

NORTH DAKOTA LEGISLATIVE MANAGEMENT

Tentative Agenda

LEGISLATIVE AUDIT AND FISCAL REVIEW COMMITTEE

Tuesday, July 25, 2017
Roughrider Room, State Capitol
Bismarck, North Dakota

- 9:00 a.m. Call to order
Roll call
Consideration of the minutes of the March 6, 2017, meeting
Review of the [Supplementary Rules of Operation and Procedure of the North Dakota Legislative Management](#)
- 9:05 a.m. Comments by the Chairman regarding the duties and responsibilities of the committee
- 9:10 a.m. [Presentation](#) by the Legislative Council staff of a background memorandum relating to the committee's duties and responsibilities
- 9:15 a.m. [Presentation](#) by a representative of the State Auditor's office of an overview of audit procedures, including the office's quality control review
- PRESENTATION OF REPORTS**
- 9:35 a.m. [Presentation](#) by a representative of the State Auditor's office regarding the performance audit of the North Dakota University System's purchasing card program
- 10:00 a.m. Comments by a representative of the University System regarding the performance audit of the purchasing card program
- 10:20 a.m. [Presentation](#) by a representative of the State Auditor's office regarding the performance audit of the North Dakota State University's Parking and Transportation Services Department
- 10:50 a.m. Comments by a representative of the University System regarding the performance audit of the North Dakota State University's Parking and Transportation Services Department
- 11:10 a.m. Presentation by a representative of the State Auditor's office of the following performance audit report followups:
- University System office ([February 2013](#))
 - Game and Fish Department ([April 2014](#))
 - Fees charged at North Dakota State University and University of North Dakota ([June 2012](#))
- 12:00 noon Luncheon recess
- 1:00 p.m. [Presentation](#) by a representative of the State Auditor's office of the internal control and compliance report on the audit of the basic financial statements included in the *State of North Dakota Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2016*
- 1:10 p.m. [Presentation](#) by a representative of the Office of Management and Budget of the *State of North Dakota Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2016*
- 1:20 p.m. [Presentation](#) by a representative of the State Auditor's office of the internal control and compliance report on the audit of the general purpose financial statements included in the June 30, 2016, annual financial report for the University System

- 1:30 p.m. [Presentation](#) by a representative of the University System office of the annual financial report for the University System for the fiscal year ended June 30, 2016
- 1:40 p.m. Presentation by a representative of Brady, Martz & Associates PC, Certified Public Accountants, of the following audit reports:
- Housing incentive fund ([June 30, 2016 and 2015](#))
 - Housing Finance Agency ([June 30, 2016 and 2015](#))
 - Department of Trust Lands ([June 30, 2016 and 2015](#))
 - Job Service North Dakota ([June 30, 2016 and 2015](#))
- 2:00 p.m. Presentation by a representative of CliftonLarsonAllen LLP, Certified Public Accountants, of the following audit reports:
- Retirement and Investment Office ([June 30, 2016 and 2015](#))
 - Retirement and Investment Office--Schedule of Employer Allocations and Pension Amounts by Employer ([June 30, 2016](#))
 - Public Employees Retirement System ([June 30, 2016 and 2015](#))
 - Public Employees Retirement System--Schedule of Employer Allocations and Pension Amounts by Employer ([June 30, 2016](#))
- 2:30 p.m. Presentation by a representative of Eide Bailly LLP, Certified Public Accountants, of the following audit reports:
- Bank of North Dakota ([June 30, 2016](#))
 - Ag PACE fund ([June 30, 2016 and 2015](#))
 - PACE Fund ([June 30, 2016 and 2015](#))
 - Beginning farmer revolving loan fund ([December 31, 2016 and 2015](#))
 - Community water facility loan fund ([December 31, 2016 and 2015](#))
 - Infrastructure revolving loan fund ([June 30, 2016](#))
 - Medical facility infrastructure loan program ([June 30, 2016 and 2015](#))
 - Guaranteed student loan program ([September 30, 2016 and 2015](#))
 - Addiction counselor internship loan program ([June 30, 2016](#))
 - Public Finance Authority ([December 31, 2016 and 2015](#))
 - Student loan trust fund ([June 30, 2016 and 2015](#))
 - Rebuilders loan program ([June 30, 2016 and 2015](#))
 - Development Fund, Inc. ([June 30, 2016 and 2015](#))
 - Workforce Safety and Insurance ([June 30, 2016 and 2015](#))
 - State Fair Association ([September 30, 2016 and 2015](#))
- 3:30 p.m. Presentation by a representative of the Bank of North Dakota regarding the audit report for College SAVE for the years ended [December 31, 2016 and 2015](#), and supplementary information for fiscal year ending [December 31, 2016](#)
- 3:40 p.m. [Presentation](#) by a representative of the State Auditor's office of the Information Technology Department Service Organization Control Report for the period July 1, 2015, to June 30, 2016

3:50 p.m. Presentation by a representative of the State Auditor's office of the following audit reports:

- Highway Patrol ([June 30, 2016 and 2015](#))
- North Dakota Potato Council ([June 30, 2016 and 2015](#))
- North Dakota State Seed Department ([June 30, 2016 and 2015](#))
- Department of Veterans' Affairs ([June 30, 2016 and 2015](#))
- Mill and Elevator Association ([June 30, 2016 and 2015](#))
- North Dakota Lottery ([June 30, 2016 and 2015](#))
- Department of Financial Institutions ([June 30, 2016 and 2015](#))
- Game and Fish Department ([June 30, 2016 and 2015](#))
- Protection and Advocacy Project ([June 30, 2016 and 2015](#))
- Securities Commission ([June 30, 2016 and 2015](#))
- State Historical Society ([June 30, 2016 and 2015](#))
- North Dakota University System office ([June 30, 2016 and 2015](#))
- [Statewide single audit](#) ([June 30, 2016 and 2015](#))
- Adjutant General ([June 30, 2016 and 2015](#))
- Attorney General ([June 30, 2016 and 2015](#))
- Indian Affairs Commission ([June 30, 2016 and 2015](#))
- Information Technology Department ([June 30, 2016 and 2015](#))
- Secretary of State ([June 30, 2016 and 2015](#))

4:50 p.m. Committee discussion and staff directives

5:00 p.m. Adjourn

NOTE: In accordance with the committee's policy of allowing sufficient time to consider major audits and audit reports containing major recommendations, the following audits may be included on the agenda for the next meeting if requested by the committee:

- State Board of Accountancy (June 30, 2016 and 2015)
- State Board of Examiners on Audiology and Speech-Language Pathology (June 30, 2016 and 2015)
- State Board of Barber Examiners (August 31, 2016)
- State Board of Clinical Laboratory Practice (June 30, 2015 and 2014)
- State Board of Dental Examiners (June 30, 2015 and 2014)
- State Board of Nursing (June 30, 2016)
- State Board of Occupational Therapy Practice (June 30, 2015 and 2014)
- North Dakota Barley Council (June 30, 2016 and 2015)
- North Dakota Beef Commission (June 30, 2016 and 2015)
- North Dakota Corn Utilization Council (June 30, 2016 and 2015)
- North Dakota Dairy Promotion Commission (June 30, 2016 and 2015)
- North Dakota Dry Bean Council (June 30, 2016 and 2015)
- North Dakota Dry Pea and Lentil Council (June 30, 2016 and 2015)
- North Dakota Ethanol Council (June 30, 2016 and 2015)
- North Dakota Milk Marketing Board (June 30, 2016 and 2015)

- North Dakota Oilseed Council (June 30, 2016 and 2015)
- North Dakota Real Estate Commission (June 30, 2016 and 2015)
- North Dakota Soybean Council (June 30, 2016 and 2015)
- North Dakota Wheat Commission (June 30, 2016 and 2015)

Committee Members

Senators: Jerry Klein (Chairman), Dwight Cook, Judy Lee, Richard Marcellais

Representatives: Bert Anderson, Patrick Hatlestad, Mary Johnson, Keith Kempenich, Gary Kreidt,
Andrew G. Maragos, Mike Nathe, Marvin E. Nelson, Chet Pollert, Wayne A. Trottier

Staff Contacts: Michael C. Johnson, Fiscal Analyst

Allen H. Knudson, Legislative Budget Analyst and Auditor