

## ARTICLE 4.5-02.1

### ADDICTION COUNSELING EXAMINERS LICENSURE

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#### CHAPTER 4.5-02.1-01 INITIAL LICENSURE AND FEES

#### Section

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**4.5-02.1-01-01. Definitions.** Repealed effective January 1, 2008.

**4.5-02.1-01-02. Licensure application.** An application for a license to practice addiction counseling must be made to the state board of addiction counseling examiners on forms approved by the board. Each application for license must be accompanied by all of the following:

1. The required fee.
2. An official transcript verifying academic requirements and degree.
3. An official document verifying clinical training completion.
4. Documentation verifying a passing score on board-approved examinations.

**History:** Effective January 1, 2002.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-05.1

**4.5-02.1-01-03. Academic requirements.** Academic requirements related to the licensing of addiction counselors must be completed at an accredited college or university. A bachelor's degree in addiction studies or a closely related social science or health care field is required. A minimum of thirty-two total credit hours

in addiction studies is required. The thirty-two credit hours must include academic course content in all of the following areas:

**1. Practice.**

a. Curriculum content:

- (1) Treatment methods and models.
- (2) Interviewing process, skills, and techniques.
- (3) Individual and group counseling.
- (4) Assessment and diagnosis models, including current diagnostic manual of the American psychiatric association including substance-related disorders and cooccurring mental illness.
- (5) Testing instruments.
- (6) Intervention approaches for individuals, groups, and families.
- (7) Documentation, report writing, and recordkeeping.
- (8) Verbal communication skills.
- (9) Counselor skill groups effective May 1, 2009.
- (10) American society of addiction medicine patient placement criteria effective May 1, 2009.

b. Examples of courses with such content:

- (1) Introduction to individual counseling.
- (2) Introduction to group counseling.
- (3) Advanced counseling.
- (4) Theories in practice of psychotherapy.

**2. Ethics.**

a. Curriculum content.

- (1) Professional competence and standards.
- (2) Values and societal obligations.

- (3) Ethics and codes of conduct for professionals.
- (4) Ethical decisionmaking.
- (5) Malpractice and liability.
- (6) Legal aspects of practice.
- (7) Federal and state regulations.

b. Examples of courses with such content include professional ethics.

### 3. **Theory.**

a. Curriculum content.

- (1) Human development, tasks, and issues across lifespan.
- (2) Family functioning, family types, and addiction in families.
- (3) Group dynamics and group process.
- (4) Psychopathology, mental health, and mental illness in childhood, adolescence, and adulthood.
- (5) Dynamics of addiction.
- (6) Substance-related disorders.
- (7) Pharmacology and human biology.
- (8) Autoimmune deficiency syndrome and human immunodeficiency virus.
- (9) Alcoholics anonymous, the twelve steps, and twelve steps support group.
- (10) Social and cultural theory.
- (11) Communication process and theory.

b. Examples of courses with such content:

- (1) Marriage and the family.
- (2) Psychopathology.
- (3) Pharmacology.

- (4) Theories of personality.
- (5) Dynamics of addiction.
- (6) Child psychology and development.
- (7) Adolescent psychology and development.
- (8) Adult psychology and development.
- (9) Cultural competence or cultural minorities.

**History:** Effective January 1, 2002; amended effective January 1, 2008.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-05.1

**4.5-02.1-01-04. Clinical training requirements.** The completion of one thousand four hundred hours in a clinical training program approved by the board is required for licensure. The trainee's registration and successful completion of the clinical training program must be verified in writing with the board by the clinical supervisor or clinical training program director.

1. Qualifications. To be eligible for registration as a clinical trainee, the following must be met:
  - a. All core academic coursework must be completed, with the exception that two courses may be completed while registered as a clinical trainee.
  - b. Acceptance in a board-approved addiction counseling clinical training program or a board-approved individualized clinical training plan supervised by a board-approved clinical training program.
2. Registration. Clinical training program operators requesting to register their clinical trainees shall make formal application to the board documenting their clinical trainees above qualifications.
3. Expiration. An individual's clinical trainee registration expires after two years. The clinical training period may be extended due to clinical supervisors' recommendations, individual circumstance, health circumstances, or other personal matters. Extension of the clinical portion of training is the responsibility of the clinical supervisor or clinical training program director.
4. Applicants who complete clinical training not approved by the board must demonstrate that the clinical training completed was substantially equivalent to that required by North Dakota Century Code chapter 43-45 and article 4.5-02.1.

5. One year of direct counseling experience as a licensed mental health professional or addiction counselor is equivalent to one hundred fifty hours of clinical training. If the applicant is a licensed mental health professional other than an addiction counselor, a maximum of nine hundred hours of clinical training can be accepted for applicants with direct counseling experience. The remaining five hundred hours of clinical training must include training in American society of addiction medicine, patient placement criteria, current diagnostic and statistical manual, and the counselor skill groups. For the purposes of this subsection, mental health professional is defined as in North Dakota Century Code section 25-03.1-02.

**History:** Effective January 1, 2002; amended effective April 1, 2009.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-01, 43-45-04, 43-45-05.1

**4.5-02.1-01-05. Examination.** The applicant must pass the written examination offered as of June 2008, or as later revised by the international certification and reciprocity consortium. The written examination may be taken when offered anytime after the completion of the required academic coursework.

**History:** Effective January 1, 2002; amended effective April 1, 2009.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-05.1

**4.5-02.1-01-06. Reciprocity.** Repealed effective January 1, 2008.

**4.5-02.1-01-06.1. Reciprocity.** For the purposes of reciprocity as set forth in subsection 2 of North Dakota Century Code section 43-45-05.1, a requirement of at least one thousand four hundred hours of supervised experience as an addiction counselor is at least substantially the same as the clinical training requirements in section 4.5-02.1-01-04.

**History:** Effective April 1, 2009.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-05.1

**4.5-02.1-01-07. Fees.** The board has adopted the following fee payment schedule:

1. Initial license fee:
  - a. Application for license received on or after January first of the even-numbered year and before July first of the even-numbered year \$250.00
  - b. Application for license received on or after July first of the even-numbered year and before January first of the odd-numbered year \$200.00

c. Application for license received on or after January first of the odd-numbered year and before July first of the odd-numbered year	\$150.00
d. Application for license received on or after July first of the odd-numbered year and before January first of the even-numbered year	\$100.00
2. Biennial renewal of license fee	\$200.00
3. Private practice initial fee	\$100.00
4. Late fee	\$100.00
5. Annual continuing education provider approval fee	\$100.00
6. Provider continuing education program approval fee	\$35.00
7. Fee for mailing list	\$20.00
8. Written examination fee is the national testing agency fee plus an additional board administrative fee of forty dollars.	

**History:** Effective January 1, 2002; amended effective January 1, 2008; April 1, 2009.

**General Authority:** NDCC 43-45-04

**Law Implemented:** NDCC 43-45-04, 43-45-07