

**CHAPTER 54-07-07**  
**MEDICATION ASSISTANT PROGRAM II REQUIREMENTS**

Section

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**54-07-07-01. Medication assistant program II.** The medication assistant program II is applicable to settings in which a licensed nurse may or may not be regularly scheduled. The medication assistant program II consists of a minimal timeframe: forty hours of theory, eight hours of laboratory, and thirty-two hours of clinical learning experience. The curriculum must meet the requirements established by the board and include, at a minimum:

1. Course objectives described in terms of student outcome competencies, including the following:
  - a. Utilize the principles of safety in the administration of medication;
  - b. Define terms related to the administration of medications;
  - c. Correctly interpret abbreviations commonly used in administration of medications;
  - d. Keep accurate records; and
  - e. Identify legal parameters of the medication assistant role.
2. Medication assistant program II students who complete the classroom portion of the medication assistant program have six months from the completion of classroom instruction to successfully complete the clinical portion of the program. Failure to do so will render the individual ineligible to complete the clinical portion of the program, unless the individual has performed duties as a medication assistant in another state within the last six months.
3. Tests are developed for each unit in the curriculum, including a final test. A passing score of eighty-five percent is required on each unit test with an opportunity to retake each test one time. If a student fails on retake, additional instruction is required before further testing is allowed. The theory portion of the course must be successfully completed before beginning the clinical portion.
4. Medication assistant students shall demonstrate satisfactory performance of medication administration as evidenced by satisfactory completion of the laboratory skills and clinical skills checklist.
5. During the clinical learning experience, the licensed nurse shall:

- a. Provide direct over-the-shoulder supervision with initial medication pass;
  - b. Observe and evaluate the student's performance until a ninety percent performance standard on the clinical skills checklist is obtained; and
  - c. Decrease the amount of supervision only when the student demonstrates the ninety percent performance standard.
6. Medication assistant program coordinators are required to submit to the board office, within two weeks of completion of a course, a list of students completing the medication assistant program. The list must contain the name, address, and social security number of the student; the name and qualifications of the faculty; the clinical facility or employer and address; and facility clinical coordinator of each student who successfully completes the course.
7. A certificate must be awarded to a person who has successfully completed the medication assistant program II. The certificate must include the name and location of the institution, course title and length of the program, date of completion, full name of the person who completed the program, signature of the program coordinator, and date the certificate was awarded.
8. Medication assistant programs shall maintain records that are available for a period of seven years. These records must include:
  - a. Program records.
    - (1) Curriculum; and
    - (2) Evaluation tools for student performance, both theory and clinical.
  - b. Student records.
    - (1) Course start and completion date;
    - (2) Laboratory skills and clinical skills checklist;
    - (3) Examination scores; and
    - (4) Copy of certificate of successful completion.
9. Medication assistant programs shall be approved by the board every four years.

Medication assistant programs II conducted prior to August 1, 1997, in North Dakota service settings will have twenty-four calendar months to meet the requirements of this chapter.

**History:** Effective May 1, 1999; amended effective April 1, 2004.

**General Authority:** NDCC 43-12.1-08

**Law Implemented:** NDCC 43-12.1-08(1)

**54-07-07-02. Instructor requirements.** The registered nurse is responsible for the development of the theory, laboratory component, and supervision of the program. All medication administration as a part of the clinical learning experience must be supervised by a licensed nurse.

**History:** Effective May 1, 1999.

**General Authority:** NDCC 43-12.1-08

**Law Implemented:** NDCC 43-12.1-08(1)

**54-07-07-03. Curriculum.** The medication assistant program II curriculum for delegated medication administration must include:

1. Medication concepts:
  - a. Terminology and standardized abbreviations;
  - b. Classification of medications;
  - c. Generic and trade names;
  - d. Dosage, range, and action;
  - e. Side effects;
  - f. Medication routes; and
  - g. References and sources of information.
2. Roles, responsibilities, legal aspects, and limitations of medication assistant II and licensed nurse:
  - a. Scope of duties for a medication assistant II;
  - b. Licensed nurse responsibilities in relationship to a medication assistant II;
  - c. Client rights, including the right to refuse medication;
  - d. Laws related to medication administration; and

- e. Knowledge of organization policy related to medication administration.
- 3. Methods for medication packaging.
- 4. Storage and disposal of medication.
- 5. Administering and charting medications:
  - a. Preparation and administration of medications;
  - b. Safety and six rights;
  - c. Use of medication administration record to:
    - (1) Administer medications; and
    - (2) Document medication administration;
  - d. Prevention of medication errors; and
  - e. Causes and reporting of medication errors.
- 6. Standard precautions for infection control.
- 7. Major classes of medications related to body systems, including:
  - a. Cardiovascular;
  - b. Endocrine;
  - c. Gastrointestinal;
  - d. Integumentary;
  - e. Musculoskeletal;
  - f. Nervous;
  - g. Reproductive;
  - h. Respiratory;
  - i. Sensory; and
  - j. Urinary.

8. Additional instruction must include those categories of medications relevant to the health care setting where the medication assistant will be employed.
9. Laboratory and clinical instruction for the purpose of demonstration of medication administration and evaluation of individual competence.

**History:** Effective May 1, 1999; amended effective April 1, 2004; July 1, 2008.

**General Authority:** NDCC 43-12.1-08

**Law Implemented:** NDCC 43-12.1-08(1)