2013 HOUSE GOVERNMENT AND VETERANS AFFAIRS

HB 1368

2013 HOUSE STANDING COMMITTEE MINUTES

House Government and Veterans Affairs Committee
Fort Union Room, State Capitol

HB 1368
January 31, 2013
18122

☐ Conference Committee

Committee Clerk Signature	Carmen Hart

Explanation or reason for introduction of bill/resolution:

Relating to travel expenses for state employees.

Minutes:

You may make reference to "attached testimony."

Chairman Jim Kasper opened the hearing on HB 1368.

Vice Chair Randy Boehning appeared as a sponsor of this bill. **Attachment 1.** This is not just for legislators. It is also for state employees. This bill takes reimbursement up to the full 100% of the GSA.

Rep. Ben Koppelman You talked a lot about the meal reimbursement. Doesn't it also bring the lodging reimbursement up to 100% of the GSA rate by striking out 90%?

Vice Chair Randy Boehning Yes. That is Page 2, Line 23. It also takes the reimbursement up for when we come for interim meetings. That would take us up to 100% versus the 90%. As we learned earlier, the GSA rate in North Dakota has finally been regionalized.

Rudie Martinson, Executive Director of ND Hospitality Association, appeared in support. **Attachment 2**. (End 14:40)

Dave Clark, Executive Vice President, Bismarck State College, appeared in support. (15:03-16:28) **Attachment 3.** The fiscal note you see is just for state agencies that OMB put together. We have put together some data for what the impact would be on higher education and the university system has taken a position in support of this bill.

Chairman Jim Kasper You mentioned grants in your testimony. Is there any way that any costs of travel are reimbursed under grants like from private foundations or the federal government?

Dave Clark If it is run through, in our case Bismarck State College account payable, we go by the state reimbursement guidelines. We do not differ in those guidelines relative to even if a particular grant would allow for a greater reimbursement.

Chairman Jim Kasper Was this testimony approved by the board of higher education or by Chancellor Shirvani or both?

Dave Clark If the testimony was sent into the university system office. I was asked to testify by the vice chancellor.

Chairman Jim Kasper There is approval from the chancellor, but not the state board?

Dave Clark I know they typically run all legislation that affects higher education by the board of higher education. I think the board has taken a position in support of this bill. We wouldn't be here today if they hadn't.

Jeff Larshus, Fiscal Management Division of OMB, appeared. He prepared the fiscal note for the state agency piece of this. The majority of the additional appropriation authority will be other funds which is special funds and federal funds. We did calculate the GSA rate at $46 even though now GSA is showing for western North Dakota up to $56. We figure the lodging piece at $77 even though now GSA has increased the lodging rate out in Minot, Williston, Dickinson, and the surrounding counties.

Chairman Jim Kasper The entire projected cost for the 2013-15 biennium would be to add just the expenditures, $1.824 million? We are going to need an appropriation of $1.774 million? Tell me the difference in those numbers.

Jeff Larshus Attachment 4 has 3 scenarios that Vice Chair Randy Boehning asked for. The fiscal note for other funds was $1.7 million, general funds was $661,000 in the 13-15 biennium. It went up in the 15-17 biennium because if this were to go through, it would be effective August 1 so we would only have 23 months in the 13-15 biennium versus 24 in the 15-17 biennium. Referring to Attachment 4 (21:34-22:35).

Chairman Jim Kasper The current percentage is 65%?

Jeff Larshus Roughly, yes.

Rep. Ben Koppelman The bill doesn't necessarily give us the incidentals. Would $41 be actually what this bill is doing?

Jeff Larshus We have always figured our fiscal notes when we talked about the GSA rate including those incidentals. The logic behind it was normally people will give a small tip and that is the reason we did the $46.

Rep. Ben Koppelman Is the interpretation of the way it is written could include the $5?

Jeff Larshus We always calculate it to include the incidentals.

Rep. Ben Koppelman In the bill prior to being changed, it says $6, $9, $15.

Jeff Larshus We did not use the GSA rate.

Rep. Ben Koppelman I understand that. If we make the changes the way they are written I would interpret that to mean that we are replacing $6 with whatever was for the breakfast rate on Rudie's sheet, and replacing $9 with $12. We may not want to overstate if that is all it is going to allow is those three, you may want to run with the $41 so that we are accurate.

Jeff Larshus When we figured it, we didn't see that chart. We just used the $5 GSA rate.

Chairman Jim Kasper If the bill were passed as it is, under current law the rate would go to $9.20 for breakfast, $13.80 for lunch, and $23 for dinner for a total of $46?

Jeff Larshus Yes, if you are including the incidentals.

Chairman Jim Kasper Is this what the bill says? These would be the numbers? We don't need any amendment to this bill?

Jeff Larshus Yes. The fiscal note that you have was at the full GSA rate. Vice Chair Randy Boehning had asked for 80% and 90% scenario of meals. We did not replace the original so this is still correct.

Rep. Marie Strinden How many states give reimbursement at 100% of the federal level?

Jeff Larshus I am not sure of that. I believe Wyoming does.

Chairman Jim Kasper Could you obtain that in the next two or three days to give us an idea? Mr. Larshus said he could provide that.

No opposition.

Vice Chair Randy Boehning I would like to address Rep. Marie Strinden's question. When legislators and state employees do go out of state, we get reimbursed at the full GSA rate of the city you are staying in.

Hearing was closed.

2013 HOUSE STANDING COMMITTEE MINUTES

House Government and Veterans Affairs Committee
Fort Union Room, State Capitol

HB 1368
February 7, 2013
Job # 18562

☐ Conference Committee

Committee Clerk Signature

Minutes: Attachment 1, 2

Chairman Jim Kasper: reopened the hearing on HB 1368.

Rep. Boehning: (See proposed amendment #1) 13.8220.0l001. (See attachment #2) When we had our discussion in the committee in the rate we had talked about they had included the $5/for incidentals so we were up to that $46/day. Council broke it out to breakfast, lunch and supper so it come down to the $41; the full GSA rate. There was some thinking that this should be increased to 90%. Went over the rest of the proposed amendment and discussed the proposed 80%. This would include all of state government.

Chairman Jim Kasper: So the fiscal note would be going to 90% goes to $1.25 Million. On the 80% where it is $730,000 with a $2.80 increase. Your amendments say 80% but you are having second thoughts and want to consider 90%?

Rep. Boehning: Yes. The reason I had the 80% because before we had the $5 incidentals into this number so that would have made that $37.80 so we are just dealing with the meals and nothing else. Currently instate we are being reimbursed at 90% of state rate when they are out lodging in ND. I thought if you were going out of state that you would be reimbursed 90% which is the same as in state.

Chairman Jim Kasper: So you are cutting our reimbursement out of state 10%? This is the way to soften the fiscal note.

Rep. Zaiser: Then the 80% is what?

Rep. Boehning: The 80% language I did not get this redone when the 80% before would have made it at another $5 onto all those numbers and that is where we were before we had them redo that.

Chairman Jim Kasper: Where would the committee like to go between the 80% or 90% on the meals so let's talk about that first?

Rep. Ben Koppelman: The bill did the 100% but if they paid strictly on a meal by meal basis like the bill is written the fiscal impact is equal to the 90%.

Chairman Jim Kasper: Let's deal with what we have here.

Rep. Ben Koppelman: OMB said they were allowing it to happen. We would pay all of the things that the federal rate allows, but the bill allows for breakfast, lunch and dinner and there is no snack break provision in the bill. The bill does limit the fiscal impact on the 90% chart already without any amendments.

Chairman Jim Kasper: Show us in the bill where it says that.

Rep. Ben Koppelman: The total amount allowed on the GSA sheet is $46, but it specifically says $7 breakfast; $11 lunch; $23 dinner and $5 for incidentals = $46. If you read our bill on page 2 starting with line 6 it says may not exceed the rate established by the GSA. The $46 is written nowhere. If you look in subsection D where it talks about 4th quarter it doesn't even mention being paid anything for food there. That is the only other place it could be. We just need to be sure OMB does their job right and only pays for the $41 and then we don't have to enter 90% or 80% anywhere to get to that point.

Chairman Jim Kasper: That would change the fiscal note you have. What do we want to do as far as the meal reimbursement?

Rep. Ben Koppelman: On the original fiscal note they gave us; which was accurate in its numbers so what they have for a 90% GSA meal rate the total cost was $41.40/day so it is already based on that number. Effect on the general fund is $367,000. $1.1 million from other funds for a total of $1.468. I don't think we have to redo the fiscal note to understand what it is. We know what the numbers are based on this. Legislative Council said they would just have to correct the fiscal note. I would as soon not take the amendments and fix the fiscal note instead.

Rep. Boehning: If we leave the bill as are we will be at a $41/day rate. Is that your motion to go to 100% of the GSA rate?

Rep. Ben Koppelman: Yes that is my motion because they are actually rating on us on four regions in North Dakota.

Chairman Jim Kasper: I we go down to lines 22 & 23 we are now at a 100% of the lodging rate which is the way this bill is written. What are the chances of getting this bill passed on the floor if you want to increase our meals and lodging a little bit?

Rep. Rohr: I am thinking of the perceptions of our citizens.

Rep. Zaiser: This is what we are giving back to ourselves. We need to be fairly frugal when we do that.

Rep. Dockter: We have been so conservative and I think they are so low that we need to increase them. I don't like to spend money, but I believe we are so low that we need to try to do something. Maybe just the 80%. Things have increased and the FEDS have recognized this. We use to have one rate for the whole state and now they have broken that down into four different areas.

Rep. Mooney: I just want to mirror what Rep. Dockter said.

Made a motion to move amendment .01001 by Rep. Boehning; Seconded by Rep. Dockter

Rep. Ben Koppelman: We are doing nothing to lodging in this bill; we are leaving it at 90%? The only chance we are making is lessen what is paid out of state and have $2.80 more a day in meals. Most of this money being spent; the amount being spent by the general fund, which is going to cover state government like us, looks at the amount on other funds. We heard it is illegal for county and city government and anybody that has to travel; if the state rate is not offered they have to pay that out of pocket and it is illegal for any of those political subdivisions to reimburse the rest of that amount. Is it defensible to have individuals who are our employees subsidizing the operation of the government? What about everybody else?

Rep. Boehning: The Chairman is going to have to go down and sell this on the floor.

Chairman Jim Kasper: Rep. Ben Koppelman you make a very good point because if we move that to 90% we will penalize our state employees when they are traveling out of state is that your concern with the amendment. You usually can't get out of state vendors to do the out of state rates so we are not even going to pay the state rate, I think that is going to make it tough.

Rep. Zaiser: Usually when you go to a conference they have a group rate in the motel and that is less than the standard rates.

Voice vote carried. One opposed.

Do Pass As Amended Motion Made by Rep. Dockter; Seconded by Rep. Boehning And referfer to Appropriations.

Rep. Rohr: Carlson last session tried hard to get the rates through for the lodging and it never made it.

Rep. Steiner: I am not going to support this. I don't think we can expect our state employees to bear an even greater burden when we have the ability to change some rates. I could see it if we were like other states. I think it is too low.

Vote: 9 Yes 5 No Absent 0 Carrier: Rep. Karls

Closed

FISCAL NOTE
Requested by Legislative Council
01/21/2013

Bill/Resolution No.: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$661,630	$1,824,920	$690,397	$1,904,264
Appropriations			$661,630	$1,774,409	$690,397	$1,851,557

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

House Bill 1368 would change the daily in-state meal allowance from $30 per day to the GSA standard rate of $46 per day. Bill would also increase the in-state lodging rate from the current 90% of the GSA rate, $69.30 to the standard GSA rate of $77.00 per night.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 01/22/2013

4/8/13
JDNC

13.8220.01001
Title.02000

Prepared by the Legislative Council staff for
Representative Boehning
February 5, 2013

PROPOSED AMENDMENTS TO HOUSE BILL NO. 1368

Page 2, line 7, after "to" insert "eighty percent of"

Page 2, line 12, after "to" insert "eighty percent of"

Page 2, line 16, after "to" insert "eighty percent of"

Page 2, line 23, remove the overstrike over "~~ninety percent of~~"

Page 2, line 27, after "to" insert "eighty percent of"

Page 3, line 2, after "to" insert "eighty percent of"

Page 3, line 5, after "to" insert "eighty percent of"

Page 3, line 8, after "expense" insert "not to exceed ninety percent of the rate established by the United States general services administration for lodging reimbursement in the city for which the claim is made, plus any additional applicable state and local taxes"

Renumber accordingly

Date: 2-7-13
Roll Call Vote #: 1

2013 HOUSE STANDING COMMITTEE
ROLL CALL VOTES
BILL/RESOLUTION NO. 1368

House Government and Veterans Affairs Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number 13-8220.01001

Action Taken: ☐ Do Pass ☐ Do Not Pass ☑ Amended ☐ Adopt Amendment

☐ Rerefer to Appropriations ☐ Reconsider

Motion Made By Rep Boehning Seconded By Rep. Dockter

Representatives	Yes	No	Representatives	Yes	No
Chairman Jim Kasper			Rep. Bill Amerman		
Vice Chairman Randy Boehning			Rep. Gail Mooney		
Rep. Jason Dockter			Rep. Marie Strinden		
Rep. Karen Karls			Rep. Steven Zaiser		
Rep. Ben Koppelman					
Rep. Vernon Laning					
Rep. Scott Louser					
Rep. Gary Paur					
Rep. Karen Rohr					
Rep. Vicky Steiner					

Total (Yes) _____ No _____

Absent _____

Floor Assignment _____

If the vote is on an amendment, briefly indicate intent:

Voice Vote carried.
1 NO

Date: 2-7-13
Roll Call Vote #: _____

2013 HOUSE STANDING COMMITTEE
ROLL CALL VOTES
BILL/RESOLUTION NO. 1368

House Government and Veterans Affairs Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number _____

Action Taken: ☒ Do Pass ☐ Do Not Pass ☒ Amended ☐ Adopt Amendment

☒ Rerefer to Appropriations ☐ Reconsider

Motion Made By Dockter Seconded By Boehning

Representatives	Yes	No	Representatives	Yes	No
Chairman Jim Kasper		X	Rep. Bill Amerman	X	
Vice Chairman Randy Boehning	X		Rep. Gail Mooney		X
Rep. Jason Dockter	X		Rep. Marie Strinden		X
Rep. Karen Karls	X		Rep. Steven Zaiser		X
Rep. Ben Koppelman	X				
Rep. Vernon Laning	X				
Rep. Scott Louser	X				
Rep. Gary Paur	X				
Rep. Karen Rohr	X				
Rep. Vicky Steiner		X			

Total (Yes) 9 No 5

Absent 0

Floor Assignment Karls

If the vote is on an amendment, briefly indicate intent:

REPORT OF STANDING COMMITTEE

HB 1368: Government and Veterans Affairs Committee (Rep. Kasper, Chairman) recommends **AMENDMENTS AS FOLLOWS** and when so amended, recommends **DO PASS** and **BE REREFERRED** to the **Appropriations Committee** (9 YEAS, 5 NAYS, 0 ABSENT AND NOT VOTING). HB 1368 was placed on the Sixth order on the calendar.

Page 2, line 7, after "to" insert "eighty percent of"

Page 2, line 12, after "to" insert "eighty percent of"

Page 2, line 16, after "to" insert "eighty percent of"

Page 2, line 23, remove the overstrike over "~~ninety percent of~~"

Page 2, line 27, after "to" insert "eighty percent of"

Page 3, line 2, after "to" insert "eighty percent of"

Page 3, line 5, after "to" insert "eighty percent of"

Page 3, line 8, after "expense" insert "not to exceed ninety percent of the rate established by the United States general services administration for lodging reimbursement in the city for which the claim is made, plus any additional applicable state and local taxes"

Renumber accordingly

2013 HOUSE APPROPRIATIONS

HB 1368

2013 HOUSE STANDING COMMITTEE MINUTES

House Appropriations Committee
Roughrider Room, State Capitol

HB 1368
2/14/13
Jobs 18980 and 19014

☐ Conference Committee

Committee Clerk Signature Meredith Trachtenberg

Explanation or reason for introduction of bill/resolution:

A BILL for an Act to amend and reenact section 44-08-04 of the North Dakota Century Code, relating to travel expenses for state employees.

Minutes:

You may make reference to "attached testimony."

Recording job 18980
Chairman Delzer called the committee back to order.

Rep. Jim Kasper, District 46: Introduced the bill.

Chairman Delzer: The bill before us has 80% on the meals, 90% on the lodging for in-state, but you take out-of-state lodging down to 80% of the GSA rate.

Rep. Kasper: My marked up bill says we're at 90%.

Chairman Delzer: Did you ask what the GSA rate was in cities like New York, Washington, Minneapolis? I don't know that anybody traveling out of state gets the GSA rate.

Rep. Kasper: No we didn't, we just dealt with the bill on its face.

Chairman Delzer: Originally the idea was just to raise the meals up to 100% of GSA and you wanted the lodging at 100% of GSA, and your compromise was 80% on everything and leave the lodging in-state the way it currently is.

Rep. Kasper: That's correct. The 80% rating gets us to meal reimbursement of $36.80 per day. When they were doing the Fiscal Note, they were putting assumptions in there that the bill did not do. There was a $5 slush fund, e.g.

Chairman Delzer: We don't have a FN of just the meals, do we? I don't think there's too much consternation on the 80% on the meals. The 80% of the GSA rate for out-of-state housing I think would cause a problem to a lot of people. 90% would cause problems, too.

Rep. Kasper: Our committee would have no problem if this committee moved the rate up.

Rep. Dosch: What is the reimbursement rate if a state employee travels within the state?

Chairman Delzer: $69.30, it is 90% of the GSA rate. I think there is a different GSA rate in the western part of the state right now.

Rep. Dosch: Why would we treat out-of-state travel differently?

Chairman Delzer: Because it's more limited and it is not done without approval of the managers.

Rep. Kasper: When the conferences are held in major cities, the rate is much higher.

Rep. Grande: If your job requires you to go travel, why wouldn't you be reimbursed for the full amount? Why are you cutting down that percentage?

Chairman Delzer: We're not. Currently, the law says, if you travel out of state, it is whatever the actual costs are. In-state we have been at 90% for quite a while.

Rep. Martinson: Why did you change it to 90%?

Rep. Kasper: It was the intent to look at ways of reducing costs to the state.

Chairman Delzer: It was an attempt to lower the FN, was it not?

Rep. Kasper: Correct. Our committee has no problem increasing the rate.

Chairman Delzer: Thank you. The committee continued on to the next bill.

Recording job 19014
Chairman Delzer: I don't have a problem going to 80% of the GSA rate on the meals. I think we should remove the new language on page 3 that limits the out-of-state motels to 90%, that's an undue hindrance. This GSA rate can be adjusted once a year. They have to look at it every August 1.

Rep. Skarphol: We would be dealing with policy if we changed it.

Chairman Delzer: It's policy that drives money, without a doubt. I would have no problem defending this.

Rep. Skarphol moved to amend the bill by removing 'not to' on line 8 and lines 9, 10, and 11, seconded by **Rep. Pollert**.

Chairman Delzer: Further discussion on the motion to amend? Seeing none, a voice vote was done and the motion carried.

Rep. Skarphol moved Do Pass as Amended, seconded by **Rep. Kempenich**.

Chairman Delzer: Discussion? I'm not sure what the FN will be; this doesn't just affect legislators, it affects all agencies, but I don't think it is that big of an item for anybody. Seeing no further discussion, a roll call vote was done. The motion carried 19 Yes, 3 No, 0 Absent. **Rep**. **Streyle** will be the carrier.

FISCAL NOTE
Requested by Legislative Council
02/12/2013

Amendment to: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$19,247	$382,380	$20,083	$399,005
Appropriations			$19,247	$420,506	$20,083	$438,789

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

HB 1368 would change the daily in-state meal rate to 80% of the standard GSA rate. The new rate would be $36.80 All out-of-state meal rates would be reduced from the current GSA rate to 80% of the current GSA rate for that city. All out-of-state lodging would be reduced to 90% of GSA rate.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures. Bill would reduce the out-of-state lodging rate from the current actual lodging rate to 90% of the GSA rate, for the city for which the claim is made. This could result in an out of pocket expense for all state employees and legislators.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 01/22/2013

FISCAL NOTE
Requested by Legislative Council
01/21/2013

Bill/Resolution No.: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$661,630	$1,824,920	$690,397	$1,904,264
Appropriations			$661,630	$1,774,409	$690,397	$1,851,557

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

House Bill 1368 would change the daily in-state meal allowance from $30 per day to the GSA standard rate of $46 per day. Bill would also increase the in-state lodging rate from the current 90% of the GSA rate, $69.30 to the standard GSA rate of $77.00 per night.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 01/22/2013

13.8220.02001
Title.03000

Prepared by the Legislative Council staff for
House Appropriations Committee
February 14, 2013

PROPOSED AMENDMENTS TO ENGROSSED HOUSE BILL NO. 1368

Page 3, line 8, remove "not to"

Page 3, remove lines 9 and 10

Page 3, line 11, remove "any additional applicable state and local taxes"

Renumber accordingly

STATEMENT OF PURPOSE OF AMENDMENT:

This amendment removes language that would have established the reimbursement rate for out-of-state lodging for state employees at 90 percent of the federal General Services Administration rate rather than the actual lodging expense incurred.

Date: 2/14/13
Roll Call Vote #: 1

2013 HOUSE STANDING COMMITTEE
ROLL CALL VOTES
BILL/RESOLUTION NO. 1368

House Appropriations Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number

Action Taken: ☐ Do Pass ☐ Do Not Pass ☐ Amended ☒ Adopt Amendment

☐ Rerefer to Appropriations ☐ Reconsider

Motion Made By Rep. Skarphol Seconded By Rep. Pollert

Representatives	Yes	No	Representatives	Yes	No
Chairman Delzer			Rep. Streyle		
Vice Chairman Kempenich			Rep. Thoreson		
Rep. Bellew			Rep. Wieland		
Rep. Brandenburg					
Rep. Dosch					
Rep. Grande			Rep. Boe		
Rep. Hawken			Rep. Glassheim		
Rep. Kreidt			Rep. Guggisberg		
Rep. Martinson			Rep. Holman		
Rep. Monson			Rep. Williams		
Rep. Nelson					
Rep. Pollert					
Rep. Sanford					
Rep. Skarphol					

Total Yes No

Absent

Floor Assignment

If the vote is on an amendment, briefly indicate intent:

remove 'not to' through 'local taxes'

page 3 engrossed bill
line 8 - 10, all except for '.'

voice vote carries

Date: 2/14/13
Roll Call Vote #: 2

2013 HOUSE STANDING COMMITTEE
ROLL CALL VOTES
BILL/RESOLUTION NO. 1368

House Appropriations Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number

Action Taken: ☒ Do Pass ☐ Do Not Pass ☒ Amended ☐ Adopt Amendment

☐ Rerefer to Appropriations ☐ Reconsider

Motion Made By Rep. Skarphol Seconded By Rep. Kempenich

Representatives	Yes	No	Representatives	Yes	No
Chairman Delzer		X	Rep. Streyle	X	
Vice Chairman Kempenich	X		Rep. Thoreson	X	
Rep. Bellew		X	Rep. Wieland	X	
Rep. Brandenburg		X			
Rep. Dosch	X				
Rep. Grande	X		Rep. Boe	X	
Rep. Hawken	X		Rep. Glassheim	X	
Rep. Kreidt	X		Rep. Guggisberg	X	
Rep. Martinson	X		Rep. Holman	X	
Rep. Monson	X		Rep. Williams	X	
Rep. Nelson	X				
Rep. Pollert	X				
Rep. Sanford	X				
Rep. Skarphol	X				

Total Yes 19 No 3

Absent 0

Floor Assignment Rep. Streyle

If the vote is on an amendment, briefly indicate intent:

REPORT OF STANDING COMMITTEE

HB 1368, as engrossed: Appropriations Committee (Rep. Delzer, Chairman) recommends **AMENDMENTS AS FOLLOWS** and when so amended, recommends **DO PASS** (19 YEAS, 3 NAYS, 0 ABSENT AND NOT VOTING). Engrossed HB 1368 was placed on the Sixth order on the calendar.

Page 3, line 8, remove "not to"

Page 3, remove lines 9 and 10

Page 3, line 11, remove "any additional applicable state and local taxes"

Renumber accordingly

STATEMENT OF PURPOSE OF AMENDMENT:

This amendment removes language that would have established the reimbursement rate for out-of-state lodging for state employees at 90 percent of the federal General Services Administration rate rather than the actual lodging expense incurred.

2013 SENATE GOVERNMENT AND VETERANS AFFAIRS

HB 1368

2013 SENATE STANDING COMMITTEE MINUTES

Senate Government and Veterans Affairs Committee
Missouri River Room, State Capitol

HB 1368
03/14/2013
Job Number 19898

☐ Conference Committee

Committee Clerk Signature	Carie Wiring

Explanation or reason for introduction of bill/resolution:

A BILL for an Act to amend and reenact section 44-08-04 of the North Dakota Century Code, relating to travel expenses for state employees.

Minutes:

Chairman Dever: Opened the hearing on HB 1368.

Representative Boehning, District 27: Testified as sponsor and to explain the bill. See Attachment #1 for proposed amendment. See Attachment #2 for information on the fiscal note.

(3:43) Chairman Dever: Could you refresh my memory on what the current reimbursement is and how that might relate as a percentage of GSA?

Representative Boehning: I believe it is $30. Currently it is not based on GSA rate.

Chairman Dever: You are considering the GSA rate to be 41.80.

Representative Boehning: Correct. It is currently at $41.00 even for the whole meals.

Chairman Dever: In dollars in the current GSA rate, what would we be at? At 100% we would be at $41?

Representative Boehning: At the 80% it would be at $32.80. So it would be a $2.80 increase on meals.

Senator Cook: I live in the capitol city area so this might be a dumb question, out of town state legislators, when they come to an interim committee meeting, do they get meal allowance?

Representative Boehning: Yes and so do all state employees when they are out on the road at a per diem rate. When Senator Cook and I eat with you then we are paying for our own.

Chairman Dever: When Senator Cook and I eat with you then we are paying for our own.

Representative Boehning: That may be correct when it is on the interim. I don't know if you get them. This does not apply to meals during session. We don't get anything during the session. The fiscal note would probably be another $2 million if that were the case.

Senator Nelson: You only get the meals for which you claim. If you are staying in a hotel and they provide breakfast then you should not be asking for breakfast, or if someone pays for you dinner.

Chairman Dever: Currently, out of state travel is 90%?

Representative Boehning: It was at 90% but we made that to 100%.

Chairman Dever: We are talking state meals on a federal appetite - that does not sound good.

Representative Boehning: The federal rate is determined for the North Dakota market. The states vary depending on averages. Different areas have different averages.

Chairman Dever: The fiscal note we have is based on 80%?

Representative Boehning: Yes, that is the reason of attachment #2 because it gives you the breakdown for 100%, 90%, and 80%.

(8:19)Rudie Martinson, Executive Director of North Dakota Hospitality Association: See Attachment #3 for testimony in support of the bill.

(14:45)Senator Marcellais: What you are saying is that I can get a cheaper rate for my meals at the Raddison with my state id?

Rudie Martinson: It is possible. That is the booking rate for events from the Raddison. It is the menu they use for bookings.

Senator Marcellais: Are the hotels required to give us the state rate?

Rudie Martinson: Hotels do not have to accept the state rate. The reason that we are here asking it to increase is because we would like to be able to honor it. At the current rate it is simply too low to honor all of the time. Some hotels will honor it some days of the week. We are here to make it easier for us to honor that rate.

Senator Marcellais: Why do we not go to GSA rate and have this area raised like others?

Rudie Martinson: We have been working on GSA to do that. The first time I had the conversation with you all, the GSA rate was something along the lines of $65 per night. Just over the last 5 years they have gone up to 77. And they have now carved out these different zones. It took years to get them talked into it. The federal bureaucracy is difficult to move through than here at the state level.

Chairman Dever: Are GSA rates the same as IRS rates?

Rudie Martinson: I believe so. I believe the IRS rate is set by GSA for mileage. That may be true for hotels as well.

Senator Nelson: I am assuming lodging was in the original bill because it is not in this one?

Rudie Martinson: It was on page 2 of the original bill (reads from original draft).

Senator Nelson: isn't that rate as of October 1st of this year and then it doesn't change for two years?

Rudie Martinson: (refers to page 3 of testimony) They have set that rate through September of 2013 and I believe they set that on an annual basis. OMB adjusts that as the federal rate adjusts.

Senator Nelson: It seems that is what happens with lodging.

Rudie Martinson: It is set through Sept. of 2013. There is some variance and it does go up and down with the seasons, but they have planned that out for Oct. 2012 to Sept. 2013.

Chairman Dever: I am sure OMB will share some info with us as well. These are business decisions. When you talk about hotel rates, and we see they are much higher in Dickinson and Williston, and I understand that the cost of doing business is higher than elsewhere. But the rates that they charge are not based on the cost of doing business; it is based on the demand. That is a business decision. We should offer to pay what we should expect, and the hotels do business with us because we represent a lot of business. That is how we should look at it.

Rudie Martinson: We are not here asking for an increase just simply because it is fun and I like standing here; we are asking for the increase to make it easier to honor those rates. There is a comparison that has to be made between what we can sell a room to a state employee and what we can sell it for anyone else. We are offering a pretty steep discount to honor the state rate. We would like to offer a less steep discount.

Chairman Dever: Is the GSA rate for hotel their standard room rate?

Rudie Martinson: Yes it is. Often times the state rate is the lowest rate of the rate structure.

(22:38) Pam Sharp, Office of Management and Budget: Testified in support of the bill. Here to give information pertinent to the bill. The out of state meal rates were changed to the GSA rates in the 1993 session. That was a conscious decision by the legislature to

move those out of state meals to the GSA rate. I would support the amendment presented by Representative Boehning to maintain out of state meal rates at the GSA rate. Out of state rates for GSA range from $46 to $71. Even though the fiscal note shows that it will cost this much money to raise the rates, those dollars would not actually be appropriated to agencies. They would need to find that within their budget. I do not see this going to appropriations. The departments need to figure that out within their budgets. The GSA rates in state for meals are $46 and in Dickinson, Williston, and Minot those have been raised to $56 for the GSA. For in state dollars or in state meals, if you do have a percentage of the GSA rate could you round it up to the nearest dollar amount to make it easier for everyone.

(25:05) Chairman Dever: How often does GSA adjust their rates?

Pam Sharp: They went from 2000-2005 without adjusting meal rates, and then they adjusted in 2005. 2006 to 2009 remained the same for North Dakota. It has been the same since 2010. It is not necessarily every year.

Chairman Dever: Would it make more sense for OMB to be responsible for this as a percentage of GSA or for us to set a dollar amount?

Pam Sharp: If it is a percentage of GSA, it would be nice if OMB at least had the flexibility to round it up to the next dollar for ease. We do an OMB fiscal policy that will tell agencies exactly what the amount is for each quarter. Rounding would be helpful.

Senator Nelson: Could you go through the lodging? Is it annually that you change that rate?

Pam Sharp: We change it when the feds change it.

Chairman Dever: Don't you make a determination in August and set the rate that is going to be effective in October?

Pam Sharp: We generally update our fiscal policies in August, however if the GSA rates were to change in the middle sometime, we would still adjust those rates.

(28:29)Dave Clark, Executive Vice President, Bismarck State College: See Attachment #4 for testimony in opposition of the bill.

(31:18) Senator Cook: With the bill as it is before us, do you support or oppose this bill?

Dave Clark: We would oppose this bill based on the reduction in the out of state meal reimbursement.

Senator Cook: Thank you.

Chairman Dever: Comment.

(32:50) Ken Junkert, Acting Deputy Commissioner, North Dakota Department of Agriculture: Testified on behalf of Doug Goehring, Agriculture Commissioner. See Attachment #5 for testimony presented.

Chairman Dever: Closed the hearing on HB 1368.

2013 SENATE STANDING COMMITTEE MINUTES

Senate Government and Veterans Affairs Committee
Missouri River Room, State Capitol

HB 1368
03/21/2013
Job Number 20319

☐ Conference Committee

Committee Clerk Signature	Carie Winings

Minutes:

Chairman Dever: Opened HB 1368 for committee discussion. See Attachment #1 for additional information given to the committee.

Lori Ziegler, Legislative Council: I did not do this and I am not sure who did.

Chairman Dever: Do you know what the GSA rate is for meals in North Dakota? I thought it was $46 and that was mentioned in testimony but $41 was used to put this chart together (referring to attachment #2 in Job 19898 minutes).

Lori Ziegler: If you go to the GSA website and look up North Dakota it will give you $46 but that includes a $5 incidental rate.

Chairman Dever: Are those the same as IRS rates?

Lori Ziegler: More than likely. I use the GSA rates when legislators go on out of state trips. We take the $46 and break it down to: 20% is breakfast, 30% is lunch, and 50% is dinner.

Chairman Dever: And we don't require receipts or anything?

Lori Ziegler: No because you are using a per diem way of doing things, you do not need a receipt.

Chairman Dever: And that is also true in state?

Lori Ziegler: Correct.

Senator Schaible: If you go with the 80% of the GSA rate, you would be getting a 20% increase on each meal anyway with the $5 incidental. If you would go to 100%, it would be 120% increase.

Senator Nelson: If we went to 80% of GSA for the state and 100% for out of state, we would be using $46 as the GSA for the state, not $41?

Lori Ziegler: If you were going to do the 80% of the GSA, I would use the $46 unless I was directed otherwise.

Senator Nelson: Would that be a problem if we were 80% in state and 100% out of state?

Lori Ziegler: We would just learn the laws and do so accordingly.

Chairman Dever: (reads from GSA website rates) $46 total involves: $7 for breakfast, $11 for lunch, $23 for dinner, and $5 for incidentals. The first and last day of travel is $34.50.

Lori Ziegler: At this point we don't make that distinction.

Chairman Dever: So the chart does not necessarily reflect the bill.

Senator Marcellais: If you adopt the amendments proposed by Bismarck State College it would be 100%.

Chairman Dever: The Ag Commissioner asked us to not pass the bill. Do you know how long ago it was when we made the adjustment?

Lori Ziegler: I am 75% sure it was last session.

Chairman Dever: Closed committee discussion.

2013 SENATE STANDING COMMITTEE MINUTES

Senate Government and Veterans Affairs Committee
Missouri River Room, State Capitol

HB 1368
03/21/2013
Job Number 20335

☐ Conference Committee

Committee Clerk Signature	Carie Wiring

Minutes:

Chairman Dever: Reopened committee discussion on HB 1368. Do we need any additional information or better information? The bill says 80% for instate and $36.80 is 80% of $46 and we are currently at $30.

Senator Cook: I have a note here that we should allow for rounding up to the nearest dollar.

Committee Discussion: The committee had a brief discussion of what they wanted to do with the percentages of GSA for in state and out of state reimbursement. The idea of breaking it down from $35 to $7 for breakfast, $10.50 for lunch, and $17.50 for dinner was discussed and decided on.

Senator Cook: Moved to amend so that the in state rates to be $7, $10.50, and $17.50, and that we restore the existing language for out of state travel to stay at 100%.

Senator Nelson: Seconded.

A Roll Call Vote Was Taken: 6 yeas, 1 nay, 0 absent.

Senator Nelson: Moved a Do Pass As Amended and Re-Refer to Appropriations.

Senator Cook: Seconded.

A Roll Call Vote Was Taken: 7 yeas, 0 nays, 0 absent.

Chairman Dever: Carrier.

FISCAL NOTE
Requested by Legislative Council
02/26/2013

Amendment to: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$129,519	$535,350	$135,150	$558,626
Appropriations			$129,519	$506,628	$135,150	$528,655

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

HB 1368 would change the daily in-state meal rate to 80% of the standard GSA rate. The new rate would be $36.80 All out-of-state meal rates would be reduced from the current GSA rate to 80% of the current GSA rate for that city.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 02/26/2013

FISCAL NOTE
Requested by Legislative Council
02/12/2013

Amendment to: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$19,247	$382,380	$20,083	$399,005
Appropriations			$19,247	$420,506	$20,083	$438,789

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

HB 1368 would change the daily in-state meal rate to 80% of the standard GSA rate. The new rate would be $36.80 All out-of-state meal rates would be reduced from the current GSA rate to 80% of the current GSA rate for that city. All out-of-state lodging would be reduced to 90% of GSA rate.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures. Bill would reduce the out-of-state lodging rate from the current actual lodging rate to 90% of the GSA rate, for the city for which the claim is made. This could result in an out of pocket expense for all state employees and legislators.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 01/22/2013

FISCAL NOTE
Requested by Legislative Council
01/21/2013

Bill/Resolution No.: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$661,630	$1,824,920	$690,397	$1,904,264
Appropriations			$661,630	$1,774,409	$690,397	$1,851,557

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

House Bill 1368 would change the daily in-state meal allowance from $30 per day to the GSA standard rate of $46 per day. Bill would also increase the in-state lodging rate from the current 90% of the GSA rate, $69.30 to the standard GSA rate of $77.00 per night.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 01/22/2013

13.8220.03003
Title.04000

Adopted by the Government and Veterans Affairs Committee
March 21, 2013

3/21/13

PROPOSED AMENDMENTS TO REENGROSSED HOUSE BILL NO. 1368

Page 2, line 6, remove the overstrike over "~~must be~~"

Page 2, line 6, after "~~six~~" insert "seven"

Page 2, line 6, remove the overstrike over "~~dollars~~"

Page 2, line 6, remove "may"

Page 2, remove lines 7 and 8

Page 2, line 9, remove "in the "breakfast" category in this state"

Page 2, line 11, remove the overstrike over "~~must be~~"

Page 2, line 11, after "~~nine~~" insert "ten"

Page 2, line 12, remove the overstrike over "~~dollars~~"

Page 2, line 12, remove "may not exceed an amount equal to eighty percent of the rate established"

Page 2, remove line 13

Page 2, line 14, replace "expenses in the "lunch" category in this state" with "and fifty cents"

Page 2, line 15, remove the overstrike over "~~must be~~"

Page 2, line 15, after "~~fifteen~~" insert "seventeen"

Page 2, line 16, remove the overstrike over "~~dollars~~"

Page 2, line 16, remove "may not exceed an amount equal to eighty percent of the rate established"

Page 2, remove line 17

Page 2, line 18, replace "expenses in the "dinner" category in this state" with "and fifty cents"

Page 2, line 28, remove "eighty percent of"

Page 3, line 2, remove "eighty percent of"

Page 3, line 5, remove "eighty percent of"

Renumber accordingly

Date: 3/21

Roll Call Vote #: 1

2013 SENATE STANDING COMMITTEE
ROLL CALL VOTES

BILL/RESOLUTION NO. 1368

Senate Government and Veterans Affairs Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number In state rates 7 10.50 17.50 + Restore existing language

Action Taken: ☐ Do Pass ☐ Do Not Pass ☐ Amended ☒ Adopt Amendment

☐ Rerefer to Appropriations ☐ Reconsider

Motion Made By Senator Cook Seconded By Senator Nelson

Senators	Yes	No	Senator	Yes	No
Chariman Dick Dever	✓		Senator Carolyn Nelson	✓	
Vice Chairman Spencer Berry		✓	Senator Richard Marcellais	✓	
Senator Dwight Cook	✓				
Senator Donald Schaible	✓				
Senator Nicole Poolman	✓				

Total (Yes) 6 No 1

Absent 0

Floor Assignment

If the vote is on an amendment, briefly indicate intent:

Date: 3/21

Roll Call Vote #: 2

2013 SENATE STANDING COMMITTEE
ROLL CALL VOTES

BILL/RESOLUTION NO. 1368

Senate Government and Veterans Affairs Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number

Action Taken: ☒ Do Pass ☐ Do Not Pass ☒ Amended ☐ Adopt Amendment

☐ Rerefer to Appropriations ☐ Reconsider

Motion Made By Senator Nelson Seconded By Senator Cook

Senators	Yes	No	Senator	Yes	No
Chariman Dick Dever	✓		Senator Carolyn Nelson	✓	
Vice Chairman Spencer Berry	✓		Senator Richard Marcellais	✓	
Senator Dwight Cook	✓				
Senator Donald Schaible	✓				
Senator Nicole Poolman	✓				

Total (Yes) 7 No 0

Absent 0

Floor Assignment Senator Dever

If the vote is on an amendment, briefly indicate intent:

REPORT OF STANDING COMMITTEE

HB 1368, as reengrossed: Government and Veterans Affairs Committee (Sen. Dever, Chairman) recommends **AMENDMENTS AS FOLLOWS** and when so amended, recommends **DO PASS** and **BE REREFERRED** to the **Appropriations Committee** (7 YEAS, 0 NAYS, 0 ABSENT AND NOT VOTING). Reengrossed HB 1368 was placed on the Sixth order on the calendar.

Page 2, line 6, remove the overstrike over "~~must be~~"

Page 2, line 6, after "~~six~~" insert "seven"

Page 2, line 6, remove the overstrike over "~~dollars~~"

Page 2, line 6, remove "may"

Page 2, remove lines 7 and 8

Page 2, line 9, remove "in the "breakfast" category in this state"

Page 2, line 11, remove the overstrike over "~~must be~~"

Page 2, line 11, after "~~nine~~" insert "ten"

Page 2, line 12, remove the overstrike over "~~dollars~~"

Page 2, line 12, remove "may not exceed an amount equal to eighty percent of the rate established"

Page 2, remove line 13

Page 2, line 14, replace "expenses in the "lunch" category in this state" with "and fifty cents"

Page 2, line 15, remove the overstrike over "~~must be~~"

Page 2, line 15, after "~~fifteen~~" insert "seventeen"

Page 2, line 16, remove the overstrike over "~~dollars~~"

Page 2, line 16, remove "may not exceed an amount equal to eighty percent of the rate established"

Page 2, remove line 17

Page 2, line 18, replace "expenses in the "dinner" category in this state" with "and fifty cents"

Page 2, line 28, remove "eighty percent of"

Page 3, line 2, remove "eighty percent of"

Page 3, line 5, remove "eighty percent of"

Renumber accordingly

2013 SENATE APPROPRIATIONS

HB 1368

2013 SENATE STANDING COMMITTEE MINUTES

Senate Appropriations Committee
Harvest Room, State Capitol

HB 1368
03-28-2013
Job # 20617

☐ Conference Committee

Committee Clerk Signature	Alice Delzer

Explanation or reason for introduction of bill/resolution:

A BILL relating to travel expenses for state employees. (DO PASS)

Minutes: See attached testimony.

Chairman Holmberg called the committee to order on Thursday, March 28, 2013 at 10:30 am in reference to HB 1368. All committee members were present except Senator Warner and Senator O'Connell.

Becky J. Keller- Legislative Council
Laney Herauf - OMB

Chairman Holmberg: Committee members, make sure you are looking at the 2nd engrossment with Senate amendments. There is a number of changes that have occurred and let's look at the

Dave Clark, Executive Vice President, BSC (.54 - 3.53) I am representing the NDUS in support of HB 1368 and provided Testimony attached # 1 in support of 1368.

Vice Chairman Grindberg: Why isn't somebody from NDUS here on this bill?

Mr. Clark: I was asked to testify. I actually had testified on this bill through the whole process so when it was introduced in the House I was asked by the system office to provide campus testimony. There was a NDUS representative in the House. I was asked and I agreed to do it.

Chairman Holmberg: Becky, We have made changes in the past on the rate on meals and lodging, I cannot remember adding to the budget. Tell us how this is typically handled?

Becky J. Keller: I also don't' recall that the budgets were increased to absorb these changes so what would happen in this case the rates would increase but the agencies would have to absorb the cost within their existing appropriations.

Chairman Holmberg: In some it could be state raised special funds, some in federal funds and in others it would be their appropriated money. Has any University system utilized funds that aren't state appropriated for such things as travel and meals?

Mr. Clark: In our case, we have responsibly to workforce training in the southwest quadrant in the state, that's a non-credit activity, it's considered a local fund for BSC, so this would be an example of where those local funds would be used to pay reimbursement. We also have numerous federal grants that paid for some specific things that we're doing and those federal grants would be used as well as the state appropriated dollars for routine type activities.

Chairman Holmberg: (6.3) Anyone else wishing to testify on 1368? This has gone all over the place; it was in the House GVA, it passed; it went through House Appropriations passed in the House 92 To 1; and it went through our committee and passed by voice vote and here it is. There are some iterations. When you look at that money, when I look at the fiscal note dated 3/22, it says the appropriation is $164,000, but is not money we are appropriating for this purpose, is it? That's saying what the cost would be across state government for general fund expenditures if we raise this.

Becky J. Keller: Correct. That would be the amount that you would, if you were to choose to give an appropriation that would be the amount you need.

Chairman Holmberg: But if we chose not to that would mean in a $14M budget they would have to find $164,000 of general funds and $477 in other funds. He was told that is correct. (8.20) We will close the hearing on the bill.

Senator Carlisle moved a do pass. 2nd by Senator Mathern.

Chairman Holmberg: call the roll on a Do Pass on HB 1368.

A Roll Call vote was taken. Yea: 13; Nay: 0; Absent: 0.

Chairman Holmberg: This goes back to GVA. **Senator Dever will carry the bill.**

The hearing was closed on HB 1368.

FISCAL NOTE
Requested by Legislative Council
03/22/2013

Amendment to: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$164,225	$492,675	$171,365	$514,095
Appropriations			$164,225	$477,055	$171,365	$497,797

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

HB 1368 would change the In-State meal rates from $30 per day to $35. This bill changes breakfast rate from $6 to $7. Lunch rate from $9 to $10.50. Supper rate from $15 to $17.50.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 03/25/2013

FISCAL NOTE
Requested by Legislative Council
02/26/2013

Amendment to: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$129,519	$535,350	$135,150	$558,626
Appropriations			$129,519	$506,628	$135,150	$528,655

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

HB 1368 would change the daily in-state meal rate to 80% of the standard GSA rate. The new rate would be $36.80 All out-of-state meal rates would be reduced from the current GSA rate to 80% of the current GSA rate for that city.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 02/26/2013

FISCAL NOTE
Requested by Legislative Council
02/12/2013

Amendment to: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$19,247	$382,380	$20,083	$399,005
Appropriations			$19,247	$420,506	$20,083	$438,789

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

HB 1368 would change the daily in-state meal rate to 80% of the standard GSA rate. The new rate would be $36.80 All out-of-state meal rates would be reduced from the current GSA rate to 80% of the current GSA rate for that city. All out-of-state lodging would be reduced to 90% of GSA rate.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures. Bill would reduce the out-of-state lodging rate from the current actual lodging rate to 90% of the GSA rate, for the city for which the claim is made. This could result in an out of pocket expense for all state employees and legislators.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 01/22/2013

FISCAL NOTE
Requested by Legislative Council
01/21/2013

Bill/Resolution No.: HB 1368

1 A. **State fiscal effect:** *Identify the state fiscal effect and the fiscal effect on agency appropriations compared to funding levels and appropriations anticipated under current law.*

	2011-2013 Biennium		2013-2015 Biennium		2015-2017 Biennium	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
Revenues						
Expenditures			$661,630	$1,824,920	$690,397	$1,904,264
Appropriations			$661,630	$1,774,409	$690,397	$1,851,557

1 B. **County, city, school district and township fiscal effect:** *Identify the fiscal effect on the appropriate political subdivision.*

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
Counties			
Cities			
School Districts			
Townships			

2 A. **Bill and fiscal impact summary:** *Provide a brief summary of the measure, including description of the provisions having fiscal impact (limited to 300 characters).*

House Bill 1368 would change the daily in-state meal allowance from $30 per day to the GSA standard rate of $46 per day. Bill would also increase the in-state lodging rate from the current 90% of the GSA rate, $69.30 to the standard GSA rate of $77.00 per night.

B. **Fiscal impact sections:** *Identify and provide a brief description of the sections of the measure which have fiscal impact. Include any assumptions and comments relevant to the analysis.*

Estimated amounts for the 13-15 and 15-17 biennium are based on projected 11-13 biennium expenditures.

3. **State fiscal effect detail:** *For information shown under state fiscal effect in 1A, please:*

A. **Revenues:** *Explain the revenue amounts. Provide detail, when appropriate, for each revenue type and fund affected and any amounts included in the executive budget.*

B. **Expenditures:** *Explain the expenditure amounts. Provide detail, when appropriate, for each agency, line item, and fund affected and the number of FTE positions affected.*

OMB does not have expenditure totals for counties, cities or school districts.

C. **Appropriations:** *Explain the appropriation amounts. Provide detail, when appropriate, for each agency and fund affected. Explain the relationship between the amounts shown for expenditures and appropriations. Indicate whether the appropriation is also included in the executive budget or relates to a continuing appropriation.*

These increase amounts were not included in the executive budget. The difference between appropriation totals and expenditure totals are agencies that are non-appropriated. Examples are the commodity agencies.

Name: Jeff Larshus
Agency: OMB-Fiscal Management
Telephone: 328-4902
Date Prepared: 01/22/2013

Date: 3-28-13

Roll Call Vote # 1

2013 SENATE STANDING COMMITTEE
ROLL CALL VOTES

BILL/RESOLUTION NO. 1368

Senate Appropriations Committee

☐ Check here for Conference Committee

Legislative Council Amendment Number

Action Taken ☐ Adopt Amendment ☒ Do Pass
☐ Do Pass as Amended ☐ Do Not Pass

Motion Made By Carlisle Seconded By Mathern

Senators	Yes	No	Senator	Yes	No
Chariman Ray Holmberg	✓		Senator Tim Mathern	✓	
Co-Vice Chairman Bill Bowman	✓		Senator David O'Connell		
Co-Vice Chair Tony Grindberg	✓		Senator Larry Robinson	✓	
Senator Ralph Kilzer	✓		Senator John Warner		
Senator Karen Krebsbach	✓				
Senator Robert Erbele	✓				
Senator Terry Wanzek	✓				
Senator Ron Carlisle	✓				
Senator Gary Lee	✓				

Total (Yes) 11 No 0

Absent 2

Floor Assignment GVA Dever

If the vote is on an amendment, briefly indicate intent:

REPORT OF STANDING COMMITTEE

HB 1368, as reengrossed and amended: Appropriations Committee (Sen. Holmberg, Chairman) recommends **DO PASS** (11 YEAS, 0 NAYS, 2 ABSENT AND NOT VOTING). Reengrossed HB 1368, as amended, was placed on the Fourteenth order on the calendar.

2013 TESTIMONY

HB 1368

Attachment 1
1368

Fiscal Note - HB 1368 Meal Amounts at 80% of GSA Rate

	Actual Costs 7/1/2011 thru 12/31/2012	General Fund	Federal Funds	Special Funds
In State - Meals	1,692,766	472,729	743,946	476,091
Meals Taxable	1,331,323	286,392	389,960	654,971
Totals:	3,024,089	759,121	1,133,906	1,131,062

	Projected Cost for 11-13 Biennium	General Fund	Federal Funds	Special Funds
In State - Meals	2,257,022	630,306	991,928	634,788
Meals Taxable	1,775,097	381,856	519,947	873,294
Totals:	4,032,119	1,012,162	1,511,874	1,508,083
		25%		75%

Meals Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	222,187	231,847
Other Funds:	N\A	666,560	695,541
Total Increase:	N\A	888,746	927,387
Current Rate:	30		
80% GSA Rate:	36.80		
% Increase:	23%		

Meals	GSA Rate	Current Rate
Breakfast	7.36	6.00
Lunch	11.04	9.00
Supper	18.40	15.00
Total	36.80	30.00

Fiscal Note - HB 1368 Meal Amounts at 90% of GSA Rate

	Actual Costs 7/1/2011 thru 12/31/2012	General Fund	Federal Funds	Special Funds
In State - Meals	1,692,766	472,729	743,946	476,091
Meals Taxable	1,331,323	286,392	389,960	654,971
Totals:	3,024,089	759,121	1,133,906	1,131,062

	Projected Cost for 11-13 Biennium	General Fund	Federal Funds	Special Funds
In State - Meals	2,257,022	630,306	991,928	634,788
Meals Taxable	1,775,097	381,856	519,947	873,294
Totals:	4,032,119	1,012,162	1,511,874	1,508,083
		25%		75%

Meals Fiscal Impact:

	2011-2013 Biennium	2013-201S Biennium	2015-2017 Biennium
General Fund:	N\A	367,091	383,051
Other Funds:	N\A	1,101,272	1,149,154
Total Increase:	N\A	1,468,363	1,532,205
Current Rate:	30		
90% GSA Rate:	41.40		
% Increase:	38%		

Meals	**GSA Rate**	**Current Rate**
Breakfast	8.28	6.00
Lunch	12.42	9.00
Supper	20.70	15.00
Total	41.40	30.00

Attachment 2

North Dakota Hospitality Association
ND Restaurant, Lodging & Beverage Association

ND's Restaurant, Lodging & Beverage Association

P.O. Box 428 • Bismarck, ND 58502 • Phone: 701-223-3313 • Fax: 701-223-0215
E-mail: NDhospitalityassn@gmail.com • www.ndhospitality.com

Testimony of Rudie Martinson
Executive Director, ND Hospitality Association
In support of HB 1368
Before the House Government and Veterans Affairs Committee
January 31, 2013

Good afternoon Mr. Chairman and members of the House Government and Veterans Affairs Committee. My name is Rudie Martinson, and I am the Executive Director of the ND Hospitality Association. We are the trade association for North Dakota's restaurant, lodging, and retail beverage industries.

I rise today in support of HB 1368.

HB 1368 has two major parts. The first part raises the per diem rate state employees who travel within North Dakota are reimbursed for meals on travel days. The bill seeks to set the rate for these meal reimbursements equal to the federal GSA rate for meals.

It is difficult under the current pricing limits for our industry to meet the needs of traveling state employees or state agencies that wish to host meetings or events in our facilities that include meals. Bear in mind that in order to come in under the cap, our total price for a banquet style meal actually needs to be 15%-18% less than the cap in order to account for gratuity for our servers.

The second part of the bill regards the lodging rate for state employees who travel. Currently, statute sets this limit at 90% of the federal rate ($77), which sets the current state rate at $69.30. Year to date as of December 2012, the statewide occupancy rate was 73.6% with an Average Daily Rate of $98.37. So our allowed $69.30 we can charge to state employees is significantly below the norm for rooms selling on the opening market, and moving it up to the federal rate will help make more rooms available to state employees.

Finally, this bill uses the GSA rate as a standard for setting out state rates because it is significantly more responsive to changing market conditions than our current policy. I have included with my testimony an explanation of how GSA rates are calculated for the committee's information.

Mr. Chairman and Committee members, this method of calculating these reimbursement rates will help our industry to better serve state employees when they travel on state business. I ask for your favorable consideration of HB 1368.

Thank you.

Per Diem
Overview
FY 2012 Highlights
Per Diem Files (Archived)
Per Diem Mobile App
FAQ
Have a Per Diem Question?
M&IE Breakdown
Factors Influencing Lodging Rates
Fire Safe Hotels
Per Diem Rates

Meals and Incidental Expenses (M&IE) Breakdown

The following table is provided for federal employees who need to deduct provided meals from their daily meals and incidental expense (M&IE) allowance. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from $46 to $71). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently $5 for all tiers), as well as the amount federal employees receive for the first and last calendar day or travel. The first and last calendar day of travel is calculated at 75 percent.

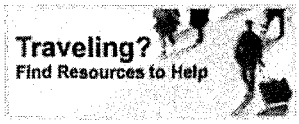
M&IE Total	$46	$51	$56	$61	$66	$71
Continental Breakfast/ Breakfast	$7	$8	$9	$10	$11	$12
Lunch	$11	$12	$13	$15	$16	$18
Dinner	$23	$26	$29	$31	$34	$36
Incidentals	$5	$5	$5	$5	$5	$5
First & Last Day of Travel	$34.50	$38.25	$42	$45.75	$49.50	$53.25

The shortcut to this page is www.gsa.gov/mie.

Last Reviewed 2013-01-18

QUESTIONS:

For all travel policy questions, email travelpolicy@gsa.gov.



RELATED GSA TOPICS
State Tax Exemption Forms
FedRooms®
Travel E-mail Notification
POV Mileage Reimbursement Rates

GOVERNMENT LINKS
Fire Safety Information

RADISSON HOTEL
NORTH DAKOTA STATE EMPLOYEE
$9.00 INCLUSIVE LUNCHEONS

(ALL MEALS INCLUDE CHOICE OF COFFEE AND TEA)

CEASAR SALAD

Topped with strips of Lemon Pepper chicken breast, chopped egg, bacon bites and a breadstick

CHICKEN BREAST POLYNESIAN

4oz boneless chicken breast served on white rice with a sweet and sour sauce, steamed veggies, rolls and butter

SPAGHETTI WITH MEAT SAUCE

Served with garlic toast, tossed salad and house dressing

SLOPPY JOE ON A BUN

Served with seasoned potato rounds and pickle, tossed salad with house dressing

CHICKEN STRIPS (3)

Served with potato wedges and a tossed salad with house dressing

VEGETARIAN PRIMAVERA

Served with tossed salad, rolls and butter

SOUP AND SANDWICH COMBO

Turkey, Ham, or Roast Beef Sandwich served with potato chips and soup du jour

CHEESE TORTELLINI WITH ALFREDO SAUCE

Served with hot vegetable, breadstick and tossed salad with house dressing

TACO SALAD WITH TORTILLA CHIPS

Seasoned ground beef, lettuce greens, shredded cheese, diced tomatoes, salsa and sour cream

THE INCLUSIVE PRICE COVERS THE GRATUITY
THESE SUGGESTIVE PRICES ARE VALID ONLY FOR ND STATE AGENCIES

BREAKFAST

CONTINENTAL BREAKFAST

Coffee and Tea Included

ONE Orange Juice
Assorted Danish & Muffins
Butter & Preserves $4.25

TWO Assorted Danish, Coffee Cake, and
Home Baked Petite Cinnamon Rolls $6.00

THREE Assorted Danish, Banana Bread,
Apple & Cherry Turnovers, and
Assorted Dry Cereal With Milk $6.25

EXTRAS Seasonal Melon Bowl $1.75
Tropical Citrus Bowl $1.75
Yogurt & Fruit Bowl With Granola $1.75
Milk or Juice $1.75
Assorted Dried Cereal with Milk or
Hot Oatmeal $1.75
(Extras prices are per person - additional)

HOT SERVED BREAKFAST

Coffee and Tea Included

Farm Fresh Scrambled Eggs / $7.75
Your choice of bacon, ham, link sausage, or country rope sausage; hash browns or oven roasted potatoes. Served with a muffin and fruit garnish.

Breakfast Croissant / $7.75
Croissant filled with scrambled eggs and diced ham. Served with hash browns and choice of fresh fruit or citrus fruit cup.

Breakfast Egg Bake / $8.00
Baked eggs with your choice of ham, bacon or sausage; along with broccoli, onions, green peppers, and cheese. Served with hash browns, muffins and fruit garnish.

Additional:
Milk or Juice to Hot Served Breakfasts ..... $1.75 extra

BREAKFAST BUFFETS

Minimum 30 People Guaranteed *($2.50 pp additional if under minimum)*
Coffee and Tea Included

Healthy Start Breakfast / $8.50
Scrambled eggs with cheese, fresh baked petite cinnamon rolls, or an assorted breakfast bread and muffin tray; seasonal fruit or yogurt and fruit bowl with granola, hot oatmeal with milk, brown sugar and raisins.

Country Breakfast / $8.95
Scrambled eggs, country smoked bacon, your choice of hash browns or fresh baked biscuits and gravy. Fresh fruit bowl and assorted breakfast breads and muffins with butter and preserves.

The Ritz / $9.25
Farm fresh scrambled eggs with hashbrowns, choice of fresh fruit bowl or citrus fruit bowl. Choice of two meats: bacon, link sausage, ham or country rope sausage. Served with breakfast breads and muffins with butter and preserves.

Galleria Breakfast / $10.50
Fresh scrambled eggs with hashbrowns, bacon, fresh fruit bowl or yogurt fruit bowl with granola, breakfast bread tray, oatmeal and dried cereal with milk.

Radisson Breakfast Buffet / $11.25
Scrambled eggs, Denver mix, salsa hot cheese sauce, hash browns, biscuits and gravy, cheese blintz with fruit topping, hickory smoked bacon and country style rope sausage, fresh fruit bowl, assorted breakfast breads, muffins, and petite cinnamon rolls with butter and preserves.

Additional:
Milk or Juice to Breakfast Buffets.....$1.75 extra

LUNCH

FROM THE CHEF'S GARDEN

Rolls and Butter Included

Steakhouse Salad / $10.50
Thin slices of sirloin draped over Romaine lettuce with blue cheese, sliced tomatoes, crumbled bacon, cucumber slices and house-made blue cheese or ranch dressing.

Grilled Salmon Salad / $10.50
Lightly grilled Pacific salmon on a bed of fresh greens, assorted fresh garden vegetables, served with our own homemade lemon dill vinaigrette.

Italian Luncheon Salad / Beef $10.50 – Chicken $9.25
Your choice of broiled beef or chicken marinated in Italian dressing on top of fresh Romaine with assorted vegetables, boiled eggs, fresh shredded Parmesan cheese, and Italian dressing.

Chef's Spinach Salad / $9.75
A bed of tender baby spinach topped with hickory smoked turkey, fresh garden vegetables, egg slices, fresh shredded Parmesan cheese, and served with a special raspberry vinaigrette.

Asian Chicken Salad / $9.95
Strips of teriyaki marinated chicken breast on garden greens with pineapple chunks, mandarin oranges, red onion, sweet red bell peppers, topped with sliced almonds and served with our sesame Thai vinaigrette.

Assorted Luncheon Cakes or Cheesecakes available for $2.25 additional.

FROM THE SANDWICH BOARD

Sub & Soup / $9.50
Fresh baked French bread piled high with ham, salami, turkey, lettuce, tomato, Swiss and American cheese and served with soup du jour and pickle garnish.

The B.B.C. / $8.95
Slow roasted beef topped with hickory smoked bacon, American cheese and served on a fresh baked Kaiser roll with BBQ sauce, ranch wedges, and pickle garnish.

BOX LUNCHES

Turkey, Ham or Roast Beef Sandwich
$7.50 **
White or wheat bread, bag of chips, two cookies and an apple

Croissant Sandwich
$8.25 **
Choose from ham and cheese or turkey and Swiss served with a bag of chips, two cookies and an apple

** *Condiments will be in individual packets.*

Additions:

4 oz. Salad Serving
$1.05 each
Fresh fruit, Italian pasta salad, potato salad or macaroni salad

Granola or Candy Bar / $1.75 each
Soft Drinks / $1.25 each
Bottled Water / $1.75 each

Kaiser or Croissant Club / $8.50
Traditional bacon, lettuce, and tomato with turkey, avocado slices, and sprouts on your choice of fresh baked Kaiser roll or butter croissant with peppercorn mayo. Served with your choice of potato or pasta salad and pickle garnish.

Tortilla Chicken Wrap / $8.75
Garlic herb tortillas wrapped with lettuce, tomatoes, cheese, and Cajun seasoned chicken. Served with your choice of soup du jour or potato salad and pickle garnish.

Radisson Chicken Sandwich / $9.25
Breaded chicken filet topped with bacon, Pepper Jack cheese, lettuce, and tomato on a fresh baked Kaiser roll. Served with ranch fries and pickle garnish.

Slow Roasted Roast Beef / $9.25
Served hot with provolone cheese on an onion poppy seed roll with horseradish sauce, ranch fries, and pickle garnish.

Country BBQ Sandwich / $8.50
Thin sliced barbecue pork on our fresh baked Kaiser roll. Served with your choice of ranch fries or potato salad with pickle garnish.

Baja Chicken Sandwich / $9.25
Grilled chicken breast filet with Pepper Jack cheese, lettuce, and tomato on a home baked Kaiser roll with mayo, avocado slices and sprouts. Served with your choice of potato or pasta salad and pickle garnish.

Healthy Turkey Sandwich / $8.95
Multi-grain bread with turkey, Swiss cheese, cucumber, lettuce, tomato slices and sprouts. Make this a healthy choice served with soup du jour and pickle garnish.

Soup & Sandwich Combo / $8.25
Your choice of ham, turkey, or roast beef on white or wheat bread. Served with chef's soup du jour and pickle garnish.

Deli Croissant or Kaiser Sandwich / $8.50
Your choice of a butter croissant or fresh Kaiser roll with your choice of smoked turkey and cheddar, ham and Swiss cheese, or roast beef and provolone; topped with lettuce and tomato. Served with chips and your choice of soup du jour, potato, or Italian pasta salad and pickle garnish.

LUNCH

HOT PLATED LUNCHES

Served with mixed green salad, house dressing, chef's choice of vegetable, rolls, butter, coffee and tea.

Broiled Chicken Breast / $9.75
Your choice of sweet 'n sour or spicy Caribbean sauce on top of a bed of chicken rice pilaf. *(No potato.)*

Roast Pork / $10.95
Your choice of honey roasted or herb encrusted pork loin with your choice of mashed potatoes and gravy, garlic mashed or roasted red skin potatoes.

Manhattan Steak / $9.50
Broiled ground sirloin of beef with sautéed mushrooms and onions. Served with your choice of mashed potatoes and gravy or baked potatoes and sour cream.

Chicken Breast Alfredo / $9.75
Seasoned baked chicken served with our homemade Parmesan cream sauce on fettuccine pasta. *(No potato.)*

Baked Pork Chop / $10.95
A tender cut Cloverdale pork chop lightly seasoned and gently baked. Served with blue cheese gravy and garlic mashed potatoes or mushroom sauce and herb roasted new potatoes.

Chicken Supreme / $9.75
Chicken breast served with a delightful Chablis cream sauce loaded with sliced fresh mushrooms on a bed of wild rice pilaf. *(No potato.)*

Beef Stroganoff or Beef Tips Burgundy / $9.95
Each made with celery, onions, and fresh sliced mushrooms served on buttered egg noodles. *(No potato.)*

Chicken Penne Alfredo / $10.50
Tender breast of chicken with a spicy chipotle pepper and cream sauce with red and green peppers on penne pasta. *(No potato.)*

Braised Pot Roast / $10.75
Tender beef pot roast served with traditional roasted vegetables and garden fresh whole kernel corn.

Stuffed Chicken Breast / $9.95
Your choice of Kiev-style with garlic butter or Cordon Bleu-style with ham and Swiss cheese. Served with broccoli rice almandine and a rich cream sauce. *(No potato.)*

Stuffed Pork Chop / $10.25
A tender seasoned pork chop over-stuffed with grandmother's bread dressing and country gravy. Served with parsley buttered potatoes.

Sirloin Steak Sandwich / market price
A 6 oz. Choice sirloin broiled and served on toast points with your choice of ranch wedges or baked potatoes with sour cream.

Sliced Roast Beef / $9.95
Slow roasted and served with mashed potatoes and gravy or baked potatoes with sour cream.

Country Smoked Ham / $9.25
Served with scalloped potatoes.

Hot Turkey or Hot Beef Sandwich / $10.25
Topped with mashed potatoes and hot gravy.

LUNCHEON DESSERT SELECTIONS

For the finishing touch – the following are available for an additional $2.25.

- Cherry, Apple or Blueberry Pie *(A la mode $1.00 additional)*
- Carrot, Chocolate or German Chocolate Sheet Cake
- Walnut Crème Cake
- Luncheon Cheesecakes *(assorted flavors)*
- Apple Crisp with Whipped Topping
- Chocolate Mousse
- Assorted Luncheon Buffet Cakes
- Strawberry Shortcake *(in season)*

LUNCH

LUNCHEON BUFFET EXTRAVAGANZAS

Minimum 30 People Guaranteed

(If under minimum additional $2.50 for one entree per person or $4.50 for two entrees per person applies.)

Radisson Extravaganza

One Entrée: $11.75 Two Entrees: $13.50

Entrée Selections:

Roast Beef with Mushroom Gravy / Swedish Meatballs
Roast Turkey / Home-Style Baked Chicken / Baked Ham
Beef Tips Burgundy / Beef Stroganoff
Pot Roast / Roast Pork Loin / Lemon Peppered Cod
Polynesian Chicken Breast / Cajun Chicken Breast,
Spicy Chicken Penny Alfredo

Potato/Starch Selections: (choose one)

Herb Roasted Red Potatoes / Garlic Mashed Potatoes
Mash Potatoes with Gravy / Oven Browned Potatoes
Parsley Buttered Potatoes / Buttered Egg Noodles
Wild Rice Pilaf / Scalloped Potatoes
Fettuccine Alfredo

Buffet Includes:

Tossed green salads with Radisson dressings,
chef's choice specialty salad, chef's choice vegetable,
rolls and butter, chef's assorted dessert table, coffee and tea

LUNCHEON BUFFET SPECIALTIES

No Minimum Required Unless Specified

Indian Taco & Taco Salad Bar / $10.25
Choose from tortilla bowls or Indian fry bread. Served with fresh garden lettuce, seasoned ground beef, black olives, diced tomatoes, onions, shredded cheese, sour cream, salsa, and ranch dressing. Served with Chef's choice of dessert.

All American Burger Buffet / $9.50
Char-grilled Angus hamburgers with buns. Served with lettuce, tomatoes, onions, sliced American and Swiss cheese, ranch wedges, pasta salad, pickles, condiments and chocolate fudge brownies for dessert.

Lunch in a Bowl / $9.75
We provide fresh baked bread bowls and you pick the filling. Choose two from: homemade beef stew, spicy chili, chicken pot pie, broccoli cheese soup, or creamy chicken and wild rice soup. Served with tossed green salad, assorted dressings and chef's choice of dessert table.

Deli Buffet / $9.50
An assorted display of sliced ham, turkey, roast beef, assorted cheeses, chef's choice of specialty salad, lettuce, tomato, onions, olives, pickles, potato chips, assorted breads, and condiments, soup du jour, and assorted cookies.

Chef's Salad Bar / $9.50
Select from the following to create your own salad: fresh garden lettuce, Spring greens, chopped Romaine lettuce, grilled chicken, diced ham and turkey, chopped tomatoes, green peppers, sliced mushrooms, onions, shredded Jack and cheddar cheeses, black olives, hard boiled egg slices, cauliflower and broccoli florets, sunflower seeds, croutons, Radisson dressings, and garlic bread sticks. Assorted luncheon buffet cakes for dessert. *Add soup du jour for $1.50 additional.*

Italian Feast / $10.25
(Minimum of 30 per person or $2.50 per person extra charge.)
Choose two pastas: Cheese filled tortellini, tri-colored rotini, spaghetti, linguine, or fettuccine. Accompanied by chicken Alfredo, marinara, and red meat sauce. Served with tossed green salad, assorted dressings, garlic bread sticks, Parmesan cheese, and Chef's choice of dessert.

The Potato Patch / $9.95
(Minimum of 30 per person or $2.50 per person extra charge.)
Piping hot russet potatoes with toppings galore: chicken ala king, taco meat, spicy chili, green onions, bacon bits, sliced mushrooms, steamed broccoli, cheese sauce, shredded Jack and cheddar cheeses, whipped butter, sour cream, ranch dressing all served with tossed green salad and dressings, Radisson rolls and butter, and chef's choice of dessert. *Add soup du jour for $1.50 additional.*

U.S. General Services Administration

FY 2013 Per Diem Rates for North Dakota

(October 2012 - September 2013)

SEARCH BY CITY, STATE OR ZIP CODE

Enter your city | OR | Enter your ZIP Code | FIND PER DIEM RATES

North Dakota | Per Diem Map >

ADDITIONAL PER DIEM TOPICS
Meals & Incidental Expenses Breakdown (M&IE)
FAQs
State Tax Exemption Forms
Factors Influencing Lodging Rates
FY 2012 Per Diem Highlights
Fire Safe Hotels
Have a Per diem Question?
Downloadable Per Diem Files

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

You searched for: North Dakota

Primary Destination* (1)	County (2, 3)	Max lodging by Month (excluding taxes) 2012 Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Meals & Inc. Exp.**
Standard Rate	Applies for all locations without specified rates	77	77	77	77	77	77	77	77	77	77	77	77	46
Dickinson / Beulah	Stark, Mercer, Billings Counties	104	104	118	118	118	118	104	104	104	104	104	104	56
Minot	Ward County	112	112	112	112	112	112	100	100	100	112	112	112	56
Williston	Williams / Mountrail / McKenzie	96	96	96	96	96	96	90	90	96	96	96	96	56

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
** Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel.

CONTACTS

Additional Contacts for Travel Management Policy

NEED MORE INFORMATION?

Rates for Alaska, Hawaii, U.S. Territories and Possessions (set by DoD)
Rates in Foreign Countries (Set by State Dept.)
Federal Travel Regulations (FTR)

RELATED TOPICS

Travel Resources
E-Gov Travel
FedRooms
POV Mileage Reimbursement Rates

Last Reviewed 2013-01-16

Per Diem
Overview
FY 2013 Highlights
Per Diem Files (Archived)
Per Diem Mobile App
FAQ
Have a Per Diem Question?
M&IE Breakdown
Factors Influencing Lodging Rates
Fire Safe Hotels
Per Diem Rates

Factors Influencing Lodging Rates

Introduction
Historically, GSA has worked with federal agencies, travelers, and the travel industry to improve the process of establishing federal lodging per diem rates. Since fiscal year 2005, lodging per diem rates are based on average daily rate (ADR) data, which is a widely accepted lodging-industry measure based upon a property's room rental revenue divided by the number of rooms rented as reported by the hotel property to the contractor. The purpose of this page is to discuss three factors that influence the ADR that may result in the federal lodging per diem rates to differ from published market rates. These three factors are:

A. Property Selection Criteria
B. Time Frame of Data
C. Seasonality

It is important to note that each factor's impact varies by market. A detailed description of each factor follows:

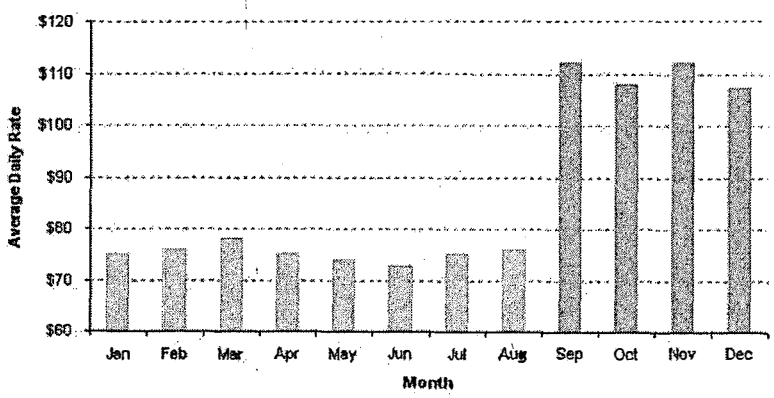
A. Property Selection Criteria
Part of the GSA's per diem methodology for determining market rates involves collecting average daily rate (ADR) data from specific properties that meet the GSA criteria. The ADR is a widely accepted lodging-industry measure based upon a property's room rental revenue divided by the number of rooms rented as reported by the hotel property to our contractor, Smith Travel Research (STR). This calculation provides GSA with the average rate that rooms rent in a given area.

Our criteria includes geography (i.e., ZIP codes to which federal employees travel), fire-safe certification, and various property demographics. STR ranks properties into luxury, upper upscale, upscale, mid-scale, and economy categories. The goal of the selection criteria is to choose properties best representing mid-range hotels in each market.

B. Time Frame of Data
For the FY 12 per diem study, GSA used ADR data generated from April 2010 to March 2011. The ADR data is based on travel between Monday and Thursday.

C. Seasonality
To better represent seasonal rate fluctuations, GSA has created seasonal rate periods in many markets where there is a sustained period (two or more months in length) where rates (ADR) are different from the preceding or following period by at least 15%. If there is an ADR difference between 10 and 14% of a sustained period and the occupancy rate level for this same period is 70% or more, this period also becomes a season. Once a season has been defined, the ADR for all seasons is computed using the current lodging data ending in March. GSA uses the same properties for rates and seasonal determination; however, three years' worth of data is used to determine seasons. The graph below shows an area with two seasons:

Sample Market Rate Data



Last Reviewed 2013-01-18

For all travel policy questions, email travelpolicy@gsa.gov.

RELATED GSA TOPICS
State Tax Exemption Forms
FedRooms®
Travel E-mail Notification
POV Mileage Reimbursement Rates

GOVERNMENT LINKS
Fire Safety Information

Attachment 3

Bismarck State College
North Dakota House Bill 1368
Testimony to the House Government & Veterans Affairs Committee

Dave Clark
Executive Vice President, Bismarck State College
January 31, 2013

Good Afternoon Chairman Kasper and members of the House Government & Veterans Affairs Committee. My name is Dave Clark, Executive Vice President, for Bismarck State College. Today, I am representing the North Dakota University System in support of HB 1368.

House Bill 1368 aligns state employee per diem reimbursement rates with the US General Services Administration rates for in state lodging and meals. This bill does not affect out of state travel reimbursement because we already use the GSA rates for out of state travel reimbursement.

BSC's analysis of the bill indicates an increase in cost of $8,600 for meals and $10,000 for lodging in the 13-15 biennium. In our case over 50% of the increased cost would be charged to non-appropriated funds. The primary impact would be on non-credit workforce training programs and federal grants.

We do acknowledge that this bill is a result of the increased cost to operate in our booming economy and feel that the GSA rate structure is a better barometer of what our employees and business and industry are experiencing from a cost perspective.

Thank you for your consideration and I'd be happy to answer any questions you have.

HB 1368 Fiscal Note for Meals and Lodging

Attachment 4

Standard GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	521,655	544,336
Other Funds:	N\A	1,564,966	1,633,008
Total Increase:	N\A	2,086,622	2,177,344

Current Meal Rate:	30.00
Standard GSA Rate:	46.00
% Increase:	54%

Meals	GSA Rate	Current Rate
Breakfast	9.20	6.00
Lunch	13.80	9.00
Supper	23.00	15.00
Total	46.00	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	661,631	690,397
Other Funds:	N\A	1,824,920	1,904,264
Total Increase:	N\A	2,486,551	2,594,661

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	661,630	690,397
Other Funds:	N\A	1,774,409	1,851,557
Total Increase:	N\A	2,436,040	2,541,954

90% 0f GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	367,091	383,051
Other Funds:	N\A	1,101,272	1,149,154
Total Increase:	N\A	1,468,363	1,532,205

Current Meal Rate:	30.00
90% GSA Rate:	41.40
% Increase:	38%

Meals	GSA Rate	Current Rate
Breakfast	8.28	6.00
Lunch	12.42	9.00
Supper	20.70	15.00
Total	41.40	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	507,066	529,112
Other Funds:	N\A	1,361,226	1,420,410
Total Increase:	N\A	1,868,292	1,949,522

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	507,066	529,112
Other Funds:	N\A	1,317,147	1,376,331
Total Increase:	N\A	1,824,213	1,905,443

80% 0f GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	222,187	231,847
Other Funds:	N\A	666,560	695,541
Total Increase:	N\A	888,746	927,387

Current Rate:	30.00
80% GSA Rate:	36.80
% Increase:	23%

Meals	GSA Rate	Current Rate
Breakfast	7.36	6.00
Lunch	11.04	9.00
Supper	18.40	15.00
Total	36.80	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	362,162	377,908
Other Funds:	N\A	926,514	966,797
Total Increase:	N\A	1,288,675	1,344,705

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	362,162	377,908
Other Funds:	N\A	896,216	935,182
Total Increase:	N\A	1,258,378	1,313,090

Attachment 1

13.8220.01001
Title.

Prepared by the Legislative Council staff for
Representative Boehning
February 5, 2013

PROPOSED AMENDMENTS TO HOUSE BILL NO. 1368

Page 2, line 7, after "to" insert "eighty percent of"

Page 2, line 12, after "to" insert "eighty percent of"

Page 2, line 16, after "to" insert "eighty percent of"

Page 2, line 23, remove the overstrike over "~~ninety percent of~~"

Page 2, line 27, after "to" insert "eighty percent of"

Page 3, line 2, after "to" insert "eighty percent of"

Page 3, line 5, after "to" insert "eighty percent of"

Page 3, line 8, after "expense" insert "not to exceed ninety percent of the rate established by the United States general services administration for lodging reimbursement in the city for which the claim is made, plus any additional applicable state and local taxes"

Renumber accordingly

Attachment 2

Revised HB 1368 Fiscal Note for Meals and Lodging

Standard GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	357,431	372,971
Other Funds:	N\A	1,072,292	1,118,913
Total Increase:	N\A	1,429,722	1,491,884

Current Meal Rate:	30.00
Standard GSA Rate:	41.00
% Increase:	37%

Meals	GSA Rate	Current Rate
Breakfast	7.00	6.00
Lunch	11.00	9.00
Supper	23.00	15.00
Total	41.00	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	497,406	519,032
Other Funds:	N\A	1,332,246	1,390,169
Total Increase:	N\A	1,829,651	1,909,201

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	497,406	519,032
Other Funds:	N\A	1,290,004	1,346,091
Total Increase:	N\A	1,787,409	1,865,123

90% Of GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	222,187	231,847
Other Funds:	N\A	666,560	695,541
Total Increase:	N\A	888,746	927,387

Current Meal Rate:	30.00
90% GSA Rate:	36.90
% Increase:	23%

Meals	GSA Rate	Current Rate
Breakfast	7.38	6.00
Lunch	11.07	9.00
Supper	18.45	15.00
Total	36.90	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	362,162	377,908
Other Funds:	N\A	926,514	966,797
Total Increase:	N\A	1,288,675	1,344,705

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	362,162	377,908
Other Funds:	N\A	896,216	935,182
Total Increase:	N\A	1,258,378	1,313,090

80% Of GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	86,943	90,723
Other Funds:	N\A	260,828	272,168
Total Increase:	N\A	347,770	362,891

Current Rate:	30.00
80% GSA Rate:	32.80
% Increase:	9%

Meals	GSA Rate	Current Rate
Breakfast	6.56	6.00
Lunch	9.84	9.00
Supper	16.40	15.00
Total	32.80	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	226,918	236,784
Other Funds:	N\A	520,782	543,424
Total Increase:	N\A	747,699	780,208

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	226,918	236,784
Other Funds:	N\A	503,347	525,232
Total Increase:	N\A	730,265	762,016

Regardy 1360

Comparison of in-state meal and lodging rates

State	Daily in-state meal rate	In-state lodging
Iowa	$28	$55 plus tax
Minnesota	$31	actual cost
Montana	$23	GSA rate for that city ($77-113)
South Dakota	$26	$50 plus tax
Wyoming	GSA rate for that city ($46-$56)	GSA rate for that city ($77-$110)

NDLA, H APP - Traeholt, Meredith

From: Delzer, Jeff W.
Sent: Friday, February 15, 2013 11:11 AM
To: NDLA, H APP - Traeholt, Meredith
Subject: FW: Additional information related to HB Nos. 1332, 1368, and 1212

From: Sandness, Sheila M.
Sent: Friday, February 15, 2013 8:55 AM
To: Delzer, Jeff W.
Cc: Knudson, Allen H.
Subject: Additional information related to HB Nos. 1332, 1368, and 1212

Representative Delzer,

This email is to provide the information you requested regarding the following bills:

- **House Bill No. 1332** - The Department of Transportation reported that during calendar 2012 there were 15,368 identification cards issued, of which 2,312 were issued to individuals under age 18. Therefore, fees related to identification cards for individuals under age 18 included in the fiscal note total $36,992 for the 2013-15 biennium.
- **House Bill No. 1368** - The Office of Management and Budget reported the impact of removing the 90 percent limitation on out-of-state lodging on 2013-15 expenditures would be an estimated increase of $263,242, of which $110,272 is from the general fund.
- **House Bill No. 1212** - The chart below summarizes the estimated legislative lodging reimbursements that would be in effect under various percentages based on the provisions of the bill. The chart identifies the session and the estimated maximum monthly reimbursement for legislator lodging during the session based on a percentage of the daily state employee rate. The current rate for the 2013 session is $1,351 per month.

	Actual/Estimated State Employee Daily Rate	70 percent	75 percent	80 percent
2013 session	$69.30	$1,586	$1,700	$1,813
2015 session	$77.00	$1,763	$1,888	$2,014
2017 session	$85.00	$1,946	$2,085	$2,224

If you have any questions or need additional information please feel free to contact us.

Sheila M. Sandness
Senior Fiscal Analyst
North Dakota Legislative Council
600 E. Boulevard Avenue
Bismarck, ND 58505
701.328.2916
smsandness@nd.gov

Attachment #1

13.8220.03002
Title.

Prepared by the Legislative Council staff for
Representative Boehning
March 11, 2013

PROPOSED AMENDMENTS TO REENGROSSED HOUSE BILL NO. 1368

Page 2, line 7, remove "eighty percent of"

Page 2, line 12, remove "eighty percent of"

Page 2, line 16, remove "eighty percent of"

Page 2, line 23, overstrike "ninety percent of"

Page 2, line 28, remove "eighty percent of"

Page 3, line 2, remove "eighty percent of"

Page 3, line 5, remove "eighty percent of"

Renumber accordingly

Attachment # 2

Revised HB 1368 Fiscal Note for Meals and Lodging

Standard GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	357,431	372,971
Other Funds:	N\A	1,072,292	1,118,913
Total Increase:	N\A	1,429,722	1,491,884

Current Meal Rate:	30.00
Standard GSA Rate:	41.00
% Increase:	37%

Meals	GSA Rate	Current Rate
Breakfast	7.00	6.00
Lunch	11.00	9.00
Supper	23.00	15.00
Total	41.00	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	497,406	519,032
Other Funds:	N\A	1,332,246	1,390,169
Total Increase:	N\A	1,829,651	1,909,201

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	497,406	519,032
Other Funds:	N\A	1,290,004	1,346,091
Total Increase:	N\A	1,787,409	1,865,123

90% Of GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	222,187	231,847
Other Funds:	N\A	666,560	695,541
Total Increase:	N\A	888,746	927,387

Current Meal Rate:	30.00
90% GSA Rate:	36.90
% Increase:	23%

Meals	GSA Rate	Current Rate
Breakfast	7.38	6.00
Lunch	11.07	9.00
Supper	18.45	15.00
Total	36.90	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	362,162	377,908
Other Funds:	N\A	926,514	966,797
Total Increase:	N\A	1,288,675	1,344,705

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	362,162	377,908
Other Funds:	N\A	896,216	935,182
Total Increase:	N\A	1,258,378	1,313,090

80% Of GSA Meal Rate - Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	86,943	90,723
Other Funds:	N\A	260,828	272,168
Total Increase:	N\A	347,770	362,891

Current Rate:	30.00
80% GSA Rate:	32.80
% Increase:	9%

Meals	GSA Rate	Current Rate
Breakfast	6.56	6.00
Lunch	9.84	9.00
Supper	16.40	15.00
Total	32.80	30.00

Total Meals & Lodging Fiscal Impact:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	226,918	236,784
Other Funds:	N\A	520,782	543,424
Total Increase:	N\A	747,699	780,208

Appropriated Expenditures:

	2011-2013 Biennium	2013-2015 Biennium	2015-2017 Biennium
General Fund:	N\A	226,918	236,784
Other Funds:	N\A	503,347	525,232
Total Increase:	N\A	730,265	762,016

Attachment #3

North Dakota Hospitality Association
ND Restaurant, Lodging & Beverage Association

ND's Restaurant, Lodging & Beverage Association

P.O. Box 428 • Bismarck, ND 58502 • Phone: 701-223-3313 • Fax: 701-223-0215
E-mail: NDhospitalityassn@gmail.com • www.ndhospitality.com

Testimony of Rudie Martinson
Executive Director, ND Hospitality Association
In support of HB 1368
Before the Senate Government and Veterans Affairs Committee
May 14, 2013

Good Morning Mr. Chairman and members of the Senate Government and Veterans Affairs Committee. My name is Rudie Martinson, and I am the Executive Director of the ND Hospitality Association. We are the trade association for North Dakota's restaurant, lodging, and retail beverage industries.

I rise today in support of HB 1368.

HB 1368, as amended, raises the per diem rate state employees who travel within North Dakota are reimbursed for meals on travel days. The bill seeks to set the rate for these meal reimbursements equal to 80% of the federal GSA rate for meals.

It is difficult under the current pricing limits for our industry to meet the needs of traveling state employees or state agencies that wish to host meetings or events in our facilities that include meals. Bear in mind that in order to come in under the cap, our total price for a banquet style meal actually needs to be 15%-18% less than the cap in order to account for gratuity for our servers.

I have included a couple of menus from a local banquet facility with my testimony to illustrate normal market rates for meals.

The original draft of the bill included an adjustment in the lodging rate for state employees who travel. We would like to see that provision added back into the legislation. Currently, statute sets this limit at 90% of the federal rate ($77), which sets the current state rate at $69.30. Year to date as of December 2012, the statewide occupancy rate was 73.6% with an Average Daily Rate of $98.37. So our allowed $69.30 we can charge to state employees is significantly below the norm for rooms selling on the opening market, and moving it up to the federal rate will help make more rooms available to state employees.

Finally, this bill uses the GSA rate as a standard for setting out state rates because it is significantly more responsive to changing market conditions than our current policy. I have included with my testimony an explanation of how GSA rates are calculated for the committee's information.

Mr. Chairman and Committee members, this method of calculating these reimbursement rates will help our industry to better serve state employees when they travel on state business. I ask for your favorable consideration of HB 1368.

Thank you.

Per Diem
Overview
FY 2013 Highlights
Per Diem Files (Archived)
Per Diem Mobile App
FAQ
Have a Per Diem Question?
M&IE Breakdown
Factors Influencing Lodging Rates
Fire Safe Hotels
Per Diem Rates

Meals and Incidental Expenses (M&IE) Breakdown

The following table is provided for federal employees who need to deduct provided meals from their daily meals and incidental expense (M&IE) allowance. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from $46 to $71). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently $5 for all tiers), as well as the amount federal employees receive for the first and last calendar day or travel. The first and last calendar day of travel is calculated at 75 percent.

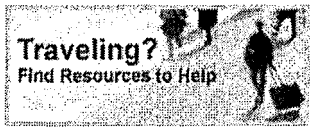
M&IE Total	$46	$51	$56	$61	$66	$71
Continental Breakfast/ Breakfast	$7	$8	$9	$10	$11	$12
Lunch	$11	$12	$13	$15	$16	$18
Dinner	$23	$26	$29	$31	$34	$36
Incidentals	$5	$5	$5	$5	$5	$5
First & Last Day of Travel	$34.50	$38.25	$42	$45.75	$49.50	$53.25

The shortcut to this page is www.gsa.gov/mie.

Last Reviewed 2013-01-18

QUESTIONS:

For all travel policy questions, email travelpolicy@gsa.gov.



RELATED GSA TOPICS
State Tax Exemption Forms
FedRooms®
Travel E-mail Notification
POV Mileage Reimbursement Rates

GOVERNMENT LINKS
Fire Safety Information

FY 2013 Per Diem Rates for North Dakota

(October 2012 - September 2013)

SEARCH BY CITY, STATE OR ZIP CODE

Enter your city | OR | Enter your ZIP Code | FIND PER DIEM RATES

North Dakota

Per Diem Map >

ADDITIONAL PER DIEM TOPICS
Meals & Incidental Expenses Breakdown (M&IE)
FAQs
State Tax Exemption Forms
Factors Influencing Lodging Rates
FY 2012 Per Diem Highlights
Fire Safe Hotels
Have a Per diem Question?
Downloadable Per Diem Files

Cities not appearing below may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

You searched for: North Dakota

Primary Destination* (1)	County (2, 3)	Max lodging by Month (excluding taxes) 2012 Oct	Nov	Dec	2013 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Meals & Inc. Exp.**
Standard Rate	Applies for all locations without specified rates	77	77	77	77	77	77	77	77	77	77	77	77	46
Dickinson / Beulah	Stark, Mercer, Billings Counties	104	104	118	118	118	118	104	104	104	104	104	104	56
Minot	Ward County	112	112	112	112	112	112	100	100	100	112	112	112	56
Williston	Williams / Mountrail / McKenzie	96	96	96	96	96	96	90	90	96	96	96	96	56

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained
** Meals and Incidental Expenses, see Breakdown of M&IE Expenses for important information on first and last days of travel

CONTACTS

Additional Contacts for Travel Management Policy

NEED MORE INFORMATION?

Rates for Alaska, Hawaii, U.S. Territories and Possessions (set by DoD)
Rates in Foreign Countries (Set by State Dept.)
Federal Travel Regulations (FTR)

RELATED TOPICS

Travel Resources
E-Gov Travel
FedRooms
POV Mileage Reimbursement Rates

Last Reviewed 2013-01-18

RADISSON HOTEL
NORTH DAKOTA STATE EMPLOYEE
$9.00 INCLUSIVE LUNCHEONS

(ALL MEALS INCLUDE CHOICE OF COFFEE AND TEA)

CEASAR SALAD

Topped with strips of Lemon Pepper chicken breast, chopped egg, bacon bites and a breadstick

CHICKEN BREAST POLYNESIAN

4oz boneless chicken breast served on white rice with a sweet and sour sauce, steamed veggies, rolls and butter

SPAGHETTI WITH MEAT SAUCE

Served with garlic toast, tossed salad and house dressing

SLOPPY JOE ON A BUN

Served with seasoned potato rounds and pickle, tossed salad with house dressing

CHICKEN STRIPS (3)

Served with potato wedges and a tossed salad with house dressing

VEGETARIAN PRIMAVERA

Served with tossed salad, rolls and butter

SOUP AND SANDWICH COMBO

Turkey, Ham, or Roast Beef Sandwich served with potato chips and soup du jour

CHEESE TORTELLINI WITH ALFREDO SAUCE

Served with hot vegetable, breadstick and tossed salad with house dressing

TACO SALAD WITH TORTILLA CHIPS

Seasoned ground beef, lettuce greens, shredded cheese, diced tomatoes, salsa and sour cream

THE INCLUSIVE PRICE COVERS THE GRATUITY
THESE SUGGESTIVE PRICES ARE VALID ONLY FOR ND STATE AGENCIES

LUNCH

FROM THE CHEF'S GARDEN

Rolls and Butter Included

Steakhouse Salad / $10.50
Thin slices of sirloin draped over Romaine lettuce with blue cheese, sliced tomatoes, crumbled bacon, cucumber slices and house-made blue cheese or ranch dressing.

Grilled Salmon Salad / $10.50
Lightly grilled Pacific salmon on a bed of fresh greens, assorted fresh garden vegetables, served with our own homemade lemon dill vinaigrette.

Italian Luncheon Salad / Beef $10.50 – Chicken $9.25
Your choice of broiled beef or chicken marinated in Italian dressing on top of fresh Romaine with assorted vegetables, boiled eggs, fresh shredded Parmesan cheese, and Italian dressing.

Chef's Spinach Salad / $9.75
A bed of tender baby spinach topped with hickory smoked turkey, fresh garden vegetables, egg slices, fresh shredded Parmesan cheese, and served with a special raspberry vinaigrette.

Asian Chicken Salad / $9.95
Strips of teriyaki marinated chicken breast on garden greens with pineapple chunks, mandarin oranges, red onion, sweet red bell peppers, topped with sliced almonds and served with our sesame Thai vinaigrette.

Assorted Luncheon Cakes or Cheesecakes available for $2.25 additional.

FROM THE SANDWICH BOARD

Sub & Soup / $9.50
Fresh baked French bread piled high with ham, salami, turkey, lettuce, tomato, Swiss and American cheese and served with soup du jour and pickle garnish.

The B.B.C. / $8.95
Slow roasted beef topped with hickory smoked bacon, American cheese and served on a fresh baked Kaiser roll with BBQ sauce, ranch wedges, and pickle garnish.

BOX LUNCHES

Turkey, Ham or Roast Beef Sandwich
$7.50 **
White or wheat bread, bag of chips, two cookies and an apple

Croissant Sandwich
$8.25 **
Choose from ham and cheese or turkey and Swiss served with a bag of chips, two cookies and an apple

** *Condiments will be in individual packets.*

Additions:

4 oz. Salad Serving
$1.05 each
Fresh fruit, Italian pasta salad, potato salad or macaroni salad

Granola or Candy Bar / $1.75 each
Soft Drinks / $1.25 each
Bottled Water / $1.75 each

Kaiser or Croissant Club / $8.50
Traditional bacon, lettuce, and tomato with turkey, avocado slices, and sprouts on your choice of fresh baked Kaiser roll or butter croissant with peppercorn mayo. Served with your choice of potato or pasta salad and pickle garnish.

Tortilla Chicken Wrap / $8.75
Garlic herb tortillas wrapped with lettuce, tomatoes, cheese, and Cajun seasoned chicken. Served with your choice of soup du jour or potato salad and pickle garnish.

Radisson Chicken Sandwich / $9.25
Breaded chicken filet topped with bacon, Pepper Jack cheese, lettuce, and tomato on a fresh baked Kaiser roll. Served with ranch fries and pickle garnish.

Slow Roasted Roast Beef / $9.25
Served hot with provolone cheese on an onion poppy seed roll with horseradish sauce, ranch fries, and pickle garnish.

Country BBQ Sandwich / $8.50
Thin sliced barbecue pork on our fresh baked Kaiser roll. Served with your choice of ranch fries or potato salad with pickle garnish.

Baja Chicken Sandwich / $9.25
Grilled chicken breast filet with Pepper Jack cheese, lettuce, and tomato on a home baked Kaiser roll with mayo, avocado slices and sprouts. Served with your choice of potato or pasta salad and pickle garnish.

Healthy Turkey Sandwich / $8.95
Multi-grain bread with turkey, Swiss cheese, cucumber, lettuce, tomato slices and sprouts. Make this a healthy choice served with soup du jour and pickle garnish.

Soup & Sandwich Combo / $8.25
Your choice of ham, turkey, or roast beef on white or wheat bread. Served with chef's soup du jour and pickle garnish.

Deli Croissant or Kaiser Sandwich / $8.50
Your choice of a butter croissant or fresh Kaiser roll with your choice of smoked turkey and cheddar, ham and Swiss cheese, or roast beef and provolone; topped with lettuce and tomato. Served with chips and your choice of soup du jour, potato, or Italian pasta salad and pickle garnish.

LUNCH

HOT PLATED LUNCHES

Served with mixed green salad, house dressing, chef's choice of vegetable, rolls, butter, coffee and tea.

Broiled Chicken Breast / $9.75
Your choice of sweet 'n sour or spicy Caribbean sauce on top of a bed of chicken rice pilaf. *(No potato.)*

Roast Pork / $10.95
Your choice of honey roasted or herb encrusted pork loin with your choice of mashed potatoes and gravy, garlic mashed or roasted red skin potatoes.

Manhattan Steak / $9.50
Broiled ground sirloin of beef with sautéed mushrooms and onions. Served with your choice of mashed potatoes and gravy or baked potatoes and sour cream.

Chicken Breast Alfredo / $9.75
Seasoned baked chicken served with our homemade Parmesan cream sauce on fettuccine pasta. *(No potato.)*

Baked Pork Chop / $10.95
A tender cut Cloverdale pork chop lightly seasoned and gently baked. Served with blue cheese gravy and garlic mashed potatoes or mushroom sauce and herb roasted new potatoes.

Chicken Supreme / $9.75
Chicken breast served with a delightful Chablis cream sauce loaded with sliced fresh mushrooms on a bed of wild rice pilaf. *(No potato.)*

Beef Stroganoff or Beef Tips Burgundy / $9.95
Each made with celery, onions, and fresh sliced mushrooms served on buttered egg noodles. *(No potato.)*

Chicken Penne Alfredo / $10.50
Tender breast of chicken with a spicy chipotle pepper and cream sauce with red and green peppers on penne pasta. *(No potato.)*

Braised Pot Roast / $10.75
Tender beef pot roast served with traditional roasted vegetables and garden fresh whole kernel corn.

Stuffed Chicken Breast / $9.95
Your choice of Kiev-style with garlic butter or Cordon Bleu-style with ham and Swiss cheese. Served with broccoli rice almandine and a rich cream sauce. *(No potato.)*

Stuffed Pork Chop / $10.25
A tender seasoned pork chop over-stuffed with grandmother's bread dressing and country gravy. Served with parsley buttered potatoes.

Sirloin Steak Sandwich / market price
A 6 oz. Choice sirloin broiled and served on toast points with your choice of ranch wedges or baked potatoes with sour cream.

Sliced Roast Beef / $9.95
Slow roasted and served with mashed potatoes and gravy or baked potatoes with sour cream.

Country Smoked Ham / $9.25
Served with scalloped potatoes.

Hot Turkey or Hot Beef Sandwich / $10.25
Topped with mashed potatoes and hot gravy.

LUNCHEON DESSERT SELECTIONS

For the finishing touch – the following are available for an additional $2.25.

- Cherry, Apple or Blueberry Pie *(A la mode $1.00 additional)*
- Carrot, Chocolate or German Chocolate Sheet Cake
- Walnut Crème Cake
- Luncheon Cheesecakes *(assorted flavors)*
- Apple Crisp with Whipped Topping
- Chocolate Mousse
- Assorted Luncheon Buffet Cakes
- Strawberry Shortcake *(in season)*

Attachment #4

Bismarck State College
North Dakota House Bill 1368
Testimony to the Senate Government & Veterans Affairs Committee

Dave Clark
Executive Vice President, Bismarck State College
March 14, 2013

Good Afternoon Chairman Dever and members of the Senate Government & Veterans Affairs Committee. My name is Dave Clark, Executive Vice President, for Bismarck State College. Today, I am representing the North Dakota University System in support of HB 1368.

House Bill 1368 originally aligned state employee per diem reimbursement rates with the US General Services Administration rates for in state lodging and meals. The bill originally did not affect out of state travel reimbursement because we already use the GSA rates for out of state travel reimbursement. However, the bill as passed by the House reduced the per diem reimbursement rate to 80% of the GSA rate for both in and out of state meals. It also provides for in state lodging expense reimbursement at 90% of the GSA rate which is the current reimbursement rate.

The North Dakota University System supports using 100% of the GSA rates for per diem reimbursement.

The bill as amended is an improvement over the present situation for in state meals and lodging. However, the change made for out of state meals is a reduction from current practice. I don't think it's fair for NDUS employees to cover out of pocket meal expense when traveling out of state. The NDUS would ask first to re-instate the out of state meal allowance back to 100% of GSA rates which has been the practice as long as I can remember. Secondly, to consider 100% GSA rate reimbursement for in state meals and lodging.

BSC's analysis of the original bill indicated an increase in cost of $8,600 for meals and $10,000 for lodging in the 13-15 biennium at 100% GSA. In our case over 50% of the increased cost would be charged to non-appropriated funds. The primary impact would be on non-credit workforce training programs and federal grants.

We do acknowledge that this bill is a result of the increased cost to operate in our booming economy and feel that the GSA rate structure is a better barometer of what our employees and business and industry are experiencing from a cost perspective.

Thank you for your consideration and I'd be happy to answer any questions you have.

Attachment #5

COMMISSIONER
DOUG GOEHRING

ndda@nd.gov
www.agdepartment.com

NORTH DAKOTA
DEPARTMENT OF AGRICULTURE
STATE CAPITOL
600 E BOULEVARD AVE DEPT 602
BISMARCK ND 58505-0020

Testimony of Doug Goehring, Agriculture Commissioner
Reengrossed House Bill 1368
Senate Government and Veterans Affairs Committee
Missouri River Room
March 14, 2013

Chairman Dever and members of the Senate Government and Veterans Affairs Committee, I am Doug Goehring, North Dakota Agriculture Commissioner. I have concerns regarding some of the changes HB 1368 will make to North Dakota Century Code section 44-08-04 to adjust meal reimbursement rates to eighty percent of the rate established by the United States General Services Administration (GSA).

Out-of-state and international travel are very important functions for my department. I am tasked to serve as an advocate for farmers and ranchers, to regulate to ensure human safety and protection of the environment, and to develop and expand markets for agricultural products. In order to meet these mandates, my staff and I travel to many locations outside of North Dakota and the United States of America to meet the demands of a quickly changing world market and to address the regulatory hurdles facing production agriculture.

It is my understanding that GSA conducts a study every three to five years to more accurately reflect actual prices charged by restaurants frequented by federal travelers. The rates established

in this process appear to be a fair approach in establishing reimbursement rates for state employees. Reducing the rates to eighty percent of the GSA rate will penalize our employees, who must travel in order to meet the requirements of their jobs. Too often my employees and I are paying out of their pockets to cover meals at local or hotel restaurants.

I have included the following meal reimbursement data to show you how HB 1368 would have impacted reimbursements associated with recent department domestic and international travel:

Employee	Start Date	End Date	City	Function	Meals Total Paid	Meals 80% GSA	HB 1368 Impacts
Doug Goehring	6/21/2012	6/25/2012	Indianapolis	MASDA	$ 92.00	$ 73.60	$ 18.40
Doug Goehring	6/17/2012	6/18/2012	DC	EPA/Senator Conrad	$ 92.30	$ 73.84	$ 18.46
Doug Goehring	9/12/2012	9/16/2012	Des Moines	NASDA	$ 71.40	$ 57.12	$ 14.28
Doug Goehring	10/7/2012	10/12/2012	Bogota	Trade Mission	$ 424.80	$ 339.84	$ 84.96
Jim Gray	12/9/2012	12/14/2012	DC	EPA Pest Program	$ 426.00	$ 340.80	$ 85.20
Shaun Quissell	6/4/2012	6/7/2012	DC	COOL Training	$ 248.50	$ 198.80	$ 49.70

Chairman Dever and committee members, I urge you to reject changes to subsections 3, 4, and 5 and to maintain the current law by voting "do not pass" on Reengrossed HB 1368. I would be happy to answer any questions.

Attachment #1

Fed GSA Meal Rates

Fed FY	Min	Max
2013	46	71
2012	46	71
2011	46	71
2010	46	71
2009	39	64
2008	39	64
2007	39	64
2006	39	64
2005	31	51
2004	30	51
2003	30	50
2002	30	46
2001	30	46
2000	30	46

Bismarck State College
North Dakota House Bill 1368
Testimony to the Senate Appropriations Committee

Dave Clark
Executive Vice President, Bismarck State College
March 28, 2013

Good Morning Chairman Holmberg and members of the Senate Appropriations Committee. My name is Dave Clark, Executive Vice President, for Bismarck State College. Today, I am representing the North Dakota University System in support of HB 1368.

House Bill 1368 originally aligned state employee per diem reimbursement rates with the US General Services Administration rates for in state lodging and meals. The bill originally did not affect out of state travel reimbursement because we already use the GSA rates for out of state travel reimbursement. However, the bill as passed by the House reduced the per diem reimbursement rate to 80% of the GSA rate for both in and out of state meals. It also provides for in state lodging expense reimbursement at 90% of the GSA rate which is the current reimbursement rate.

The North Dakota University System supports using 100% of the GSA rates for per diem reimbursement.

The bill as amended in the Senate is an improvement over the present situation for in state meals and lodging. In state meals would increase from $30 to $35 per day. This amounts to about 76% of the GSA rate for all areas except Dickinson, Beulah, Minot and Williston where the $35 is about 63% of the GSA rate. The Senate amendment fixes the change made in the House for out of state meals which would be reimbursed at 100% of GSA rates, which is current practice, and has been for as long as I can remember.

BSC's analysis of the original bill indicated an increase in cost of $8,600 for meals and $10,000 for lodging in the 13-15 biennium at 100% GSA. In our case over 50% of the increased cost would be charged to non-appropriated funds. The primary impact would be on non-credit workforce training programs and federal grants.

We do acknowledge that this bill is a result of the increased cost to operate in our booming economy and feel that the GSA rate structure is a better barometer of what our employees and business and industry are experiencing from a cost perspective.

Thank you for your consideration and I'd be happy to answer any questions you have.