

Sandness, Sheila M.

From: Hawk, Bradley
Sent: Thursday, January 07, 2016 11:03 AM
To: Sandness, Sheila M.
Subject: report on IHS credentialing requirements
Attachments: IHS Credentialing Criteria.docx

Hello Sheila,

Here is the list of credentialing criteria that I spoke about today.

Brad Hawk

Indian Health Systems Administrator
North Dakota Indian Affairs Commission
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Credentialing Process for Licensed Professionals:

1. Photo Identification (Valid and not expired) Visible copy verified by employer
2. Visa or Transport
3. Fingerprints x2 sets; Tribe Outsources Background check National, Federal, State, and Tribal
4. Resume within the last 3 years
5. Vitae Academics (Transcripts) within the last 3 years
6. Medical Licensure
 - a. North Dakota Board of Dental Examiners
 - b. AMA American Medical Association for Physicians
 - c. National Practitioner Data Bank for all providers
 - d. Nurse Practitioners listed in the North Dakota Board of Nursing
7. DEA information
8. Current copy of Malpractice Insurance (If you have otherwise Tort Letter on file)
9. CME Information (Only necessary when reapplying for reappointment)
10. Current Healthcare Provider CPR (required for ambulatory services and Dental)
11. Letter of recommendation (x3)
12. Information Systems Security Awareness Training signed off sheets
13. Signed current Medicare Statement
14. CNACI Statement Background Clearance completed and signed off
15. Reappointment for Medical Staff
16. Copy of Current Immunizations/Health Status Report Physician
17. Confidentiality Statement HIPPA
18. State of North Dakota Medicaid Provider Number