

NORTH DAKOTA LEGISLATIVE MANAGEMENT

Tentative Agenda

**LEGISLATIVE PROCEDURE AND ARRANGEMENTS COMMITTEE**

Wednesday, September 24, 2014

Harvest Room, State Capitol

Bismarck, North Dakota

- 8:00 a.m. Call to order  
Roll call  
Consideration of the minutes of the June 25, 2014, meeting
- 8:05 a.m. Review of responses received to the *Invitation to Bid - Legislative Assembly Photography Services*
- 8:10 a.m. Review of responses received to the *Invitation to Bid - Legislative Assembly Secretarial, Telephone Message, and Bill and Journal Room Services*
- 8:15 a.m. Review by Mr. Allen H. Knudson, Legislative Budget Analyst and Auditor, Legislative Council, of information relating to legislative compensation and other Legislative Assembly budget issues, including potential funding for hosting the 2015 Council of State Governments Midwestern Legislative Conference
- 8:45 a.m. Discussion regarding donation of grand piano for Memorial Hall
- 8:55 a.m. Discussion of other administrative matters:
- Organizational session agenda, including legislator computer training schedule
  - Employee training schedule
  - Authorize hiring of two individuals to screen legislative employment applications
  - Policy on use of computers by legislators
  - Policy regarding secretarial services to legislators
  - Legislator stationery
  - Brief bags
- 9:40 a.m. Adjourn

**Committee Members**

Representatives: Al Carlson (Chairman), Bill Devlin, Corey Mock, Kenton Onstad, Don Vigesaa

Senators: Tim Flakoll, Joan Heckaman, Ray Holmberg, Jerry Klein, Mac Schneider, Rich Wardner

Staff Contact: John Bjornson, Code Revisor