Internship Opportunity

for Accounting Majors

Legislative Fiscal Intern
for the 2017 Legislative Session

North Dakota Legislative Council
State Capitol, Bismarck

NORTH DAKOTA LEGISLATIVE COUNCIL FISCAL INTERNSHIP PROGRAM

SUMMARY

The North Dakota Legislative Council has an internship opportunity available for the 2017 legislative session for a motivated junior-, senior-, or graduate-level college student with an accounting major. The student will be selected to work with a team of CPAs providing assistance to the Legislative Assembly in 2017 in its development of the 2017-19 biennium North Dakota state budget.

LEGISLATIVE COUNCIL

The North Dakota Legislative Council is the full-time, nonpartisan service agency for the North Dakota Legislative Assembly. The Legislative Council consists of CPAs, attorneys, information technology specialists, and other support services personnel serving both the Senate and House of Representatives.

INTERN DUTIES

Major duties and responsibilities of the internship position include:

- Monitoring bills under consideration by the Legislative Assembly to determine the potential fiscal impact on state agency budgets.
- Reviewing and reporting on fiscal notes prepared by state agencies.
- Assisting in the preparation of budget-related reports.
- Conducting research on fiscal-related issues being considered by the Legislative Assembly.
- Presenting information to the House and Senate Appropriations Committees.

TIMEFRAME/COMPENSATION

- Four months - January through April 2017.
- May be full time or part time.
- Monthly stipend of up to $3,400.
- Education credit may be available.

BENEFITS TO STUDENT

A student selected as a legislative fiscal intern will:

- Gain indepth knowledge of the legislative process and state government budgeting and finance.
- Learn to organize and report complex financial data in an easy-to-understand format.
- Experience a fast-paced, time-sensitive work environment.
- Build confidence in accuracy and communications skills.
- Acquire career-related work experience.

REQUIREMENTS

A student interested in an internship must:

- Be nonpartisan.
- Be in good academic standing.
- Be accurate and objective.
- Have good communications skills.
- Have good computer skills, especially Word and Excel.
- **Submit application by November 14, 2016.**

APPLICATION/INFORMATION

For more information or an application form, please visit *www.legis.nd.gov* or contact:

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