



REQUEST TO EMERGENCY COMMISSION
STATE OF NORTH DAKOTA
 SFN 02580 (9-2007)

RECEIVED

3 original and 7 copies to Secretary of State

JUN 09 2016

1877 #3

For reference, see North Dakota Century Code, Chapter 54-16

SEC. OF STATE

Date 6/8/16	Department Number 750	Department Name North Dakota Parks and Recreation Department
Authorized Department Signature <i>Mark Zimmerman</i>	Name of Contact Person Mark Zimmerman	Telephone Number 701-328-5353

PART A: BACKGROUND

1. Was any portion of this request presented to the last legislative session? (If yes, please explain legislative action in narrative) Yes No
2. Is any portion of this request a new program? (If yes, please explain in narrative) Yes No
3. Will the legislature be asked to continue this program in the next biennium? Yes No

PART B: FTE

4. Will this program require an increase in authorized FTE? Yes No
 If yes, how many?

PART C: INCREASE IN APPROPRIATION LINE ITEM

7. Will this program require state general fund money for a match in this biennium? Yes No
 If yes, estimate the amount of general fund money needed and explain its source in the narrative
8. Will this program require state general fund money in the next biennium? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
9. Source of Funds for increased spending authority (check applicable box) Lewis and Clark Fort Mandan Foundation Fundraising
 Federal State Contingency Funds Other
10. Is this a pass-through from another agency? Yes No If yes, from which agency?
11. If this program is federally funded, will the legislature be asked to continue it if federal funds are no longer available? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
12. Specify below the line item to be increased and the amount of the increase.

<u>Line Item</u>	<u>Amount</u>
75076 - Lewis and Clark Interpretive C	\$150,000

PART D: INTRA-AGENCY LINE ITEM TRANSFER

<u>FROM - Line Item</u>	<u>TO - Line Item</u>	<u>Amount</u>
-------------------------	-----------------------	---------------

PART E: NARRATIVE (attach separate sheets if necessary)

In discussions with House Appropriations during the 64th Assembly it was strongly encouraged that the Lewis and Clark Fort Mandan Foundation continue fundraising to off-set expenses outside of general day-to-day operations at the Interpretive Center and Fort Mandan. Furthermore the Governor challenged the Foundation, during their 2016 Annual Meeting, to continue fundraising to further enhance the Interpretive Center. Currently, the Lewis and Clark Fort Mandan Foundation has already raised funds and has committed more funds to meet this effort. These funds will be used for temporary exhibit development, promotion, interpretive programming and events.



REQUEST TO EMERGENCY COMMISSION
STATE OF NORTH DAKOTA
 SFN 02580 (9-2007)

RECEIVED

Submit original and 7 copies to Secretary of State

JUN 08 2016

1878 #4

For reference, see North Dakota Century Code, Chapter 54-16

SEC. OF STATE

Date 06-07-2016	Department Number 701	Department Name State Historical Society of North Dakota
Authorized Department Signature 	Name of Contact Person Claudia Berg	Telephone Number 701-328-2724

PART A: BACKGROUND

1. Was any portion of this request presented to the last legislative session? (If yes, please explain legislative action in narrative) Yes No
2. Is any portion of this request a new program? (If yes, please explain in narrative) Yes No
3. Will the legislature be asked to continue this program in the next biennium? Yes No

PART B: FTE

4. Will this program require an increase in authorized FTE? Yes No
 If yes, how many?

PART C: INCREASE IN APPROPRIATION LINE ITEM

7. Will this program require state general fund money for a match in this biennium? Yes No
 If yes, estimate the amount of general fund money needed and explain its source in the narrative
8. Will this program require state general fund money in the next biennium? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
9. Source of Funds for increased spending authority (check applicable box)
 Federal State Contingency Funds Other _____
10. Is this a pass-through from another agency? Yes No If yes, from which agency? _____
11. If this program is federally funded, will the legislature be asked to continue it if federal funds are no longer available? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
12. Specify below the line item to be increased and the amount of the increase.

Line Item	Amount
Operating Expenses	\$75,000

PART D: INTRA-AGENCY LINE ITEM TRANSFER

FROM - Line Item	TO - Line Item	Amount

PART E: NARRATIVE (attach separate sheets if necessary)

In March 2016, the State Historical Society was sued by Comstock Construction, Inc. related to the expansion of the Heritage Center. Because of their expertise in construction litigation and currently representing the state in a lawsuit involving the Lisbon Veterans Home and the same contractor, the Attorney General recommended and has appointed the Serkland Law firm to defend the state. Based on their estimate, the legal fees likely to be incurred to the end of the biennium are \$75,000, which is the amount the agency is requesting from the contingency fund.



REQUEST TO EMERGENCY COMMISSION
 STATE OF NORTH DAKOTA
 SFN 02580 (9-2007)

RECEIVED

Submit original and 7 copies to Secretary of State

JUN 09 2016

1879 #5

For reference, see North Dakota Century Code, Chapter 54-16

SEC. OF STATE

Date 6/9/2016	Department Number 201	Department Name Department of Public Instruction
Authorized Department Signature <i>Robert J. Christman</i>	Name of Contact Person Jamie Mertz	Telephone Number 328-2176

PART A: BACKGROUND

1. Was any portion of this request presented to the last legislative session? (If yes, please explain legislative action in narrative) Yes No
2. Is any portion of this request a new program? (If yes, please explain in narrative) Yes No
3. Will the legislature be asked to continue this program in the next biennium? Yes No

PART B: FTE

4. Will this program require an increase in authorized FTE? Yes No
 If yes, how many?

PART C: INCREASE IN APPROPRIATION LINE ITEM

7. Will this program require state general fund money for a match in this biennium? Yes No
 If yes, estimate the amount of general fund money needed and explain its source in the narrative
8. Will this program require state general fund money in the next biennium? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
9. Source of Funds for increased spending authority (check applicable box)
 Federal State Contingency Funds Other Special Funds from School Districts
10. Is this a pass-through from another agency? Yes No If yes, from which agency?
11. If this program is federally funded, will the legislature be asked to continue it if federal funds are no longer available? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
12. Specify below the line item to be increased and the amount of the increase.

<u>Line Item</u>	<u>Amount</u>
Line 20130	\$500,000

PART D: INTRA-AGENCY LINE ITEM TRANSFER

<u>FROM - Line Item</u>	<u>TO - Line Item</u>	<u>Amount</u>
-------------------------	-----------------------	---------------

PART E: NARRATIVE (attach separate sheets if necessary)

DPI is requesting an increase of \$500,000 in spending authority of the Special Funds budget line item for the 15-17 biennium. The reason for the increase request is provided below:

Schools that participate in the USDA National School Lunch Program (NSLP) receive an annual entitlement value of USDA Commodity foods that are used in the preparation of school meals. DPI administers the USDA Commodity Foods program for schools that participate in the NSLP. Schools are surveyed for the preferences of USDA Foods annually and DPI then purchases, warehouses and distributes the USDA Foods to the schools. Common USDA Foods that are requested and ordered are ground beef, canned fruits and vegetables, cheese, frozen vegetables, etc. Frequently, schools find it difficult to use all of their USDA Foods entitlement by requesting the standard USDA Foods through DPI. DPI has expanded the school options for using their USDA Foods entitlement by contracting with food processors who take bulk USDA Foods, such as beef, chicken, turkey, eggs, etc. and process them into foods that schools frequently serve to students, such as hamburger patties, chicken nuggets, and French toast sticks. The value of the commodity food used in the processed items is subtracted from the school's entitlement and the processing fees are billed to the schools. The processing contracts are done on behalf of the schools and DPI serves as a pass-through agency for the processing fees. The processing fees are listed under the Special Funds budget line item. During the 15-17 biennium, DPI processing contracts expenses for school year 15-16 will total approximately \$660,000. Because of high demand for the processed food items from schools and an increase in the types of processed foods requested, DPI anticipates that processing contracts for school year 16-17 will increase to \$988,000. This will leave a shortfall of approximately \$500,000. DPI is requesting the authority to spend the additional \$500,000 to fulfill school requests for processed USDA Commodity foods and to provide additional options for schools to use their USDA Food entitlement.



REQUEST TO EMERGENCY COMMISSION
 STATE OF NORTH DAKOTA
 SFN 02580 (9-2007)

RECEIVED

JUN 09 2016

Submit original and 7 copies to Secretary of State

1880 #6

For reference, see North Dakota Century Code, Chapter 54-16

SEC. OF STATE

Date June 9, 2016	Department Number 108	Department Name Secretary of State
Authorized Department Signature <i>Al Jaeger</i>	Name of Contact Person Al Jaeger	Telephone Number 328-3670

PART A: BACKGROUND

1. Was any portion of this request presented to the last legislative session? (If yes, please explain legislative action in narrative) Yes No

2. Is any portion of this request a new program? (If yes, please explain in narrative) Yes No

3. Will the legislature be asked to continue this program in the next biennium? Yes No

PART B: FTE

4. Will this program require an increase in authorized FTE? Yes No
 If yes, how many?

PART C: INCREASE IN APPROPRIATION LINE ITEM

7. Will this program require state general fund money for a match in this biennium? Yes No
 If yes, estimate the amount of general fund money needed and explain its source in the narrative

8. Will this program require state general fund money in the next biennium? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.

9. Source of Funds for increased spending authority (check applicable box)
 Federal State Contingency Funds Other _____

10. Is this a pass-through from another agency? Yes No If yes, from which agency? _____

11. If this program is federally funded, will the legislature be asked to continue it if federal funds are no longer available? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.

12. Specify below the line item to be increased and the amount of the increase.

Line Item	Amount

PART D: INTRA-AGENCY LINE ITEM TRANSFER

FROM - Line Item	TO - Line Item	Amount
Operating	Salaries	\$208,000

PART E: NARRATIVE (attach separate sheets if necessary)

By the time this request is considered, the agency will have or be close to executing an agreement with a vendor to develop a software solution for the agency's operations. During the development period, certain staff members will be utilized for the project thereby not allowing them to work full time at their normal duties. Therefore, to provide the needed "backfill" to support the agency's normal workload, temporary staff will be hired. Instead of using "temp" help agencies, which are paid from the operating line, the agency believes hiring temporary workers through the state's HRMS posting service will result in workers that are more qualified. These workers must be paid from the salary line, which is the basis for requesting the line transfer to provide the needed funding.



REQUEST TO EMERGENCY COMMISSION
STATE OF NORTH DAKOTA
 SFN 02580 (9-2007)

RECEIVED

Submit original and 7 copies to Secretary of State

JUN 09 2016

1881 #7

For reference, see North Dakota Century Code, Chapter 54-16

SEC. OF STATE

Date June 9, 2016	Department Number 108	Department Name Secretary of State
Authorized Department Signature <i>Al Jaeger</i>	Name of Contact Person Al Jaeger	Telephone Number 328-3670

PART A: BACKGROUND

1. Was any portion of this request presented to the last legislative session? (If yes, please explain legislative action in narrative) Yes No
2. Is any portion of this request a new program? (If yes, please explain in narrative) Yes No
3. Will the legislature be asked to continue this program in the next biennium? Yes No

PART B: FTE

4. Will this program require an increase in authorized FTE? Yes No
 If yes, how many?

PART C: INCREASE IN APPROPRIATION LINE ITEM

7. Will this program require state general fund money for a match in this biennium? Yes No
 If yes, estimate the amount of general fund money needed and explain its source in the narrative
8. Will this program require state general fund money in the next biennium? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
9. Source of Funds for increased spending authority (check applicable box)
 Federal State Contingency Funds Other _____
10. Is this a pass-through from another agency? Yes No If yes, from which agency? _____
11. If this program is federally funded, will the legislature be asked to continue it if federal funds are no longer available? Yes No
 If yes, estimate the amount of general fund money needed in the next biennium.
12. Specify below the line item to be increased and the amount of the increase.

<u>Line Item</u>	<u>Amount</u>
Operating General Services	\$570,000

PART D: INTRA-AGENCY LINE ITEM TRANSFER

<u>FROM - Line Item</u>	<u>TO - Line Item</u>	<u>Amount</u>
-------------------------	-----------------------	---------------

PART E: NARRATIVE (attach separate sheets if necessary)

During the 2015 session, it was unknown as to the amount of revenue that would be generated for the agency's general services operating fund during the 2015/2017 biennium as the result of legislation passed in the 2013 and 2015 sessions. The first revenue source relates to the electronic Central Indexing System (deployed March 1, 2016) and authorized by N.D.C.C. § 41-09-96 and N.D.C.C. § 54-09-11. The second revenue source is related to the licensing of contractors as authorized by N.D.C.C. § 43-07-07(4). Based on the revenue history to date, the agency is estimating it will receive \$1,450,000 in revenue during the biennium and is requesting increased spending authority of \$570,000 over the \$880,000 appropriated in SB2002 for the general services operating fund.