



**REQUEST TO EMERGENCY COMMISSION**  
**STATE OF NORTH DAKOTA**  
 SFN 02580 (9-2007)

**RECEIVED**

Submit original and 7 copies to Secretary of State

NOV 03 2014

1852 #4

For reference, see North Dakota Century Code, Chapter 54-16

SEC. OF STATE

Date 10/29/2014	Department Number 110	Department Name Office of Management and Budget
Authorized Department Signature <i>Pam Sharp</i>	Name of Contact Person Pam Sharp	Telephone Number 701-328-4606

**PART A: BACKGROUND**

1. Was any portion of this request presented to the last legislative session? (If yes, please explain legislative action in narrative) . . . . .  Yes  No
2. Is any portion of this request a new program? (If yes, please explain in narrative) . . . . .  Yes  No
3. Will the legislature be asked to continue this program in the next biennium? . . . . .  Yes  No

**PART B: FTE**

4. Will this program require an increase in authorized FTE? . . . . .  Yes  No  
 If yes, how many? . . . . .

**PART C: INCREASE IN APPROPRIATION LINE ITEM**

7. Will this program require state general fund money for a match in this biennium? . . . . .  Yes  No  
 If yes, estimate the amount of general fund money needed and explain its source in the narrative . . . . .
8. Will this program require state general fund money in the next biennium? . . . . .  Yes  No  
 If yes, estimate the amount of general fund money needed in the next biennium. . . . .
9. Source of Funds for increased spending authority (check applicable box)  
 Federal     State Contingency Funds     Other \_\_\_\_\_
10. Is this a pass-through from another agency?  Yes  No If yes, from which agency? \_\_\_\_\_
11. If this program is federally funded, will the legislature be asked to continue it if federal funds are no longer available? . . . . .  Yes  No  
 If yes, estimate the amount of general fund money needed in the next biennium. . . . .

12. Specify below the line item to be increased and the amount of the increase.

<u>Line Item</u>	<u>Amount</u>
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**PART D: INTRA-AGENCY LINE ITEM TRANSFER**

FROM - Line Item	TO - Line Item	Amount
Capital Assets	Operating	\$200,000

**PART E: NARRATIVE (attach separate sheets if necessary)**

- \$200,000 transfer from capital assets to operating
- Additional funding is needed due to increased and unanticipated utility expenses
- The surplus funding available in capital assets is a result of funding available for the Liberty Memorial Building Improvements. Due to timing of other projects and the costs of project bids received are higher than anticipated; this project is unable to be completed in the current biennium.