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**NORTH DAKOTA**  
**DEPARTMENT OF AGRICULTURE**  
STATE CAPITOL  
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**MEMORANDUM**

TO: Administrative Rules Committee

FROM: Rachel Seifert Spilde, Industrial Hemp Program Coordinator

DATE: September 12, 2016

RE: Amend North Dakota Administrative Code Chapter 7-14-02

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1. This rule change did not result from a statutory change made by the Legislative Assembly.
2. This rule is not related to any federal statute or regulation.
3. This rule change was done according to the Attorney General's procedure for adopting administrative rules. Public Notice was given through publication in the official newspaper of every county in the state at least 20 days prior to the public hearing. One public hearing was held in Bismarck.
4. The ND Department of Agriculture did not receive any comments, written or verbal, regarding the proposed administrative rule changes.
5. \$2,426.08 was spent giving notice regarding the public hearing. Other than staff time, there were no other expenses associated with this rule change.
6. The proposed administrative rule changes primarily update and clarify the rules to support N.D.C.C. 4-41.
7. A Regulatory Analysis was not required.
8. A Small Entity Regulatory Analysis and Small Entity Economic Impact Statement were not required.

9. The proposed rules have no new fiscal effect on state revenues and minimal effect on expenditures and funds controlled by our agency. An additional requirement for the department-approved and supervised onsite incineration of non-exempt plant material is included in the amended rules. This additional onsite visit will increase departmental cost, but will provide an effective, pragmatic, cost-effective, method for licensee non-exempt plant material disposal/destruction.
10. A Constitutional Takings Assessment was not required.
11. These rules were not adopted as emergency rules.