

## NORTH DAKOTA LEGISLATIVE COUNCIL

### Tentative Agenda

## LEGISLATIVE AUDIT AND FISCAL REVIEW COMMITTEE

Tuesday, August 10, 2004  
Roughrider Room, State Capitol  
Bismarck, North Dakota

- 9:00 a.m. Call to order  
Roll call  
Consideration of minutes of the April 19, 2004, meeting
- 9:05 a.m. Presentation by the Legislative Council staff of a bill draft providing for statutory authority for the State Treasurer to make adjustments to ensure proper fund distributions are made to political subdivisions
- 9:10 a.m. Presentation by a representative of the State Auditor's office regarding:
- A review conducted of the State Treasurer's office of the accuracy of tax distribution recalculations and the plan for correction or adjustment of payments to affected cities, counties, and school districts
  - A review conducted of the Tax Commissioner's office cigarette tax distribution recalculations and the plan for correction or adjustment of payments to affected cities
  - A list of all state agencies that either collect or distribute taxes and whether the agency employs an individual with an accounting degree
- 9:30 a.m. Presentation by the State Auditor's office of the performance audit of the Administrative Committee on Veterans Affairs and Department of Veterans Affairs as of March 22, 2004
- 10:45 a.m. Comments by representatives of the Administrative Committee on Veterans Affairs and the Department of Veterans Affairs regarding the performance audit
- 11:15 a.m. Presentation by the State Auditor's office regarding bids from consultants for the Department of Corrections and Rehabilitation performance audit
- 11:30 a.m. Presentation by the Legislative Council staff of information regarding audit report presentation guidelines
- 11:40 a.m. Presentation by a representative of the State Auditor's office regarding suggested changes to the 12 questions required to be addressed by the auditor of state agencies upon completion of the audit report, including questions relating to information systems and audit presentation guidelines
- 11:50 a.m. Comments by representatives of Brady, Martz & Associates, P.C.; Eide Bailly LLP, Certified Public Accountants; and other independent auditors regarding suggested changes to the 12 questions
- 12:00 noon Luncheon recess
- 1:00 p.m. Continuation of discussion of the State Auditor's office review of the accuracy of tax distribution payments made by the State Treasurer's office and the Tax Commissioner's office

- 1:15 p.m. Presentation by representatives of the Board of Massage and the auditor of the Board of Massage regarding the board's audit for the years ended June 30, 2003 and 2002
- 1:30 p.m. Presentation by a representative of the State Auditor's office of the following audit reports for institutions of higher education:
- University of North Dakota (June 30, 2003 and 2002)
  - North Dakota State University (June 30, 2003 and 2002)
  - Lake Region State College (June 30, 2003 and 2002)
  - Williston State College (June 30, 2003 and 2002)
- 2:00 p.m. Presentation by a representative of the North Dakota University System office regarding an estimate of the percentage of tuition and fees that are used to fund academic costs and a historical perspective of the amount of academic or instruction costs funded by state general fund appropriations
- 2:15 p.m. Presentation by a representative of the State Auditor's office of the following audit reports:
- Office of Management and Budget (June 30, 2003 and 2002)
  - Department of Corrections and Rehabilitation (June 30, 2003 and 2002)
  - Department of Human Services (June 30, 2003 and 2002)
  - Children's Services Coordinating Committee (June 30, 2003 and 2002)
  - State Department of Health (June 30, 2003 and 2002)
  - Water Commission (June 30, 2003 and 2002)
  - Department of Public Instruction (June 30, 2003 and 2002)
  - Department of Career and Technical Education (June 30, 2003 and 2002)
  - Commerce Department (June 30, 2003 and 2002)
  - Parks and Recreation Department (June 30, 2003 and 2002)
  - Governor's office (June 30, 2003 and 2002)
  - Department of Agriculture (June 30, 2003 and 2002)
  - Insurance Department (June 30, 2003 and 2002)
  - Labor Department (June 30, 2003 and 2002)
  - Aeronautics Commission (June 30, 2003 and 2002)
- 4:15 p.m. Presentation by a representative of the State Auditor's office of an information system audit of the Department of Corrections and Rehabilitation subject tracking and reporting system
- 4:30 p.m. Distribution of the audit report for Alchem, Ltd., LLP (a limited liability partnership operating an ethanol production facility in North Dakota) for the year ended December 31, 2003, as required pursuant to North Dakota Century Code Section 45-10.1-71
- 4:35 p.m. Committee discussion and staff directives
- 4:50 p.m. Adjourn

**NOTE:** In accordance with the committee's policy of allowing sufficient time to consider major audits and audit reports containing major recommendations, the following audit reports filed with the committee have not been placed on the agenda. One or more of the following audits may be included on the agenda for the next meeting if requested by the committee:

Firefighter's Association (April 30, 2003)

Board of Law Examiners (June 30, 2003 and 2002)

Board of Medical Examiners (December 31, 2003 and 2002)

Board of Registration for Professional Engineers and Land Surveyors (June 30, 2003)

State Board of Reflexology (June 30, 2003, 2002, and 2001)

Board of Registration for Professional Soil Classifiers (June 30, 2003)

#### **Committee Members**

Representatives Francis J. Wald (Chairman), Ole Aarsvold, Larry Bellew, Al Carlson, Jeff Delzer, RaeAnn G. Kelsch, Andrew Maragos, Bob Skarphol, Blair Thoreson, Mike Timm, Amy Warnke, Lonny Winrich

Senators John M. Andrist, Randel Christmann, Jerry Klein, Aaron Krauter