

**Fiscal Administration**

(701) 328-1980
Fax (701) 328-1030
Toll Free 1-800-472-2622
ND Relay TTY 1-800-366-6888

Jack Dalrymple, Governor
Maggie D. Anderson, Executive Director

September 1, 2016

The Honorable Jerry Klein, Chairman
Legislative Audit and Fiscal Review Committee
Legislative Council
600 E. Boulevard Avenue, 2nd Floor
Bismarck, ND 58505-0360

Dear Senator Klein:

Attached are copies of the writeoff of accounts at June 30, 2016, for services provided at the State Hospital, the Life Skills and Transition Center, and the Human Service Centers which are being submitted in compliance with NDCC sections 25-04-17 and 50-06.3-08. Additionally, we have included an aging of the accounts receivable for the above areas as of June 30, 2016.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Scheet", with a long, sweeping horizontal line extending to the right.

Jennifer Scheet
Budget Director

Attachments: Writeoff of Accounts
Aged Listing of Accounts Receivable

Department of Human Services Uncollectible Accounts to be Written Off June 30, 2016
--

Northwest Human Service Center	\$73,650.63
North Central Human Service Center	\$115,341.20
Lake Region Human Service Center	\$39,761.10
Northeast Human Service Center	\$92,012.87
Southeast Human Service Center	\$204,695.35
South Central Human Service Center	\$113,845.61
West Central Human Service Center	\$148,519.72
Badlands Human Service Center	\$84,511.41
Subtotal	\$872,337.89
State Hospital	\$5,624,254.54
Life Skills and Transition Center	\$12,634.09
TOTAL TO BE WRITTEN OFF	\$6,509,226.52

Department of Human Services
Write Offs for the Fiscal Year Ended June 30, 2016

Amount	Reason for Write Off	Human Service Center
2,508.25	Bankruptcy	Northwest
296.00	Deceased	Northwest
20,236.79	Deemed uncollectable by collection agency	Northwest
21,137.09	Fee Waiver - Administrative Decision	Northwest
9,136.10	Fee Waiver - Counter Therapeutic	Northwest
20,336.40	Fee Waiver - Financial Hardship	Northwest
\$73,650.63	Total	Northwest

6,170.02	Bankruptcy	North Central
2,632.17	Deceased	North Central
58,720.89	Deemed uncollectable by collection agency	North Central
5,717.91	Fee Waiver - Administrative Decision	North Central
11,634.31	Fee Waiver - Counter Therapeutic	North Central
30,465.90	Fee Waiver - Financial Hardship	North Central
\$115,341.20	Total	North Central

1,001.47	Bankruptcy	Lake Region
1,112.44	Deceased	Lake Region
31,109.09	Deemed uncollectable by collection agency	Lake Region
4,569.25	Fee Waiver - Administrative Decision	Lake Region
0.00	Fee Waiver - Counter Therapeutic	Lake Region
1,968.85	Fee Waiver - Financial Hardship	Lake Region
\$39,761.10	Total	Lake Region

6,618.23	Bankruptcy	Northeast
3,912.82	Deceased	Northeast
79,412.82	Deemed uncollectable by collection agency	Northeast
911.25	Fee Waiver - Administrative Decision	Northeast
1,143.75	Fee Waiver - Counter Therapeutic	Northeast
14.00	Fee Waiver - Financial Hardship	Northeast
\$92,012.87	Total	Northeast

Amount	Reason for Write Off	Human Service Center
--------	----------------------	----------------------

4,717.69	Bankruptcy	Southeast
16,859.90	Deceased	Southeast
116,251.07	Deemed uncollectable by collection agency	Southeast
43,380.06	Fee Waiver - Administrative Decision	Southeast
6,241.61	Fee Waiver - Counter Therapeutic	Southeast
17,245.02	Fee Waiver - Financial Hardship	Southeast
\$204,695.35	Total	Southeast

11,870.39	Bankruptcy	South Central
4,208.29	Deceased	South Central
90,266.25	Deemed uncollectable by collection agency	South Central
4,393.25	Fee Waiver - Administrative Decision	South Central
3,107.43	Fee Waiver - Counter Therapeutic	South Central
0.00	Fee Waiver - Financial Hardship	South Central
\$113,845.61	Total	South Central

16,174.20	Bankruptcy	West Central
3,459.85	Deceased	West Central
109,068.69	Deemed uncollectable by collection agency	West Central
3,318.00	Fee Waiver - Administrative Decision	West Central
15,762.44	Fee Waiver - Counter Therapeutic	West Central
736.54	Fee Waiver - Financial Hardship	West Central
\$148,519.72	Total	West Central

753.13	Bankruptcy	Badlands
8,250.25	Deceased	Badlands
56,278.92	Deemed uncollectable by collection agency	Badlands
13,255.65	Fee Waiver - Administrative Decision	Badlands
0.00	Fee Waiver - Counter Therapeutic	Badlands
5,973.46	Fee Waiver - Financial Hardship	Badlands
\$84,511.41	Total	Badlands

North Dakota State Hospital
Summary of Annual Write Offs
July 1, 2015 Through June 30, 2016

Category	Amount
Administrative Decision	348,225.41
Bankruptcies	129,315.92
Collection Agency Accounts Returned *	262,780.79
Deceased - No Assets	4,877,703.00
Settlements	6,229.42
Total	\$5,624,254.54

* Although written off for financial statement purposes, records maintained in order to attempt collection from future estates.

Life Skills and Transition Center
Summary of Annual Write Offs
July 1, 2015 Through June 30, 2016

Category	Amount
Client Amount (<i>Client amounts written off due to their inability to pay</i>) *	7,798.48
Parent Amount (<i>Parent amounts written off if both parents deceased</i>)	4,835.61
Total	\$12,634.09

* Although written off for financial statement purposes, records maintained in order to attempt collection from future estates.

Human Service Centers - Aged Accounts Receivable as of 6/30/16

	Balance	Non-Applied Cash *	0-30 Day	31-60 Day	61-90 Day	> 90 Days
Northwest HSC	1,751,823.15	(15,712.24)	173,878.73	255,605.89	112,680.35	1,225,370.42
North Central HSC	3,568,171.47	(48,151.21)	344,692.98	256,242.24	217,909.88	2,797,477.58
Lake Region HSC	2,014,752.11	(19,164.99)	201,023.36	183,017.80	146,258.20	1,503,617.74
Northeast HSC	7,121,503.59	(49,698.37)	693,004.54	666,776.26	518,512.65	5,292,908.51
Southeast HSC	8,025,009.29	(47,315.68)	570,558.27	730,488.15	401,985.56	6,369,292.99
South Central HSC	4,559,929.48	(64,513.93)	304,601.94	242,124.53	319,650.17	3,758,066.77
West Central HSC	6,924,867.62	(30,989.38)	675,456.97	384,544.73	331,229.68	5,564,625.62
Badlands HSC	2,267,189.64	(24,793.27)	204,524.83	141,682.26	124,562.63	1,821,213.19
TOTAL Statewide	36,233,246.35	(300,339.07)	3,167,741.62	2,860,481.86	2,172,789.12	28,332,572.82

*Cash received but not yet applied to a specific account balance.

Institutions - Accounts Receivable Aging Summary (06/30/16)

Life Skills and Transition Center

Plan	Total	Current to 30 Days	30 Days	60 Days	90 Days	120 Days	150 Days	Over 180 Days
AIMS Receivables and Private Pay	\$9,591,446.44	\$4,160,001.48	\$0.00	\$2,103,800.16	\$650,782.73	\$334,869.21	\$270,702.04	\$2,071,290.82

Non-AIMS Receivables Parent Amount I/	\$337,478.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$337,478.35
---------------------------------------	--------------	--------	--------	--------	--------	--------	--------	--------------

Total Aged Receivables	\$9,928,924.79	\$4,160,001.48	\$0.00	\$2,103,800.16	\$650,782.73	\$334,869.21	\$270,702.04	\$2,408,769.17
-------------------------------	-----------------------	-----------------------	---------------	-----------------------	---------------------	---------------------	---------------------	-----------------------

I/ Accounts on old billing system that were not entered into the new system. Accounts are worked when a notice of probate is received. A few accounts have been on a payment schedule for some time.

State Hospital	Total	Current	30 Days	60 Days	90 Days	120 Days	150 Days	Over 150 Days
Total Aged Receivables	\$203,277,927.44	\$4,157,314.40	\$3,093,870.91	\$2,241,476.45	\$2,070,581.95	\$1,658,789.41	\$1,199,323.94	\$188,856,570.38