instruction's pursuit of grant funds for projects relating to the use of technology in elementary and secondary education, pursuant to Section 10 of 2001 Senate Bill No. 2251. Mr. Kalash said the department displays grant information on its web site and notifies school districts each time the information is updated. He said the department receives the grant information from a number of sources, including listservs, grant newsletters, and educational and technology periodicals. He said the department has partnered with the State Board for Vocational and Technical Education, the Center for Innovation in Instruction, and the Bismarck Public School District in the teaching with technology program that was funded with federal technology innovation challenge grant funds. He said the department also participated in the development of the Bill and Melinda Gates Foundation grant application. He said Congress did not appropriate any new federal technology grant funds for the 2001-02 school year but there are preliminary indications that federal funding may be available for the 2002-03 school year.

## **LARGE PROJECT REPORTS**

Ms. Walz distributed a copy of the Information Technology Department's large project summary. A copy of the summary is on file in the Legislative Council office. She said the agencies on the summary would explain the status of the projects listed.

Ms. Julie Kubisiak, Director of Student Loans of North Dakota, Bank of North Dakota, provided information regarding the Bank's e-commerce project. A copy of the information is on file in the Legislative Council office. Ms. Kubisiak said the Bank of North Dakota has completed three phases of the four-phase e-commerce project. She said the Bank began work on Phase 4 of the project on December 3, 2001, and anticipates completing the work in July 2003. She said Phase 4 of the project includes replacement of the student loan guarantor system and student loan lender system.

Ms. Kathy Grafsgaard, Director of Child Nutrition and Food Distribution Programs, Department of Public Instruction, provided information regarding the department's child nutrition project. Ms. Grafsgaard said the project will implement a comprehensive, web-enabled system that will provide real time information to users. She said Phase 1 of the project should be completed by the end of January 2002 and Phase 2 of the project should be completed in June 2002.

Mr. Sheldon Wolf, Assistant Medical Services Director, Department of Human Services, provided information regarding the status of the Health

Insurance Portability and Accountability Act (HIPAA) project. A copy of the information is on file in the Legislative Council office. Mr. Wolf said the department has broken down the HIPAA project into the following eight projects:

1. Medicaid management information system enhancement project - This project modifies the Medicaid management information system to be able to handle the new national standard transaction and code sets. The department anticipates accepting claims in the HIPAA format in November 2002, which is prior to the federal deadline of October 2003.
2. Pharmacy point-of-sale enhancement project - This project modifies the department's pharmacy point-of-sale system from the national council for prescription drug program version 3.2 to version 5.1, which is required for compliance with HIPAA. The department anticipates the project to be completed in April 2002.
3. Translator procurement project - Under this project, the department purchased and installed a translator to be used to translate standard transactions into a file structure readable for the Medicaid management information system.
4. Payer/provider coordination project - This project coordinates implementation of all necessary changes with payers and providers.
5. Institutions project - This project revises the billing systems of the Developmental Center and the State Hospital to use the new national standard transaction and code sets.
6. Regional office automation project - This project revises the billing system of the Department of Human Services regional offices to use the new national standard transaction and code sets. The department anticipates the project to be completed by July 2003.
7. Privacy project - This project identifies when current policies, procedures, and laws regarding privacy do not meet or exceed the standard identified in the privacy regulation.
8. Security project - This project identifies when current policies, procedures, and system security measures do not meet or exceed the standards identified in the security regulation.

Mr. Mike Schwindt, Child Support Enforcement Director, Department of Human Services, provided information regarding the status of the fully automated child support enforcement system (FACES). A copy of the information is on file in the Legislative Council office. Mr. Schwindt said the department has a 2001-03 appropriation of \$1,416,440, of which \$481,590 is from the general fund and \$934,850 is

from federal funds for completing FACES changes to comply with new federal regulations. He said at the present time, the department has completed approximately 20 percent of the system changes.

Mr. Dave Sprynczynatyk, Director, Department of Transportation, provided information regarding the department's large information technology projects. A copy of the information is on file in the Legislative Council office. Mr. Sprynczynatyk said the department's large information technology projects for the 2001-03 biennium include:

- The replacement of the construction automated record system (CARS) that provides information on highway construction projects. The project is estimated to cost \$664,993 and is on schedule to be completed by June 30, 2003.
- The purchase of additional computer-aided drafting and design (CADD) engineering software and workstations. The project is estimated to cost \$423,800 and is on schedule to be completed by June 30, 2003.
- The establishment of an electronic document management system (EDMS) that will allow files to be electronically stored, indexed, and retrieved. The department is in the process of working with the Information Technology Department to implement a pilot program in the Drivers License and Traffic Safety Division in the 2001-03 biennium. The project is estimated to cost \$659,765 and is on schedule to be completed by June 30, 2003.
- The establishment of a project plan for commercial vehicle information systems and networks (CVISN). The Department of Transportation and the Highway Patrol are jointly responsible for development of the project plan that is estimated to cost approximately \$500,000 and is scheduled to be completed by the summer of 2002.
- The replacement of the automated knowledge testing system (AKTS) that will allow individuals to take any of the eight knowledge tests on a touch screen. The new system has been installed at the Bismarck driver's license site and will be installed at the remaining driver's license sites by the end of February 2002.

Ms. Cheri Giesen, Information Technology Manager, Job Service North Dakota, provided information regarding the agency's large information technology projects. A copy of the information is on file in the Legislative Council office. Ms. Giesen said the agency's large information technology projects include the establishment of an unemployment insurance claims center and the implementation of the "one-stop" solution NDWORKS. She said the establishment of the unemployment insurance claims center is estimated to cost \$1.7 million and should be

implemented by July 2002. She said the implementation of the "one-stop" solution NDWORKS is estimated to cost \$3.6 million and should also be implemented by July 2002.

Mr. Kurt Schmidt, Director of Technology, Judicial Branch, provided information regarding information technology integration projects of the judicial branch. A copy of the information is on file in the Legislative Council office. Mr. Schmidt said information technology integration projects for the 2001-03 biennium include:

- The integration of the East Central Judicial District onto the unified court information system (UCIS), which is anticipated to be completed in December 2002.
- Increasing the number of counties using the UCIS for daily workload processing by 10 from 30 to 40.
- The integration of Grand Forks County onto the judicial branch's AS400 in Bismarck, which is anticipated to be completed in February 2002.

### **COMMITTEE DIRECTIVES**

Chairman Robinson requested the Legislative Council staff to prepare a letter for his signature to be sent to State Radio Communications detailing information to be presented to the committee at its next meeting.

Senator Solberg said he would like to tour the facilities at the State Radio Communications.

Chairman Robinson said a tour could be arranged for one of the committee's upcoming meetings.

Representative Skarphol said he would like additional information regarding the SIBR system and the Peoplesoft budget preparation system to be presented to the committee at its next meeting.

Mr. Wolfe said the Information Technology Department would work on completing an analysis of the SIBR system and the Peoplesoft budget preparation system and provide the information to the committee at its next meeting.

Chairman Robinson said the committee's next meeting is tentatively scheduled for Tuesday, March 26, 2002.

The meeting was adjourned subject to the call of the chair at 4:04 p.m.

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Roxanne Woeste  
Fiscal Analyst

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Jim W. Smith  
Legislative Budget Analyst and Auditor

ATTACH:1