

Testimony to Government Services Committee
John Boyle, Director
OMB Facility Management Division
January 16, 2014

Good afternoon Chairman Sorvaag and members of the Government Services Committee. For the record, my name is John Boyle. I am the director of the Facility Management Division within the Office of Management and Budget. Thank you for the opportunity to testify before your committee this morning.

This committee has requested information concerning the following items. They are as follows:

- The current utilization of the facilities on the State Capitol grounds;
- The current Capitol complex master plan;
- Other state-owned buildings in the Bismarck-Mandan area;
- Detailed listing of the number of square feet of state-owned and state-leased office space being used by state agencies in the Bismarck-Mandan area;
- A listing of the number of square feet per full-time equivalent (FTE) position by state agency; and
- The plan for judicial wing space being vacated by the Information Technology Department.

Each of you should have received a handout of information containing the following items:

- My Testimony;
- 2014 State Agency Office Space Utilization – Capitol Complex locations;
- 2000 Conceptual Master Plan for the Capitol complex; full Master Plan can be viewed at <http://www.nd.gov/fac/historyinfo/ndscmpmasterplan.pdf>
- 2014 State Agency Office Space Utilization – State-owned buildings in Bismarck-Mandan; and
- 2014 State Agency Office Space Utilization – Leased locations in Bismarck-Mandan.

Let's discuss each of these handouts starting with 2014 state agency office space utilization on the Capitol complex.

The Information Technology Department will be vacating 17,688 square feet of office space located on the ground and the first floors of the Judicial Wing this fall. In speaking with numerous state agencies located in the Capitol and judicial wing concerning shortage of office space, it is my recommendation that half of the vacated space be allocated to the judicial branch (State Court system) and the remainder be divided between executive branch agencies.

Mr. Chairman, this concludes my prepared remarks. At this time, I would be happy to answer any of your questions.

**2014 STATE AGENCY OFFICE SPACE UTILIZATION
(CAPITOL COMPLEX LOCATIONS)**

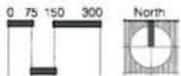
Agency/Location	Total Square Feet	FTE	Square Feet Per FTE	
101 - Governor's Office				
Capitol Complex - Capitol Tower - Ground and 1st floors	5,142	19	271	
108 - Secretary of State				
Capitol Complex - Capitol Tower & Judicial Wing - 1st floor	4,399	26	169	
110 - Office of Management and Budget				
Capitol Complex - Capitol Tower - 4th and 14th floors	12,668	56	226	
112 - Information Technology Department (ITD)				
Capitol Complex - Judicial Wing - Ground and 1st floor	17,688	109	162	
117 - State Auditor				
Capitol Complex - Capitol Tower - 3rd floor	4,603	34	135	
120 - State Treasurer				
Capitol Complex - Capitol Tower - 3rd floor	2,665	8	333	
125 - Attorney General				
Capitol Complex - Capitol Tower - Ground, 1st, 17th floors	11,078	45	246	
127 - State Tax Commissioner				
Capitol Complex - Capitol Tower - 7th, 8th and 16th floors	19,510	110	177	
Capitol Complex - State Office Building - Lower level	348	3	116	
150 - Legislative Council				
Capitol Complex - Capitol Tower - 2nd and 3rd floors	11,517	33	349	(1)
180 - Judicial Branch				
Capitol Complex - Judicial Wing - 1st and 2nd floors	21,604	61	354	(2)
201 - Department of Public Instruction				
Capitol Complex - Capitol Tower - 9th, 10th and 11th floors	15,960	72	222	
Capitol Complex - Liberty Memorial Bldg - 2nd floor	2,157	11	196	
215 - University Systems				
Capitol Complex - Capitol Tower - 10th floor	4,007	15	267	
250 - State Library				
Capitol Complex - Liberty Memorial Bldg - All floors	9,800	30	327	(3)
270 - Career and Technical Education				
Capitol Complex - Capitol Tower - 15th floor	6,730	27	249	
301 - State Department of Health				
Capitol Complex - Judicial Wing - 1st and 2nd floors	29,345	140	210	
316 - Indian Affairs				
Capitol Complex - Judicial Wing - 1st floor	748	5	150	
325 - Department of Human Services				
Capitol Complex - Judicial Wing - 3rd floor	30,041	164	183	

Agency/Location	Total Square Feet	FTE	Square Feet Per FTE	
401 - Office of the Insurance Department				
Capitol Complex - Capitol Tower - 5th floor	5,236	27	194	
405 - Industrial Commission				
Capitol Complex - Capitol Tower - 14th floor	635	2	318	
406 - Office of the Labor Commissioner				
Capitol Complex - Capitol Tower - 13th floor	2,638	13	203	
408 - Public Service Commission				
Capitol Complex - Capitol Tower - 12th and 13th floors	10,208	37	276	(4)
414 - Securities Department				
Capitol Complex - Capitol Tower - 5th floor	1,504	9	167	
504 - Highway Patrol				
Capitol Complex - Judicial Wing - Ground floor	3,769	19	198	
602 - Department of Agriculture				
Capitol Complex - Capitol Tower - 6th floor and 14th floors	7,176	37	194	
701 - Historical Society				
Capitol Complex - Heritage Center - Lower level	14,500	57	254	
Historical Society Foundation				
Capitol Complex - Heritage Center - Lower level	1,910	4	478	
770 - State Water Commission				
Capitol Complex - State Office Building - All floors	20,557	81	254	
801 - Department of Transportation				
Capitol Complex - DOT Building	119,780	375	319	(5)
Grand total	397,923	1,629		

Footnotes:

- (1) Includes Legislative Library and Prairie Room.
- (2) Includes Law Library and Supreme Court.
- (3) Includes public space.
- (4) Includes Commissioners' Hearing Room.
- (5) Sole occupant of the building. Using 300 sf per FTE.

CONCEPTUAL MASTER PLAN



- | Existing Buildings | | Site Features/Amenities | |
|--------------------|-----------------------------|-------------------------|---------------------|
| ① | Legislative Wing | ⑫ | Capitol Mall |
| ② | Capitol Tower | ⑬ | Capitol Plaza |
| ③ | Judicial Wing | ⑭ | Legislative Mall |
| ④ | DOT Building | ⑮ | Amphitheater |
| ⑤ | Liberty Memorial Library | ⑯ | Myron Atkinson Park |
| ⑥ | Heritage Center | ⑰ | Judicial Grove |
| ⑦ | Governor's Residence | | |
| Proposed Buildings | | | |
| ⑧ | Maintenance / Motor Pool | | |
| ⑨ | Proposed Building | | |
| ⑩ | Heritage Center Expansion | | |
| ⑪ | Historic Gardens / Pavilion | | |

**2014 STATE AGENCY OFFICE SPACE ANALYSIS
(OWNED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet	Total FTE	Square Feet Per FTE
125 - Attorney General			
Crime Laboratory - Main Avenue	19,000	27	704
301 - State Department of Health			
Environmental Training Center	5,944	7	849
State Morgue Building	4,837	5	967
Health Laboratory - Main Avenue	30,350	59	514
380 - Job Service			
Central office - Divide Avenue	40,000	172	233
471 - Bank of North Dakota			
1200 Memorial Highway	61,000	176	347
485 - Workforce Safety and Insurance			
1600 East Century Avenue	56,604	215	263
720 - Game and Fish Department			
100 North Bismarck Expressway	23,000	85	271
Grand total	240,735	746	

**2014 STATE AGENCY OFFICE SPACE UTILIZATION
(ALL LEASED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet	Total FTE	Square Feet Per FTE
110 - Office of Management and Budget			
Risk Management Division - 1600 East Century Avenue	1,630	5	326
112 - Information Technology Department (ITD)			
Northbrook (1929 Washington Street, Bismarck)	10,386	65	160
Home Depot (DHS Eligibility Project)	24,000	77	312
Dakota Carrier Network Building	13,238	44	301
ND Association of Counties	12,000	68	176
Total - ITD	59,624	254	
117 - State Auditor			
Royalty Audit Division - 425 N. 5th Street	1,003	4	251
125 - Attorney General			
Professional North Building - 4205 North State Street	20,155	92	219
Professional Building Limited - 500 N. 9th Street	9,500	21	452
Gateway Professional Building	8,300	24	346
Total - Attorney General	37,955	137	
140 - Office of Administrative Hearings			
2911 N. 14th Street	2,145	6	358
180 - Judicial Branch			
116 North Fourth Street	11,156	14	797
515 1/2 East Broadway, Suite 102	700	4	175
Total - Judicial Branch	11,856	18	
188 - Commission on Legal Counsel for Indigents Defense			
314 East Thayer, Suite 200	1,810	5	362
190 - Retirement and Investment Office			
1930 Burnt Boat Drive	5,569	17	328
192 - Public Employees Retirement System			
400 East Broadway	9,044	33	274
201 - Department of Public Instruction			
Gateway Professional Plaza	3,155	11	287
215 - University Systems			
BSC - Horizon Building	2,654	7	379
226 - State Land Department			
1707 North Ninth Street	5,792	23	252
252 - School for the Deaf			
418 East Broadway Avenue (1/2 of Suite 228)	320	1	320
253 - North Dakota Vision Services - School for the Blind			
418 East Broadway Avenue (1/2 of Suite 228)	320	1	320

**2014 STATE AGENCY OFFICE SPACE UTILIZATION
(ALL LEASED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet	Total FTE	Square Feet Per FTE
301 - State Department of Health			
Gold Seal Building - Divide Avenue	40,025	125	320
400 East Broadway	1,266	2	633
Total - State Department of Health	41,291	127	
305 - Tobacco Prevention and Control			
1929 North Washington Street	1,549	4	387
321 - Department of Veterans Affairs			
925 Basin Avenue, Suite G	768	1	768
325 - Department of Human Services			
316 North Fifth Street, Bismarck	7,844	25	314
1237 West Divide Avenue, Suite B	5,210	83	63
1237 West Divide Avenue, Suite A	58,905	136	433
1939 North Washington	2,915	36	81
1600 East Century Avenue	9,251	55	168
Total - Department of Human Services	84,125	335	
360 - Protection and Advocacy Project			
400 East Broadway	4,661	16	291
401 - Office of the Insurance Department			
1701 South 12th Street	4,800	13	369
4023 State Street	3,297	8	412
Total - Office of the Insurance Department	8,097	21	
405 - Industrial Commission			
1000 and 1016 East Calgary Avenue	26,601	58	459
412 - Aeronautics Commission			
2301 University Drive, Building #22	2,471	6	412
413 - Department of Financial Institutions			
2000 Schafer Street	4,480	20	224
473 - Housing Finance Agency			
2624 Vermont Avenue	14,200	47	302
485 - Workforce Safety and Insurance			
1600 East Century Avenue, Suite #1	1,511	5	302
504 - Highway Patrol			
Southwest region office	2,600	20	130
601 - Department of Commerce			
1600 East Century Avenue, Suite #2	15,368	74	208
602 - Department of Agriculture			
1221 West Divide, Second Floor	2,640	10	264

**2014 STATE AGENCY OFFICE SPACE UTILIZATION
(ALL LEASED LOCATIONS IN BISMARCK AND MANDAN)**

Agency/Location	Total Square Feet	Total FTE	Square Feet Per FTE
670 - Racing Commission 500 North Ninth Street	500	2	250
709 - Council on the Arts 1600 East Century Avenue, Suite #6	1,450	5	290
750 - Parks and Recreation Department 1600 East Century Avenue	5,426	19	286
Grand total	334,014	1,234	