

NORTH DAKOTA LEGISLATIVE COUNCIL

Tentative Agenda

INFORMATION TECHNOLOGY COMMITTEE

Tuesday, September 8, 1998
Harvest Room, State Capitol
Bismarck, North Dakota

9:00 a.m. Call to order
Roll call
Minutes of the July 7, 1998, meeting

YEAR 2000 COMPLIANCE ACTIVITIES

9:05 a.m. Presentation by Mr. Robert J. Pope, Branch Manager, Wolfe & Associates, regarding results of the year 2000 compliance survey of selected state agencies

9:30 a.m. Presentation by the Legislative Council staff of a bill draft providing sovereign and governmental immunity to state and local government agencies for claims arising due to failure of those entities to achieve year 2000 compliance

9:35 a.m. Presentation by Ms. Jo Zschomler, Director, Risk Management Division, Office of Management and Budget, regarding an update on risk management issues arising from failure to achieve year 2000 compliance

9:40 a.m. Presentation by a representative of the Attorney General's office regarding planning efforts for defense of state agencies failing to achieve year 2000 compliance

9:45 a.m. Presentation by Tax Commissioner Rick Clayburgh regarding the fiscal impact on state tax revenues due to full deduction of year 2000 compliance effort expenses

9:50 a.m. Presentation by Securities Commissioner Syver Vinje regarding efforts in the securities industry to ensure year 2000 compliance

9:55 a.m. Presentation by Mr. Gary Vetter, Supervisor of Information Services, and Mr. Steve Cochran, Investment Director, State Retirement and Investment Office, regarding efforts by the office to protect state investments from year 2000 problems

10:10 a.m. Presentation by Mr. Arnold R. Thomas, President, North Dakota Healthcare Association, regarding activities of the association with respect to year 2000 compliance

10:15 a.m. Presentation by Mr. Pope regarding results of the year 2000 compliance survey of selected counties

STATEWIDE NETWORK STUDY AND RECOMMENDATIONS

10:25 a.m. Presentation by Mr. James R. Stepp, Wolfe & Associates, regarding recommendations for the statewide network

11:55 a.m. Luncheon recess

1:00 p.m. Continuation of presentation by Mr. Stepp

1:30 p.m. Presentation by Mr. Jim Heck, Director, Information Services Division, regarding:

- Response to network recommendations from Wolfe & Associates
- Review of statewide policies and standards developed by the division

- Report on coordination of information technology services with political subdivisions

ELECTRONIC MAIL AND RECORDS MANAGEMENT POLICY

- 2:00 p.m. Presentation by the Legislative Council staff of memorandums relating to:
- Open records requirements affecting electronic mail and records management
 - Survey of selected states' electronic mail retention policies
- 2:05 p.m. Presentation by Mr. Heck regarding records management guidelines developed by the Information Services Division
- 2:15 p.m. Presentation by a representative of the Attorney General's office regarding electronic mail created by state agencies

GENERAL INFORMATION

- 2:20 p.m. Presentation by Ms. Kathleen Pavelko, President/CEO, Prairie Public Broadcasting, regarding digital broadcasting in North Dakota

INFORMATION TECHNOLOGY ACTIVITIES BILL DRAFTS

- 3:00 p.m. Presentation by the Legislative Council staff of a bill draft relating to information technology feasibility studies and information technology planning activities
- 3:05 p.m. Comments by interested persons
- 3:15 p.m. Presentation by the Legislative Council staff of a bill draft establishing a Legislative Council Information Technology Committee
- 3:20 p.m. Comments by interested persons
- 3:30 p.m. Discussion of other administrative matters
- 3:45 p.m. Committee discussion and directives
- 4:00 p.m. Adjourn

Committee Members

Senators Larry J. Robinson (Chairman), Karen K. Krebsbach, Carolyn Nelson, Ken Solberg,
Rod St. Aubyn
Representatives Rex R. Byerly, Eliot Glassheim, Ken Svedjan, Rich Wardner, Robin Weisz