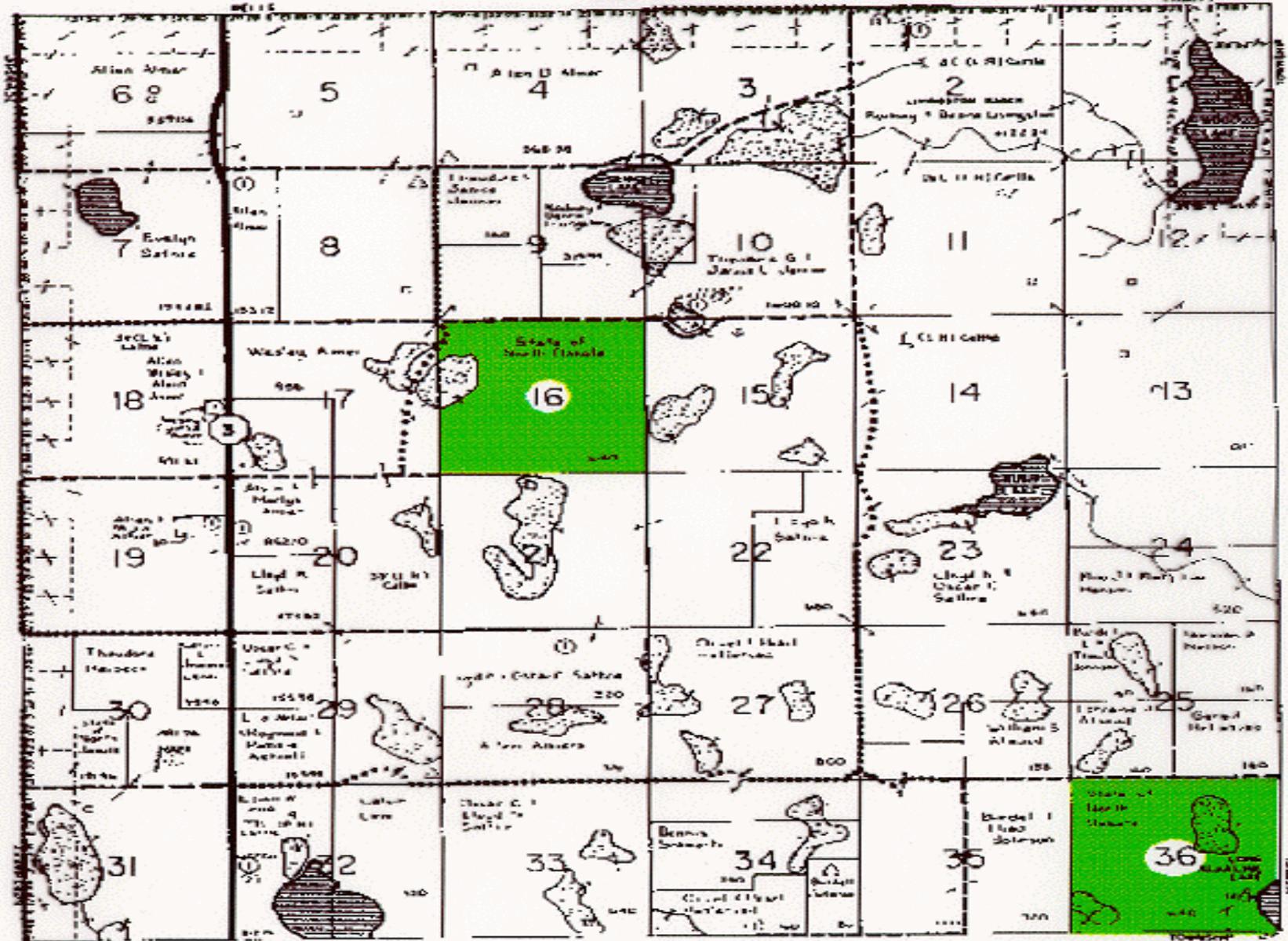


# North Dakota Department of Trust Lands



September 22, 2016



TOWNSHIP

RANGE

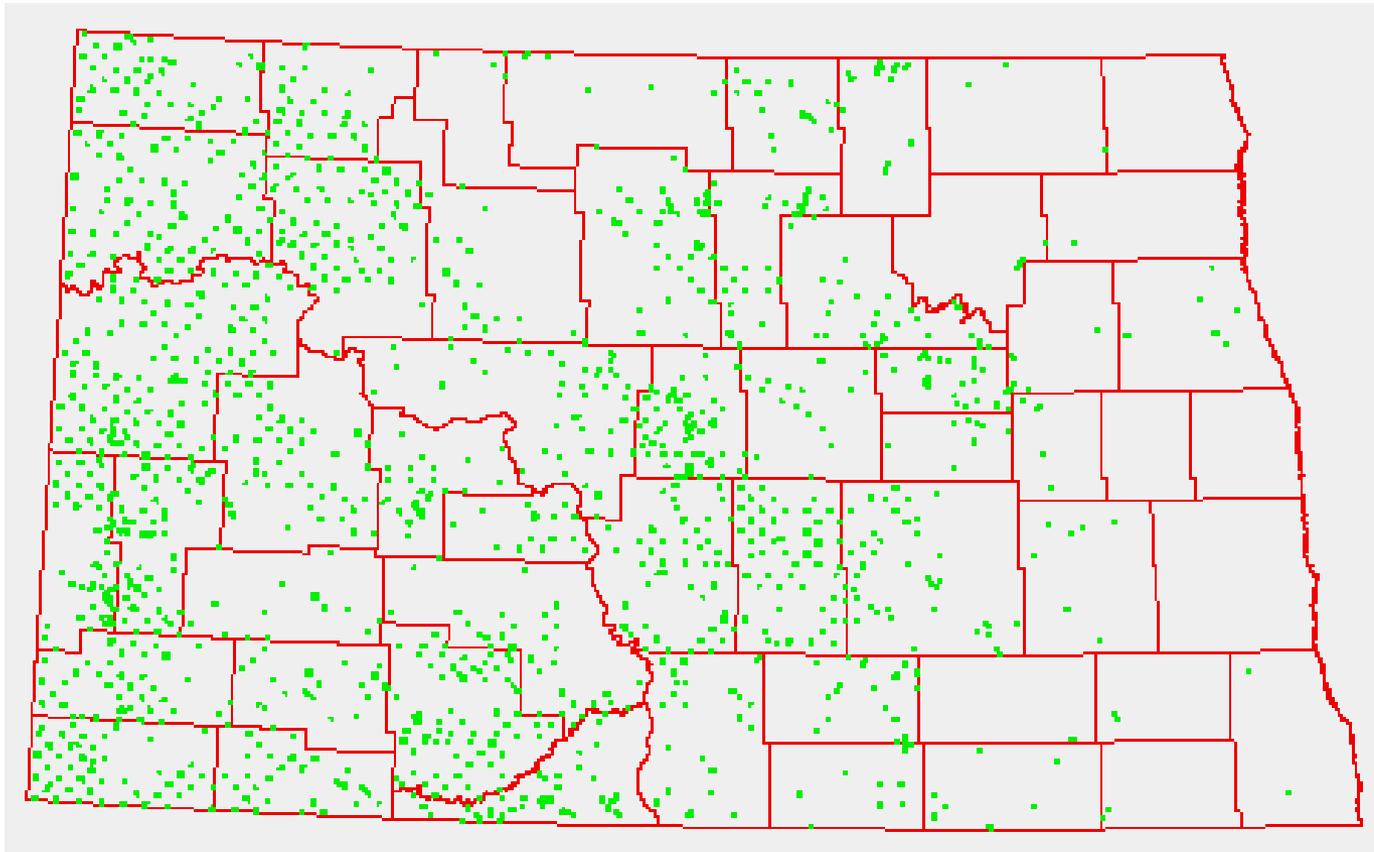
# Purpose of School Trust Lands

- The North Dakota Department of Trust Lands of behalf of the Board of University and School Lands is responsible for managing grant of land and generating income for trusts.
- North Dakota's education trust fund balances total over \$3.6 billion.
- In 2015, Trust assets distributed \$109 million to schools and beneficiary institutions - equating to \$973 for every K-12 student

# Distribution of Trust Lands

706,578 acres

98% grassland



# These are “Working” Lands.

- Contain valuable oil, gas, coal and gravel resources that contribute to permanent trust funds for the schools
- Produce income for the schools through grazing land leases.

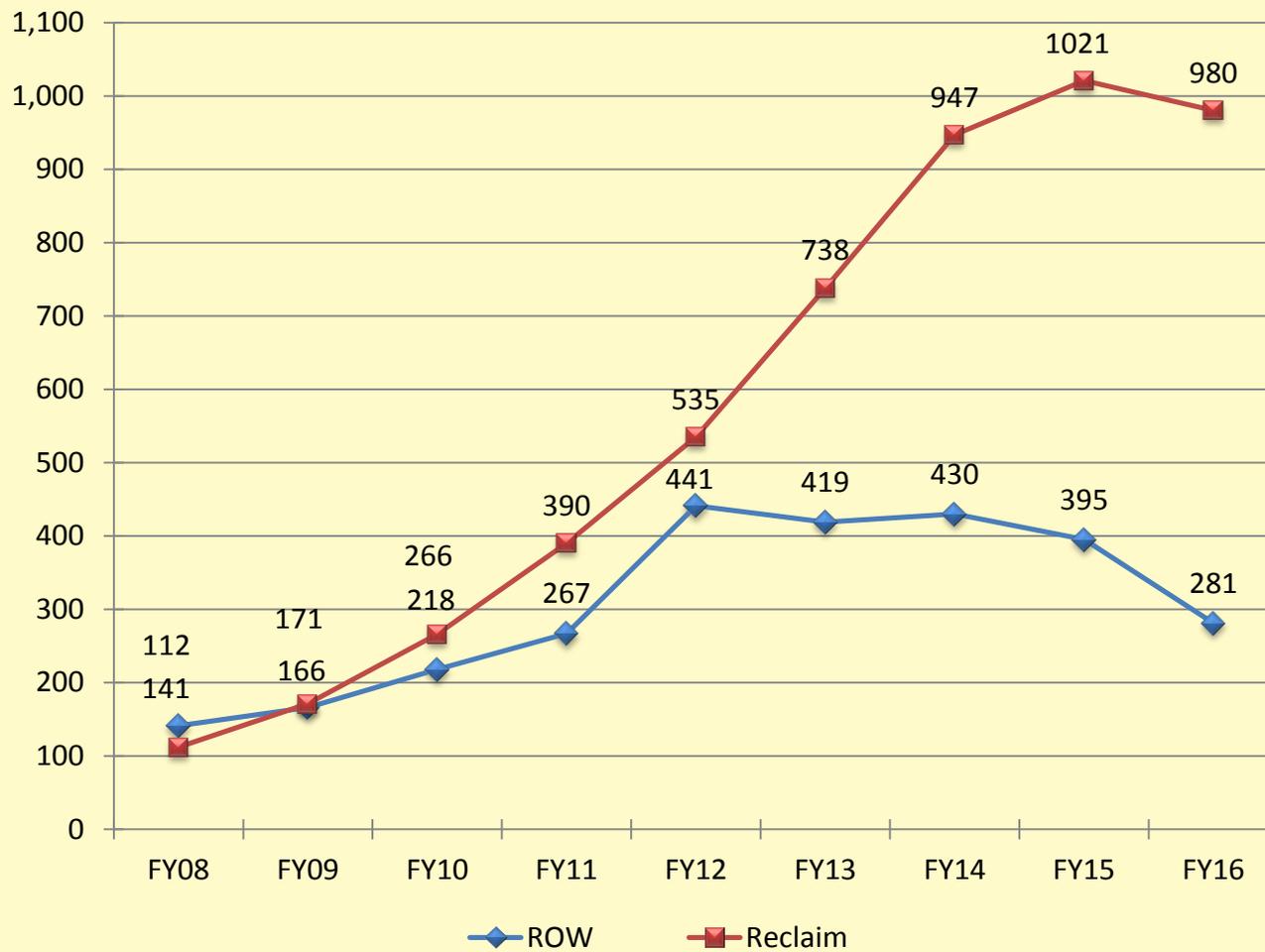
# Surface Management

- Process Easements and Surface Damage Agreements
- Surface Leasing (97% grassland leases)
- Construction Aggregate (gravel) Leasing
- Reclamation of Oil, Coal and Construction Aggregate Impacted Lands
- Range Improvement – Grazing Management
- Noxious weed control
- Public Access
- Grazing Land Inspections

# Surface Lease and Easement/Permit Fiscal Year 2016 Income

- 99% leasing rate for agricultural tracts, collecting \$7.6 million in rental income in FY 2016
- Processed 281 applications for easements and surface use permits and issued 248 easements and permits, generating \$4.9 million

## Rights of Way Applications & Reclamation Projects



# Water Line Easements and Livestock Water Permits

Since July 1, 2011

- Issued 21 easements for water pipelines
  - encompass 86.60 acres
  - linear distance of 117,275 feet or 22.21 miles
- Issued 42 livestock water pipeline permits to grazing lessees.

# Easement Management

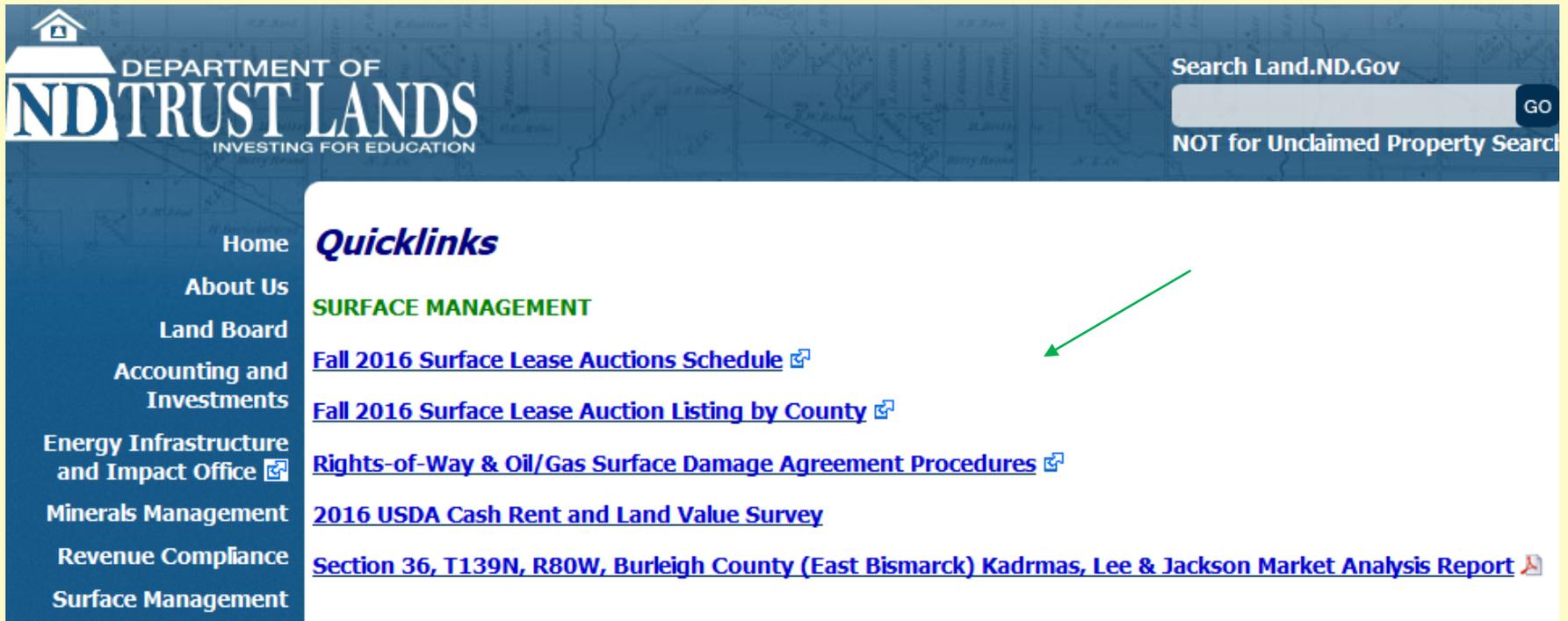
- Application
- Review
- Survey
- Payment
- Issuance
- Construction
- Reclamation

# Digital Work Flow Process

- Timely Communication
- Nearly all Communication is Digital
- All staff have a back up person to avoid work delays.
- In-house database is available for viewing by the applicant and the public.

# ROW APPLICATION PROCESS

<https://land.nd.gov/>



The screenshot shows the website for the Department of ND Trust Lands. The header includes the logo and the text "DEPARTMENT OF ND TRUST LANDS INVESTING FOR EDUCATION". A search bar is located in the top right corner with the text "Search Land.ND.Gov" and a "GO" button. Below the search bar, it says "NOT for Unclaimed Property Search". On the left side, there is a navigation menu with the following items: Home, About Us, Land Board, Accounting and Investments, Energy Infrastructure and Impact Office, Minerals Management, Revenue Compliance, and Surface Management. The main content area is titled "Quicklinks" and lists several links under the heading "SURFACE MANAGEMENT":

- [Fall 2016 Surface Lease Auctions Schedule](#)
- [Fall 2016 Surface Lease Auction Listing by County](#)
- [Rights-of-Way & Oil/Gas Surface Damage Agreement Procedures](#)
- [2016 USDA Cash Rent and Land Value Survey](#)
- [Section 36, T139N, R80W, Burleigh County \(East Bismarck\) Kadrmas, Lee & Jackson Market Analysis Report](#)

A green arrow points to the "Fall 2016 Surface Lease Auctions Schedule" link.

[Energy Infrastructure and Impact Office](#)[Minerals Management](#)[Revenue Compliance](#)

## Surface Management

[About Surface](#)[Quick Links](#)[Surface Lease Auctions](#)[Surface Lease inquiry](#)[Grazing calculator](#)[Reclamation Reporting](#)[Training For Reclamation Reporting](#)[Rights-of-Way & Oil Wells](#)[Prospecting](#)[Public Access Information](#)[Livestock Water Development](#)[Noxious Weeds & Pests](#)[Aerial photos](#)[Co. Rent Survey](#)[Managing for Drought](#)[Contact Surface Management](#)

The key factor is to contact the Department or Trust Lands as soon as possible to get the process started using the [on-line application form](#). An early first contact is important for timely completion of the process.

**NEW! Track the status of your application on-line.** Now you can track the status of your application on-line with the new web based tracking tool. Real-time information is available showing the steps completed in processing the application and also any outstanding deficiencies or missing information. After you have submitted an application, it will be logged into the system and within one business day you will generally be assigned a tracking number. This tracking number can be used to track the status of your application. All rights-of-way currently in progress have tracking numbers. [Click here to enter the tracking number and find the status of the application.](#)

## Easement and Permit Procedures

- [On-line Application form](#)
- [Track an Application by RW#](#)
- [Track an Application by Name](#)
- [Rights-Of-Way Search](#)
- [Application Procedures](#)
- [Routing/Surveys](#)
- [Easement and Surface Damage Payments](#)
- [Seed Specifications](#)
- [Forms to be Given to Construction Contractors](#)

## Sample Documents

The following are examples of documents used for easements, permits and well site damage agreements. These documents are for informational purposes only. The Department of Trust Lands will complete the final documents during the easement process.

- [Linear Easement](#) (used for pipelines and electric lines)
- [Road Permit](#) (used for oil and gas development)
- [Oil Well Surface Damage Agreement](#)
- [Planning and Preconstruction Survey Permit](#)

## Contacts Us

- [Contacts for Right-of-Way & Surface Damage Agreement Applications](#)

- Home
- About Us
- Land Board
- Accounting and Investments
- Energy Infrastructure and Impact Office
- Minerals Management
- Revenue Compliance

- Surface Management**
- About Surface
- Quick Links
- Surface Lease Auctions
- Surface Lease inquiry
- Grazing calculator
- Reclamation Reporting
- Training For Reclamation Reporting
- Rights-of-Way & Oil Wells
- Prospecting
- Public Access Information
- Livestock Water

### ND Department of Trust Lands Application form for: Rights-of-Way, Permits, and Surface Damage Agreements for Well Sites

Please fill in this application as completely as possible to reduce the possibility of delays in reviewing your application. When you submit this form, the information will be sent to the Department of Trust Lands and a copy will also be sent to your email address. Items marked with \* are required.

Click below for an example of a completed application for:

- [Surface Damage Agreement](#)
- [Survey Permit](#)
- [Other Rights Of Way](#)

**1. Type of Right of Way (i.e. surface damage agreement, electric, pipeline, communications, tower site, road, etc.)**

**2. Is this a drop line? (i.e. a short pipeline, electric line, or communication cable less than 20 rods serving one well pad)**

- Yes
- No

If "Yes" then list name(s) and location of well(s) being served.

**3. What is the purpose of this project?**

**4. Detailed description of equipment, structure, pipeline, and/or cable (i.e. Kv of electric line, design and type of poles; pipeline diameter, material and use; number and types of cables; etc.)**

Applicant can check status of an application 24/7 on the internet.

Like tracking a package with UPS or  
Fed Ex

## Track the Status of an On-Line Right-of-Way Application

Track the status of an application by entering your tracking number in the box below. The tracking number was contained in a short email sent to you in response to your application and is in the following format: **RW000XXXX**. The tracking number is always seven digits. Enter the full tracking number and click the submit button.

If you do not know your tracking number or if you notice an error or discrepancy in the information, please send an email to [djacobs@nd.gov](mailto:djacobs@nd.gov) .

RW#

### **ROW Tracking results:**

**Name:** WESTERN AREA WATER SUPPLY AUTHORITY

**Project:** Potable Water Pipeline

**Legals:** Williams 157-96-36

- **Right-of-Way application RW0007901 was entered on 8/9/2016.**
- **Right-of-Way evaluation has been completed.**
- **Application fee received on: 8/29/2016.**
- **Final survey plats received on: 8/29/2016.**
- **Final payment received on: 8/29/2016.**
- **Right-of-way application approved by Commisioner on 9/13/2016**
- **Signed Right-of-way documents mailed to applicant on: 9/19/2016.**

For more information about this application contact Deb Jacobs ([djacobs@nd.gov](mailto:djacobs@nd.gov) 

- (701) 328-2804 )

The Story Does Not End When the  
Easement is Issued and the  
Infrastructure has been built.

# Construction & Reclamation

http://web.apps.state.nd.us/itd/filenet/util/file/retrievePDF?objectstore=State%20Land%20Deepar...

http://web.apps.state.nd.us/itd/filenet/util/file/

File Edit Go To Favorites Help

★ Favorites | ★ Suggested Sites | Free Hotmail | Web Slice Gallery

http://web.apps.state.nd.us/itd/filenet/util/file/retrie...

Page Safety Tools

EASEMENT: Road Right-Of-Way

ROW #5859  
Exhibit "C"

NORTH DAKOTA  
BOARD OF UNIVERSITY & SCHOOL LANDS  
State Land Department

Native Grass Seeding Specifications

<u>Species</u>	<u>lbs. PLS*/acre</u>
Western wheatgrass	8
Slender wheatgrass	5
Green needlegrass	4
Side-oats grama	2
	<hr/> 19

\*PLS - Pure Live Seed (based on 50 PLS/sq. feet)

1. The seed bed should be firmly packed (footprints left in the soil should be less than 1/2 inch deep).
2. An early spring seeding (before May 24th) is preferred. A dormant fall seeding (after October 20th) is acceptable.
3. A cover crop of oats at 10 lbs. PLS/acre must be seeded on the disturbed area.
4. A drill designed specifically for native grass seeding will give the best seeding results. The seed should be planted at a depth of 1/2 to 1 inch. Precaution must be

Done Unknown Zone

# Reclamation Reporting Program

- Web based program developed to report on the reclamation progress of a right-of-way
- Allows right-of-way holders to report and monitor the condition of the right-of-way
- Allows better communication on the status of the reclamation on a right-of-way

# Reclamation Reporting Program

- Inspectors should have a basic knowledge of plants, soils, and ecology
  - Inspectors need to be able to ID certain grass and weeds species
- Inspections should be conducted at least annually, starting immediately after the right-of-way has been constructed
  - Most reclamation projects take a minimum of 3 years

# Reclamation Reporting Program

- Reports can be completed using computer, tablet, or a smart phone
  - Need to have access to the internet
- Reports are editable up to 7 days after submission
- Projects are finalized when reclamation complete (note reclamation project decrease on graph).

- Reclamation Home
- Land.ND.Gov Home
- About Us
- LandBoard
- Energy Infra. & Impact
- Minerals Management
- Surface Management
- Unclaimed Property
- Financial Services
- Contact Us

## Reclamation Reporting

This is for Testing & Training Only. Do not use for inspections!

Start with the Inspector Name

Right-of-Way

Go

# Questions



AM10:02 JUL/22/2015