

**NORTH DAKOTA STATE UNIVERSITY/NDSU EXTENSION SERVICE, January 30, 2014**

*Authorize NDSU Extension Service to increase spending for the North Dakota 4-H Camp project from \$1,900,000 to \$2,600,000, an increase of \$700,000, to be paid from other funds; continue fundraising campaign until the additional \$700,000 is raised; seek Budget Section approval for the increase in spending per NDCC 15-10-12.1; and to proceed with the project once all approvals have been received.*

**Project Description**

The North Dakota 4-H Camp along the Missouri River near Washburn, N.D., is used extensively during the summer months for day and overnight youth camps and, secondarily, for NDSU Extension Service staff trainings. The three cabins and main lodge need renovations to repair worn facilities, and to meet handicap accessibility and privacy needs for youth campers, adult counselors and volunteers. The renovations will reduce the lodging capacity, so additional lodging space is required in a new multi-purpose camp building. The multi-purpose building will also provide additional indoor activity space that is needed for camp programs during inclement weather, and it will serve as a storm shelter, which is currently not available at the camp site. Improvements will be made to the camp infrastructure for camp programs. These renovations, new building and camp improvements will increase the capacity of NDSU Extension Service to provide excellent youth development programs through camp experiences and provide multi-season use of the camp.

Cost estimates developed for the original project proved insufficient after more detailed architectural plans and were prepared. Initial cost reduction efforts included compressing the size of the multi-purpose building from 8000 to 4900 square feet, but was insufficient to bring the project back into budget. As a result, an additional \$700,000 will be required to complete the 4-H Camp project at the reduced size of approximately 4900 square feet, and to maintain a fully functional multipurpose building which will continue to meet the project needs and expectations.

**Consistency with Campus Facility Master Plan and Budget**

The North Dakota 4-H Camp has appeared in the Campus Facility Master Plan since 2010. This project is consistent with the strategic plans of the NDSU Extension Service, North Dakota 4-H Foundation and the North Dakota 4-H Youth Development Program.

**SBHE and/or Legislative History**

**March 2010** – Included as an NDSU Extension Service capital project in the NDSU 2010 Campus Master Plan revision for the 2011-13 biennium

**June 2010** – SBHE approves NDSU Extension Service request to seek legislative authorization of project: \$3,800,000 total (\$2,500,000 State; \$1,300,000 Special funds)

**Jan-March 2012** – Project is revised

**March 2012** – Included as an NDSU Extension Service capital project in the NDSU 2012 Campus Master Plan revision for the 2013-2015 biennium in the amount of \$1,900,000 (\$950,000 State; \$950,000 Special funds)

**June 2012** – SBHE approves NDSU Extension Service request to seek legislative authorization of project: \$1,900,000 total (\$950,000 State; \$950,000 Special Funds)

**September 2012** – SBHE authorized fundraising through the North Dakota 4-H Foundation in the amount of \$950,000.

**May 2013** – Legislature authorized funding as requested (\$950,000 State; \$950,000 Special Funds) in SB 2020.

**June 2013** – SBHE authorized NDSU to proceed with the renovation and expansion of the North Dakota 4-H Camp facilities in an amount up to the \$1,900,000 with \$950,000 from 13-15 state appropriated capital assets funding and \$950,000 in privately raised funds.

**November 2013** - Fundraising goal of \$950,000 of special funds has been met. North Dakota 4-H Foundation has cash-in-hand from this effort in the amount of \$813,200, an additional \$60,000 available as reimbursable funds, and an additional \$84,000 in pledges for a total of \$957,200. Project renderings were presented by the architect.

**November /December 2013**- Architectural estimates for the project are high, even with a reduction in the size of the planned multi-purpose building. Additional potential donors have expressed interest in supporting alternates to improve the building renovations, the new multipurpose building and site amenities.

**Estimated Total Purchased or Donated Costs** (ALL costs should be included in the estimate, unless specifically noted otherwise).

	Currently Authorized	Increase	Requested Authorization
<b>Planning, Permits and Insurance</b> (design costs associated with current project, OMB preplanning revolving funds, architect and engineer fees, permits, insurance)	\$141,000		\$141,000
<b>Land/Building Preparation and Purchase or Donated Costs</b> (land acquisition and site preparation/development)	\$0		\$0
<b>Demolition and Disposal</b>	\$5,000		\$5,000
<b>Construction</b> (foundation and building construction or renovation, including fixed equipment, landscape, infrastructure and utilities, mechanical and electrical, parking and driveways or roadways)	\$1,564,000	\$700,000	\$2,264,000
<b>Institutional work</b> (value of work completed by institutional trade staff)	\$0		\$0
<b>Contingency</b>	\$90,000		\$90,000
<b>Hazardous Material Abatement</b>	\$0		\$0
<b>Other, including 3<sup>rd</sup> party costs</b> (please describe)	\$0		\$0
<b>SUBTOTAL</b> (if total exceeds \$250,000, requires SBHE approval)	\$1,800,000	\$700,000	\$2,500,000
<b>Furniture, Fixture and Equipment (FF&amp;E)</b>	\$100,000		\$100,000
<b>TOTAL</b>	\$1,900,000	\$700,000	\$2,600,000

*No other work, other than that specified within this request, is required for the completion of the project not is other work planned to supplement this project using funding or authority not included within this request.*

### **Future Operating/Improvement Costs and Funding Sources**

Future operating/improvement costs will be provided through the income generated by the camp.

### **Source and Availability of Funds (including FF&E)**

This project was authorized by the 2013 legislature in the amount of \$1,900,000: \$950,000 in general funds and \$950,000 in special funds. Special funds were raised by the North Dakota 4-H Foundation through a privately-funded capital campaign. As of November 2013, the campaign has met this original goal.

This request is for an additional \$700,000 in special funds and is being guaranteed by 4-H Foundation.

**Project Management Oversight (consistent with 9/25/13 SBHE approved guidelines)**

The original project was authorized by SBHE in June 2012. For this authorization request to raise and use additional special funds, a NDUS Capital Project Management Checklist is included with this request per option #3 of the Project Management Oversight Guideline, 08-23-13.

**Estimated Project Timeline and Completion Date**

The architect was selected in summer 2013 and designs will be complete by the end of 2013. Bids will be let in early 2014. Renovation and construction is to begin in spring 2014 with completion by the end of 2014.