

## ARTICLE 71-03

### UNIFORM GROUP INSURANCE PROGRAM

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#### CHAPTER 71-03-01 BID PROCESS

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**71-03-01-01. Bid contracts.** Contracts for the uniform group insurance programs must be awarded through a competitive bidding process. In order to ensure uniformity, the board will utilize services of the actuarial consultant to formulate bid specifications.

**History:** Effective October 1, 1986.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04

**71-03-01-02. Bid specifications.** Bid solicitations will be for:

1. Life insurance.
2. Hospital and medical coverages - fully insured contract.
3. Individual and aggregate stop-loss insurance.
4. Administrative services only.
5. Third-party administrators.
6. Dental insurance.
7. Vision insurance.
8. Long-term care insurance.

9. Retired medicare-eligible employee group prescription drug coverage.

**History:** Effective October 1, 1986; amended effective May 1, 2004; April 1, 2008.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04

**71-03-01-03. Bid deadlines.** Bid solicitations will be sent to prospective bidders, licensed to do business in North Dakota, on or before December first of the year preceding the end of a biennium.

All bids must be postmarked no later than midnight, December thirty-first, of the year preceding the end of a biennium. Bids postmarked after the deadline will be invalid. Bids must be in a sealed envelope, clearly marked with "BID - GROUP MEDICAL AND LIFE PROGRAMS".

**History:** Effective October 1, 1986.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04.2

**71-03-01-04. Bid letting.** Bids that are incomplete or otherwise not following the bid specifications will be invalid.

Bids will be opened at a public meeting of the board in January of the year in which the biennium ends.

Contracts will be awarded to the successful bidders prior to March first of the year in which the biennium ends.

**History:** Effective October 1, 1986.

**General Authority:** NDCC 54-52.1-08

**Law Implemented:** NDCC 54-52.1-04.2