

NORTH DAKOTA LEGISLATIVE MANAGEMENT

Tentative Agenda

LEGISLATIVE PROCEDURE AND ARRANGEMENTS COMMITTEE

Wednesday, September 14, 2011

Harvest Room, State Capitol

Bismarck, North Dakota

- 1:00 p.m. Call to order
Roll call
Review by the Legislative Council staff of the *Supplementary Rules of Operation and Procedure of the North Dakota Legislative Management*
- 1:05 p.m. Presentation by Ms. Rachele Johnson, Business Account Development, Spherion Staffing, relating to secretarial, telephone message, and bill and journal room services provided during the 2011 legislative session
- 1:25 p.m. Review of *Guidelines for Use of Legislative Committee Rooms North Dakota State Capitol*
- Use of rooms during a legislative session - Joint Rule 803
 - Use of rooms during the interim - North Dakota Century Code Section 48-08-04
- 1:30 p.m. Presentation by Mr. John Boyle, Director, Facility Management Division, regarding scheduled renovations in the legislative wing
- 1:40 p.m. Review of *Guidelines for Use of Legislative Chambers and Displays in Memorial Hall, North Dakota State Capitol*
- Consideration of request from Ms. Linda Fisher, Leasing Coordinator, Land Department, to use the House chamber for a state oil and gas lease auction on Tuesday, November 1, 2011; Tuesday, February 7, 2012; Tuesday, May 1, 2012; Tuesday, August 7, 2012; and Tuesday, November 6, 2012
 - Consideration of request from Mr. Brian Bubach, Assistant to the Executive Secretary, North Dakota High School Activities Association (NDHSAA) to use the House and Senate chambers and legislative committee rooms (Harvest and Roughrider) for the NDHSAA State Student Congress on Thursday and Friday, November 3-4, 2011, (previously approved by the Legislative Procedure and Arrangements Committee on January 21, 2010) and on Thursday and Friday, November 1-2, 2012
 - Consideration of request from Secretary of State Alvin A. Jaeger to use the House chamber for a statewide election conference on Wednesday and Thursday, February 22-23, 2012
- 1:45 p.m. Presentation by the Legislative Council staff of proposed Senate, House, and Joint Rules amendments relating to a special legislative session
- 2:25 p.m. Presentation by the Legislative Council staff of a memorandum relating to arrangements for a special legislative session
- 3:05 p.m. Discussion of legislator wellness program for 2011-12 - Medcenter One flu shots, Wednesday, November 9, 2011, 8:00 a.m. to 12:00 noon, for legislators and legislator family members
- 3:10 p.m. Discussion of other administrative matters
- 3:15 p.m. Adjourn

Committee Members

Representatives Al Carlson (Chairman), David Drovdal, Lee Kaldor, Jerry Kelsh, Don Vigesaa
Senators Randel Christmann, Ralph L. Kilzer, Mac Schneider, Ryan M. Taylor, Rich Wardner

Staff Contact: Jay E. Buringrud, Assistant Director