

**Department 140 - Office of Administrative Hearings  
House Bill No. 1017**

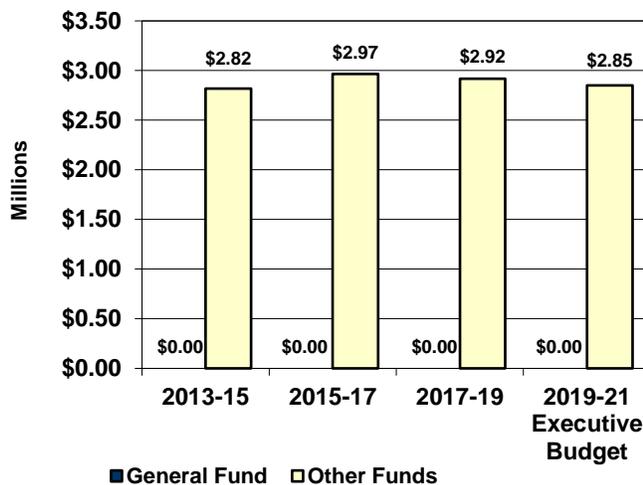
**Executive Budget Comparison to Prior Biennium Appropriations**

	FTE Positions	General Fund	Other Funds	Total
2019-21 Executive Budget	5.00	\$0	\$2,850,420	\$2,850,420
2017-19 Legislative Appropriations	5.00	0	2,918,634	2,918,634
Increase (Decrease)	0.00	\$0	(\$68,214)	(\$68,214)

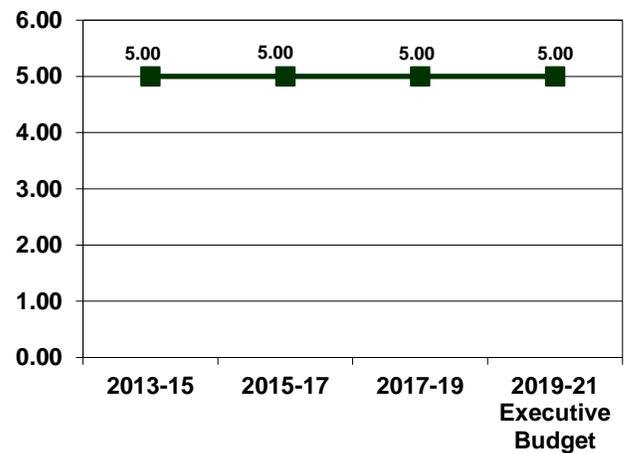
**Ongoing and One-Time Other Funds Appropriations**

	Ongoing Other Funds Appropriation	One-Time Other Funds Appropriation	Total Other Funds Appropriation
2019-21 Executive Budget	\$2,850,420	\$0	\$2,850,420
2017-19 Legislative Appropriations	2,918,634	0	2,918,634
Increase (Decrease)	(\$68,214)	\$0	(\$68,214)

**Agency Funding**



**FTE Positions**



**Executive Budget Comparison to Base Level**

	General Fund	Other Funds	Total
2019-21 Executive Budget	\$0	\$2,850,420	\$2,850,420
2019-21 Base Level	0	2,918,634	2,918,634
Increase (Decrease)	\$0	(\$68,214)	(\$68,214)

Attached as an appendix is a detailed comparison of the executive budget to the agency's base level appropriations.

**Executive Budget Highlights**

	General Fund	Other Funds	Total
1. Adds funding for state employee salary and benefit increases, of which \$52,020 is for salary increases, \$18,893 is for health insurance increases, and \$6,806 is for retirement contribution increases	\$0	\$77,719	\$77,719
2. Adjusts operating expenses	\$0	(\$144,450)	(\$144,450)
3. The executive budget recommends transferring funding from the salaries and wages and operating expenses line items to a single line item budget	\$0	\$0	\$0

**Continuing Appropriations**

**Administrative hearings fund** - North Dakota Century Code Section 54-57-07 - Appropriates funding received by the Office of Administrative Hearings for salaries, wages, benefits, operating expenses, and equipment for the purpose of providing requested administrative law judges to agencies, to any unit of local government in North Dakota, to any tribal government in North Dakota, or to the judicial branch.

### **Significant Audit Findings**

There are no significant audit findings for this agency.

### **Major Related Legislation**

**House Bill No. 1064 - Agencies required to use hearing officer services** - Amends Section 54-57-03 to exempt Workforce Safety and Insurance from being required to use hearing officer services provided by the Office of Administrative Hearings.

**Office of Administrative Hearings - Budget No. 140**  
**House Bill No. 1017**  
**Base Level Funding Changes**

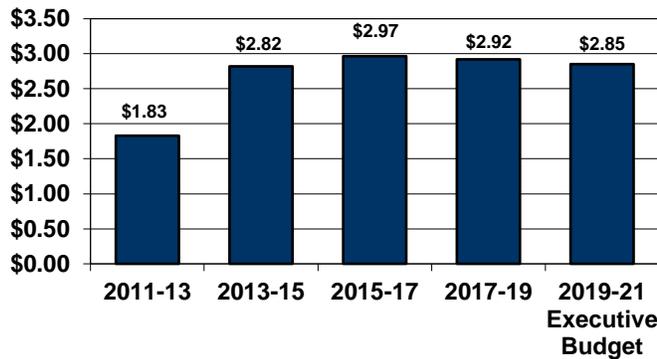
	<b>Executive Budget Recommendation</b>			
	<b>FTE Position</b>	<b>General Fund</b>	<b>Other Funds</b>	<b>Total</b>
<b>2019-21 Biennium Base Level</b>	5.00	\$0	\$2,918,634	\$2,918,634
<b>2019-21 Ongoing Funding Changes</b>				
Base payroll changes			(\$1,483)	(\$1,483)
Salary increase			52,020	52,020
Health insurance increase			18,893	18,893
Retirement contribution increase			6,806	6,806
Operating adjustments			(144,450)	(144,450)
Create one line item budget				0
Total ongoing funding changes	0.00	\$0	(\$68,214)	(\$68,214)
<b>One-time funding items</b>				
No one-time funding items				\$0
Total one-time funding changes	0.00	\$0	\$0	\$0
<b>Total Changes to Base Level Funding</b>	0.00	\$0	(\$68,214)	(\$68,214)
<b>2019-21 Total Funding</b>	5.00	\$0	\$2,850,420	\$2,850,420

Department 140 - Office of Administrative Hearings

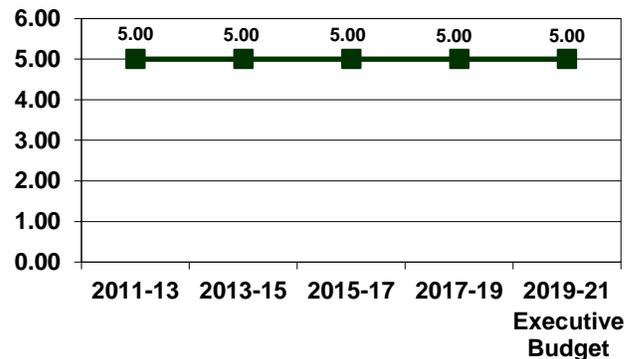
## Historical Appropriations Information

### Total Other Funds Appropriations Since 2011-13

Agency Funding (in Millions)



FTE Positions



Total Other Funds Appropriations					
	2011-13	2013-15	2015-17	2017-19	2019-21 Executive Budget
Total other funds appropriations	\$1,827,199	\$2,818,896	\$2,965,651	\$2,918,634	\$2,850,420
Increase (decrease) from previous biennium	N/A	\$991,697	\$146,755	(\$47,017)	(\$68,214)
Percentage increase (decrease) from previous biennium	N/A	54.3%	5.2%	(1.6%)	(2.3%)
Cumulative percentage increase (decrease) from 2009-11 biennium	N/A	54.3%	62.3%	59.7%	56.0%

### Major Increases (Decreases) in Total Other Funds Appropriations

**2011-13 Biennium**

1. Added funding for professional services due to increased caseload \$239,300
2. Added funding for rent increase \$17,600

**2013-15 Biennium**

1. Added funding for professional fees due to increased caseload \$900,006

**2015-17 Biennium**

1. Added funding for Information Technology Department desktop support services \$17,600

**2017-19 Biennium**

1. No major changes

**2019-21 Biennium (Executive Budget)**

1. Operating budget adjustments (\$144,450)

**GOVERNOR'S RECOMMENDATION FOR THE  
OFFICE OF ADMINISTRATIVE HEARINGS AS SUBMITTED  
BY THE OFFICE OF MANAGEMENT AND BUDGET**

**SECTION 1. APPROPRIATION.** The funds provided in this section, or so much of the funds as may be necessary, are appropriated from special funds derived from income, to the office of administrative hearings for the purpose of defraying the expenses of the office of administrative hearings, for the biennium beginning July 1, 2019, and ending June 30, 2021, as follows:

	<u>Base level</u>	<u>Adjustments or Enhancements</u>	<u>Appropriation</u>
Salaries and wages	\$1,191,850	(\$1,191,850)	\$0
Operating expenses	1,726,784	(\$1,726,784)	0
Administrative Hearings	<u>0</u>	<u>2,850,420</u>	<u>2,850,420</u>
Total special funds	\$2,965,651	(\$68,214)	\$2,850,420
Full-time equivalent positions	5.00	0.00	5.00