

CHAPTER 14-04-04
EQUIPMENT, STAFF, AND NOTIFICATION REQUIREMENTS

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14-04-04-01. Required equipment. Every barber school or college operating pursuant to a permit issued by the board shall maintain, at a minimum, the following equipment:

1. One wet sterilizer at each workstation.
2. One sink basin for each two barber chairs which station shall be located within a reasonable distance from each chair.
3. One mirror and backbar at each barber chair.
4. One waste container for each two barber chairs.
5. One storage cabinet for linens of a size adequate to store all linens used.
6. Two supply cabinets for each twenty-four students enrolled.
7. One fireproof cabinet for student and school records.
8. Six shampoo or permanent capes for each twenty-four students enrolled.

History: Effective December 1, 1978; amended effective January 1, 2011.

General Authority: NDCC 43-04-11

Law Implemented: NDCC 43-04-12, 43-04-27

14-04-04-02. Required library. Every barber school or college operating pursuant to a permit issued by the board shall maintain a library containing, at a minimum, the following:

1. Standard dictionary.
2. Medical dictionary.
3. Standard textbook of barbering.

4. Reference book of iron curling.
5. Reference book of hair coloring.
6. Reference book of hair straightening.
7. North Dakota Century Code chapter 43-04 and this article of the North Dakota Administrative Code.
8. Trade magazines.
9. Video illustrative of the practice of barbering.

History: Effective December 1, 1978; amended effective January 1, 2011.

General Authority: NDCC 43-04-11

Law Implemented: NDCC 43-04-12, 43-04-27

14-04-04-03. Qualifications for instructors. Every person employed as an instructor at a barber school or college operated pursuant to a permit issued by the board shall have all of the following qualifications:

1. Has a high school or equivalent education with an affidavit, diploma, or certificate of such.
2. Has passed an instructor's examination conducted by the board. Each applicant for the instructor's examination shall pay to the board an examination fee prior to the administration of the examination. No person shall be allowed to take the instructor's examination without first presenting to the board a valid master barber's license.
3. Has been actively practicing as a master barber for no less than five years immediately preceding taking the instructor's examination.
4. Possesses a current instructor's license issued by the board at an annual fee.
5. Has the unanimous approval of the board established through a personal interview with the board.

History: Effective December 1, 1978; amended effective January 1, 2011.

General Authority: NDCC 43-04-11

Law Implemented: NDCC 43-04-12, 43-04-27

14-04-04-04. Staff of instructors. Every barber school or college operating pursuant to a permit issued by the board shall inform the board by written notice

of its staff of instructors. The written notice shall be made annually on or before November first.

History: Effective December 1, 1978.

General Authority: NDCC 43-04-11

Law Implemented: NDCC 43-04-12, 43-04-27

14-04-04-05. Change of instructors. Every barber school or college operating pursuant to a permit issued by the board shall notify the board in writing of any change in the staff of instructors prior to the change whenever possible but not later than five days after the change. The written notice shall contain the name, current home address, and certificate of registration number of each instructor employed or terminated.

History: Effective December 1, 1978.

General Authority: NDCC 43-04-11

Law Implemented: NDCC 43-04-12, 43-04-27

14-04-04-06. Discontinuance of students. Each barber school or college operating pursuant to a permit issued by the board shall notify the board within five days of the date that any student shall discontinue coursework at such barber school or college. The written notification shall contain the name of the student, the last-known address or home address of the student, the reason for the student's discontinuance, and a statement of the coursework completed by the student. Should any person reenter the barber school or college after once discontinuing coursework therein, an application shall be submitted to the board in the same manner as new student applications.

History: Effective December 1, 1978.

General Authority: NDCC 43-04-11

Law Implemented: NDCC 43-04-12, 43-04-27

14-04-04-07. School discontinuance. Every person operating a barber school or college pursuant to a permit issued by the board intending to transfer ownership or discontinue its operation shall notify the board in writing at least sixty days prior to its final date of operation or transfer of ownership, whichever the case may be. Proper and full credit for all instructors and students enrolled shall be certified in writing and delivered to the board prior to the final day of operation.

History: Effective December 1, 1978.

General Authority: NDCC 43-04-11

Law Implemented: NDCC 43-04-12, 43-04-27