

**Secretary of State
Budget No. 108
Senate Bill No. 2002**

	FTE Positions	General Fund	Other Funds	Total
2015-17 legislative appropriations	34.00	\$10,085,308	\$3,583,536	\$13,668,844
2015-17 base budget	28.00	6,043,495	5,844,417	11,887,912
Legislative increase (decrease) to base budget	6.00	\$4,041,813	(\$2,260,881)	\$1,780,932

ONGOING AND ONE-TIME GENERAL FUND APPROPRIATIONS

	Ongoing General Fund Appropriation	One-Time General Fund Appropriation	Total General Fund Appropriation
2015-17 legislative appropriations	\$7,035,308	\$3,050,000	\$10,085,308
2013-15 legislative appropriations	6,043,495	1,953,354 ¹	7,996,849 ¹
2015-17 legislative increase (decrease) to 2013-15 appropriations	\$991,813	\$1,096,646	\$2,088,459
Percentage increase (decrease) to 2013-15 appropriations	16.4%	56.1%	26.1%

¹The 2013-15 biennium general fund appropriations reflect a deficiency appropriation of \$1.35 million made in Senate Bill No. 2023. See the **Deficiency Appropriations** section below for additional information.

SUMMARY OF LEGISLATIVE CHANGES TO THE BASE BUDGET AND MAJOR FUNDING ITEMS

Salaries and Wages

The legislative action affecting the recommended appropriation for the Secretary of State is in accordance with legislative salary and fringe benefits guidelines as contained in Senate Bill No. 2015.

	Changes to Base Budget			Total
	FTE Positions	General Fund	Other Funds	
The legislative action:				
Added funding for base payroll changes for cost-to-continue 2013-15 biennium salaries and benefit increases and for other base payroll changes.		\$61,063	(\$11,418)	\$49,645
Added funding for 2015-17 biennium performance salary adjustments of 2 to 4 percent per year.		164,625	4,970	169,595
Added funding for employee health insurance premiums to reflect a premium estimate of \$1,130.22 per month.		117,644	3,565	121,209
Added 6 FTE positions, including 3 FTE office assistants and 3 FTE authorized during the 2013-15 biennium from one-time funding.	6.00	597,840		597,840

Added funding for overtime, operating expenses, general services operating fund carryover, and technology project carryover.	50,641	178,698	229,339
Reduced federal funding authority to reflect projected available 2015-17 Help America Vote Act funds.		(2,436,696)	(2,436,696)
Added one-time funding to complete the Central Indexing System information technology project.	3,050,000		3,050,000
Total	<u>6.00</u>	<u>\$4,041,813</u>	<u>(\$2,260,881)</u>
			<u>\$1,780,932</u>

FTE Changes

The Legislative Assembly added 3 office assistant FTE positions and 3 FTE positions authorized as one-time funding during the 2013-15 biennium including 2 business registration unit FTE positions and 1 business information unit FTE position, for a total of 34 FTE positions for the 2015-17 biennium, 6 FTE positions more than the 2013-15 biennium.

One-Time Funding

In Section 2 of Senate Bill No. 2002, the Legislative Assembly identified \$3,050,000 from the general fund as one-time funding related to completing the Central Indexing System information technology project. The one-time funding item is not to be considered part of the agency's base budget for preparing the 2017-19 executive budget.

Deficiency Appropriations

In Section 1 of Senate Bill No. 2023, the Legislative Assembly provided a deficiency appropriation of \$1,350,000 from the general fund to the Secretary of State, including \$950,000 to repay a Bank of North Dakota loan authorized for the Central Indexing System information technology project and \$400,000 for a business process modeling study.

Other Sections in Bill

Exemption - General services operating fund - Section 3 provides any unobligated balance remaining in the Secretary of State's general services operating fund on June 30, 2015, is not subject to the provisions of North Dakota Century Code Section 54-09-08, and any unexpended funds are available and may be spent by the Secretary of State during the 2015-17 biennium for the database and processing platform migration project.

Exemption - Section 4 provides the amounts appropriated to the Secretary of State in subdivision 2 of Section 1 of Senate Bill No. 2023 are not subject to the provisions of Section 54-44.1-11 and any unexpended funds from these deficiency appropriations are available for completing the Central Indexing System information technology project and the business process modeling services study during the 2015-17 biennium.

Secretary of State's salary - Section 5 provides the statutory changes increasing the Secretary of State's salary. The Secretary of State's annual salary is increased from the current level of \$99,698 to \$102,689, effective July 1, 2015, and to \$105,770, effective July 1, 2016, to reflect a 3 percent salary increase each year of the biennium.

Legislative Management study - Use of software by Secretary of State - Section 6 provides for a Legislative Management study of the feasibility and desirability of the Secretary of State's office utilizing software which would allow employees of the office to monitor and report billable hours in order to improve efficiency and productivity within the Secretary of State's office.

Legislative Management study - Consolidation of elections - Section 7 provides for a Legislative Management study of the feasibility and desirability of consolidating all political subdivision and school district elections with the statewide primary election and the holding of all special elections on other specified dates during any year.

Related Legislation

Desktop support services - House Bill No. 1021 requires certain state agencies, including the Secretary of State, to obtain desktop support services from the Information Technology Department.

Contractor's Licenses - Senate Bill No. 2278 adjusts application and renewal fees for contractor's licenses and provides authority to the Secretary of State to deny a contractor's license if evidence of fraudulent activity exists on the part of the applicant.