

AUG 31 2015



**Fiscal Administration**

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Jack Dalrymple, Governor  
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August 28, 2015

The Honorable Jerry Klein, Chairman  
Legislative Audit and Fiscal Review Committee  
Legislative Council  
600 E. Boulevard Avenue, 2<sup>nd</sup> Floor  
Bismarck, ND 58505-0360

Dear Senator Klein:

Attached are copies of the writeoff of accounts at June 30, 2015, for services provided at the State Hospital, the Life Skills and Transition Center, and the Human Service Centers which are being submitted in compliance with NDCC sections 25-04-17 and 50-06.3-08. Additionally, we have included an aging of the accounts receivable for the above areas as of June 30, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Scheet".

Jennifer Scheet  
Budget Director

Attachments: Writeoff of Accounts  
Aged Listing of Accounts Receivable

<b>Department of Human Services</b> <b>Uncollectible Accounts to be Written Off June 30, 2015</b>
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Northwest Human Service Center	\$65,661.66
North Central Human Service Center	\$198,955.22
Lake Region Human Service Center	\$40,049.40
Northeast Human Service Center	\$94,298.65
Southeast Human Service Center	\$332,671.56
South Central Human Service Center	\$134,038.80
West Central Human Service Center	\$230,077.84
Badlands Human Service Center	\$53,755.54
<b>Subtotal</b>	<b>\$1,149,508.67</b>
State Hospital	\$11,858,326.22
Life Skills and Transition Center	\$112,461.67
<b>TOTAL TO BE WRITTEN OFF</b>	<b>\$13,120,296.56</b>

**Department of Human Services**  
**Write Offs for the Fiscal Year Ended June 30, 2015**

Amount	Reason for Write Off	Human Service Center
1,555.02	Bankruptcy	Northwest
10,560.19	Deceased	Northwest
31,306.50	Deemed uncollectable by collection agency	Northwest
6,255.04	Fee Waiver - Administrative Decision	Northwest
1,503.75	Fee Waiver - Counter Therapeutic	Northwest
14,481.16	Fee Waiver - Financial Hardship	Northwest
<b>\$65,661.66</b>	<b>Total</b>	<b>Northwest</b>

1,227.90	Bankruptcy	North Central
27,157.51	Deceased	North Central
70,669.98	Deemed uncollectable by collection agency	North Central
41,376.79	Fee Waiver - Administrative Decision	North Central
6,981.70	Fee Waiver - Counter Therapeutic	North Central
51,541.34	Fee Waiver - Financial Hardship	North Central
<b>\$198,955.22</b>	<b>Total</b>	<b>North Central</b>

1,055.18	Bankruptcy	Lake Region
2,048.61	Deceased	Lake Region
32,558.05	Deemed uncollectable by collection agency	Lake Region
2,001.15	Fee Waiver - Administrative Decision	Lake Region
747.60	Fee Waiver - Counter Therapeutic	Lake Region
1,638.81	Fee Waiver - Financial Hardship	Lake Region
<b>\$40,049.40</b>	<b>Total</b>	<b>Lake Region</b>

10,846.08	Bankruptcy	Northeast
3,811.29	Deceased	Northeast
73,852.84	Deemed uncollectable by collection agency	Northeast
309.75	Fee Waiver - Administrative Decision	Northeast
5,478.69	Fee Waiver - Counter Therapeutic	Northeast
0.00	Fee Waiver - Financial Hardship	Northeast
<b>\$94,298.65</b>	<b>Total</b>	<b>Northeast</b>

Amount	Reason for Write Off	Human Service Center
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21,937.01	Bankruptcy	Southeast
12,275.12	Deceased	Southeast
179,102.63	Deemed uncollectable by collection agency	Southeast
66,490.66	Fee Waiver - Administrative Decision	Southeast
22,278.28	Fee Waiver - Counter Therapeutic	Southeast
30,587.86	Fee Waiver - Financial Hardship	Southeast
<b>\$332,671.56</b>	<b>Total</b>	<b>Southeast</b>

710.28	Bankruptcy	South Central
4,136.05	Deceased	South Central
71,692.91	Deemed uncollectable by collection agency	South Central
5,468.15	Fee Waiver - Administrative Decision	South Central
39,767.66	Fee Waiver - Counter Therapeutic	South Central
12,263.75	Fee Waiver - Financial Hardship	South Central
<b>\$134,038.80</b>	<b>Total</b>	<b>South Central</b>

9,143.98	Bankruptcy	West Central
3,912.65	Deceased	West Central
158,085.84	Deemed uncollectable by collection agency	West Central
22,853.25	Fee Waiver - Administrative Decision	West Central
29,790.90	Fee Waiver - Counter Therapeutic	West Central
6,291.22	Fee Waiver - Financial Hardship	West Central
<b>\$230,077.84</b>	<b>Total</b>	<b>West Central</b>

1,179.06	Bankruptcy	Badlands
7,171.41	Deceased	Badlands
35,489.37	Deemed uncollectable by collection agency	Badlands
367.75	Fee Waiver - Administrative Decision	Badlands
3,502.77	Fee Waiver - Counter Therapeutic	Badlands
6,045.18	Fee Waiver - Financial Hardship	Badlands
<b>\$53,755.54</b>	<b>Total</b>	<b>Badlands</b>

**North Dakota State Hospital**  
**Summary of Annual Write Offs**  
**July 1, 2014 Through June 30, 2015**

Category	Amount
Administrative Decision	437,827.83
Bankruptcies	309,975.07
Collection Agency Accounts Returned *	961,441.26
Deceased - No Assets	10,130,476.04
Settlements	18,606.02
<b>Total</b>	<b>\$11,858,326.22</b>

\* Although written off for financial statement purposes, records maintained in order to attempt collection from future estates.

**Life Skills and Transition Center**  
**Summary of Annual Write Offs**  
**July 1, 2014 Through June 30, 2015**

Category	Amount
Client Amount ( <i>Client amounts written off due to their inability to pay</i> ) *	50,170.37
Parent Amount ( <i>Parent amounts written off if both parents deceased</i> )	62,291.30
<b>Total</b>	<b>\$112,461.67</b>

\* Although written off for financial statement purposes, records maintained in order to attempt collection from future estates.

## Human Service Centers - Aged Accounts Receivable as of 6/30/15

	Balance	Non-Applied Cash *	0-30 Day	31-60 Day	61-90 Day	> 90 Days
Northwest HSC	790,591.54	(5,005.02)	195,356.18	68,285.83	36,171.75	495,782.80
North Central HSC	2,108,348.95	(24,960.24)	364,145.85	159,057.32	126,483.31	1,483,622.71
Lake Region HSC	1,122,310.23	(4,664.36)	223,818.42	76,161.53	35,473.70	791,520.94
Northeast HSC	2,674,036.86	(40,662.22)	786,224.44	266,825.10	185,451.11	1,476,198.43
Southeast HSC	4,341,329.27	(23,635.75)	747,346.59	297,954.41	156,353.14	3,163,310.88
South Central HSC	2,097,111.46	(42,119.89)	350,725.57	145,073.73	52,383.88	1,591,048.17
West Central HSC	3,780,591.00	(24,176.80)	636,265.61	255,067.37	96,019.43	2,817,415.39
Badlands HSC	1,467,919.46	(10,790.56)	203,477.95	97,825.89	56,656.83	1,120,749.35
<b>TOTAL Statewide</b>	<b>18,382,238.77</b>	<b>(176,014.84)</b>	<b>3,507,360.61</b>	<b>1,366,251.18</b>	<b>744,993.15</b>	<b>12,939,648.67</b>

\*Cash received but not yet applied to a specific account balance.

## Institutions - Accounts Receivable Aging Summary (06/30/15)

Life Skills and Transition Center												
Plan	Total	Current to 30 Days	30 Days	60 Days	90 Days	120 Days	150 Days	Over 180 Days				
AIMS Receivables and Private Pay	\$2,311,256.53	\$1,971,083.32	\$0.00	\$158,805.79	\$144,155.69	\$26,207.22	\$0.00	\$11,004.51				
Non-AIMS Receivables Parent Amount 1/	\$400,249.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,249.65				
<b>Total Aged Receivables</b>	<b>\$2,711,506.18</b>	<b>\$1,971,083.32</b>	<b>\$0.00</b>	<b>\$158,805.79</b>	<b>\$144,155.69</b>	<b>\$26,207.22</b>	<b>\$0.00</b>	<b>\$411,254.16</b>				

1/ Accounts on old billing system that were not entered into the new system. Accounts are worked when a notice of probate is received. A few accounts have been on a payment schedule for some time.

State Hospital													
Total	Current	30 Days	60 Days	90 Days	120 Days	150 Days	Over 150 Days						
Total Aged Receivables	\$192,688,416.67	\$4,544,587.07	\$566,414.50	\$2,503,771.79	\$2,660,294.81	\$3,636,115.39	\$1,261,542.60	\$177,515,690.51					