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**NORTH DAKOTA
DEPARTMENT OF AGRICULTURE**

STATE CAPITOL
600 E. BOULEVARD AVE. – DEPT. 602
BISMARCK, ND 58505-0020

MEMORANDUM

TO: Administrative Rules Committee

FROM: Jessie Pfaff, ND Mediation Service Administrator

DATE: September 13, 2016

RE: Repeal North Dakota Mediation Service Administrative Rules Title 18.5
And Adopt Administrative Rules Title 18.6

1. This rule change did not result from a statutory change made by the Legislative Assembly.
2. This rule is not related to any federal statute or regulation.
3. This rule change was done according to the Attorney General's procedure for adopting administrative rules. Public Notice was given through publication in the official newspaper of every county in the state at least 20 days prior to the public hearing. One public hearing was held in Bismarck.
4. The ND Department of Agriculture did not receive any comments, written or verbal, regarding the proposed administrative rule changes.
5. \$2,426.08 was spent giving notice regarding the public hearing. Other than staff time, there were no other expenses associated with this rule change.
6. The proposed administrative rule changes primarily address the expanded scope of program delivery and delete references to programs or services no longer offered by North Dakota Mediation Service. Due to the wide extent of the proposed rule changes, it was decided to delete all of the current program rules and draft new rules to aid in the clarity for the rulemaking process.
7. A Regulatory Analysis was not required.

8. A Small Entity Regulatory Analysis and Small Entity Economic Impact Statement were not required.
9. The proposed rules have no new fiscal effect on state revenues and expenditures, nor any effect on funds controlled by our agency.
10. A Constitutional Takings Assessment was not required.
11. These rules were not adopted as emergency rules.